



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

APRIL 13, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
 - a. Discussion and Possible Action to Adopt Resolution Regarding the Installation of SmartMeters within the City of Willits
 - b. Discussion and Possible Action Regarding Development of an Agreement with the Willits Chamber of Commerce for the Distribution of Transient Occupancy Tax (TOT)
3. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval:

 - a. City Council Minutes
 - March 23, 2011
 - April 1, 2011 (Special Meeting)
 - b. Disbursements Journals:
 - Warrant Nos. 17444-17458, Totaling \$ 37,624.10
 - Warrant Nos. 17459-17528, Totaling \$ 188,168.60
 - c. Building Inspection Activity Reports – March 2011
5. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.

 - a. Discussion and Possible Action to Approve Funding for Proposed Low & Moderate Income Housing Projects at Holly Heights and Redwood Meadows
7. **OLD BUSINESS**

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Direction to Staff Regarding Options for Funding the Railroad Avenue Water Main Extension Project
- b. Discussion and Possible Action to Approve the Purchase of a Chassis Mounted Sewer Combination Cleaning Truck
- c. Other Reports – Verbal/No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief
- b. City Planner
 - (1) Discussion and Possible Action to Approve an Agreement with North Coast Opportunities for Completion of California Healthy Cities Grant, Phase III Project
- c. City Attorney
- d. Public Works Director
- e. City Engineer
 - (1) Discussion and Possible Action to Approve an Agreement with Randy Dorn to Install Curb and Gutter at East Commercial Street and South Lenore Avenue
- f. Finance Director/City Treasurer
 - (1) Discussion and Possible Action to Approve a Computer Use Policy
- g. City Clerk/Human Resources Director

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

- a. Discussion and Possible Action to Introduce and Waive the Reading of an Ordinance Amending the Willits Sewer Ordinance of the Willits Municipal Code to Include State Mandated Regulations Governing Proper Authority and Management of Sanitary Sewer Collection Systems

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUk CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Northern California River Watch, a Non-Profit Corporation, vs. City of Willits and DOES 1 through 10, Inclusive; Case No. USDC 4:11-CV11-00323 NJV
- c. Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation – City Manager

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 8th day of April, 2011.
Adrienne Moore, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or cityclerk@willitscity.com. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.