



111 E. COMMERCIAL STREET  
WILLITS, CALIFORNIA 95490  
(707) 459-4601 TEL  
(707) 459-1562 FAX

## WILLITS CITY COUNCIL AGENDA

APRIL 28, 2010 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
  - a. Presentation by California Highway Patrol Captain Ray Madrigal and Lieutenant Adam Jager in Reference to the Boundary Re-Alignment between Ukiah and Garberville CHP Response Areas Affecting the Little Lake Valley and the Brooktrails Subdivision
  - b. Presentation on the Mendocino County Museum Action Plan
3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

  - a. City Council Minutes of April 14, 2010
  - b. Disbursements Journal (Dated April 16, 2010), Including Warrant Nos. 15287-15397, Totaling \$258,628.18
  - c. Building Inspection Activity Reports – March 2010
5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*
7. **OLD BUSINESS**
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Other Reports – Verbal/No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
- f. Finance Director
- g. City Clerk

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b) – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUK CVG-1056037

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 23<sup>rd</sup> day of April, 2010.  
Adrienne Moore, City Clerk*

***AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE***

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore at (707) 459-7120 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

***ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES***

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*



Item No. 2a

Meeting Date: April 28, 2010

## AGENDA SUMMARY REPORT

**To:** Honorable Mayor and Council Members

**From:** Gerardo Gonzalez, Chief of Police

**Agenda Title:** PRESENTATION BY CALIFORNIA HIGHWAY PATROL CAPTAIN RAY MADRIGAL AND LIEUTENANT ADAM JAGER IN REFERENCE TO THE BOUNDARY RE-ALIGNMENT BETWEEN UKIAH AND GARBERVILLE CHP RESPONSE AREAS AFFECTING THE LITTLE LAKE VALLEY AND THE BROOKTRAILS SUBDIVISION

**Type:**  Presentation  Consent  Regular Agenda  Public Hearing  Urgent Time: 15 min

**Summary of Request:** Effective July 1, 2010, the Ukiah California Highway Patrol area office will transfer responsibility for patrol response for part of the Little Lake Valley over to the Garberville Highway Patrol area office. Currently several Highway Patrol Officers assigned to the resident posts in Laytonville make their homes in the Brooktrails subdivision. The recent retirement of one of the Willits resident CHP officers resulted in the Highway Patrol reviewing their manpower needs and area responsibilities. The result has been the transfer some of the Little Lake Valley response area to the Laytonville resident post of the Garberville CHP area office. I have attached a CHP memo dated February 11, 2010 which refers to the planned re-alignment and response area boundaries in the Little Lake Valley. While the community at large may see no change in service from the California Highway Patrol locally, the change will definitely have an effect on the way Fire Calls are dispatched involving accidents. It remains to be seen what, if any, the impact to the community at large this change will have on response time for CHP officers responding within or to the Little Lake Valley.

Currently the Laytonville resident CHP Officers are dispatched out of Eureka and the Ukiah area CHP Officers are dispatched out of the Ukiah area office. Certain 9-1-1 cellular phone calls are currently routed to CHP area offices while others come directly to the Willits Police Department in our area depending on cell tower location and capabilities of cell phones to determine appropriate jurisdiction. Corresponding calls for service involving the California Highway Patrol are then routed to the appropriate CHP dispatch center when received by the Willits Police Department.

Captain Madrigal and Lieutenant Jager have met with the Little Lake Fire Department and the Brooktrails Fire Department regarding this change in response area on April 12, 2010. In addition they have met with the Willits Police Department regarding this planned change and arrangements are being made to re-program the Willits Police Department 9-1-1 telephone equipment with SBC to take into account the new CHP response areas. That way callers calling into the Willits Police Department PSAP (dispatch center) will be transferred to the appropriate CHP Office. Captain Madrigal and Lieutenant Jager have also asked to meet with the governmental bodies of the affected areas to further get the word out that the change is coming so any potential stake holders and citizens will know what changes they can expect. The Willits Police Department is working with the Highway Patrol to explore ways to allow them to better serve the Willits community area through our cooperative efforts with minimal impact to Willits Police Department staff. We continue to further examine the boundary changes to make sure that there will be a smooth transition on July 1, 2010.

**Recommended Action:** No action necessary.

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**Alternative(s):** None recommended.

**Fiscal Impact:** None.

**Personnel Impact:** None.

**Reviewed by:**  City Manager  City Attorney  Finance Director  Human Resources  Risk

**Council Action:**  Approved  Denied  Other: \_\_\_\_\_

**Records:**  Agreement  Resolution # \_\_\_\_\_  Ordinance # \_\_\_\_\_  Other \_\_\_\_\_

**Memorandum**

Date: February 11, 2010

To: Northern Division

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**  
Assistant Commissioner, Field

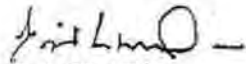
File No.: 2.A4575.10-0037.061

Subject: BOUNDARY REALIGNMENT BETWEEN UKIAH AND GARBERVILLE  
AREAS - LAYTONVILLE RESIDENT POST (RP)

Research and Planning Section (RPS) has reviewed the proposal to transfer the jurisdiction of the Willits RP from the Ukiah Area (150) to the Garberville Area (126). It is understood that the proposal was initiated to provide a more effective and efficient operation with reduced overtime and travel expenses, while at the same time preserving service to the public. The proposal entails disbanding Ukiah's Willits RP and incorporating its jurisdiction within Garberville Area's Laytonville RP. The two officers assigned to the Willits RP will remain with the Ukiah Area, however, one marked enforcement vehicle will be transferred from Ukiah Area to Garberville Area. With the graduation of the III-2009 cadet class, Garberville Area's Laytonville RP will receive two officers. One of these officers will fulfill the Area's request for additional staffing.

The transfer of jurisdiction is approved with an effective date of July 1, 2010. The CHP 283s, Beat Description, submitted by the Areas will be forwarded to Support Services Section, Information Services Unit. Based on the information received, the Area boundaries have been revised and are attached for review. Please advise RPS if any boundary map or description changes as necessary. General Order 22.3, Resident Posts, will be revised to disband the Willits RP and increase the officer staffing of the Laytonville RP by one officer.

If you have any questions, please contact Research and Planning Section at (916) 843-3340.



T. J. CLARK  
Assistant Commissioner

Attachments

*Safety, Service, and Security*

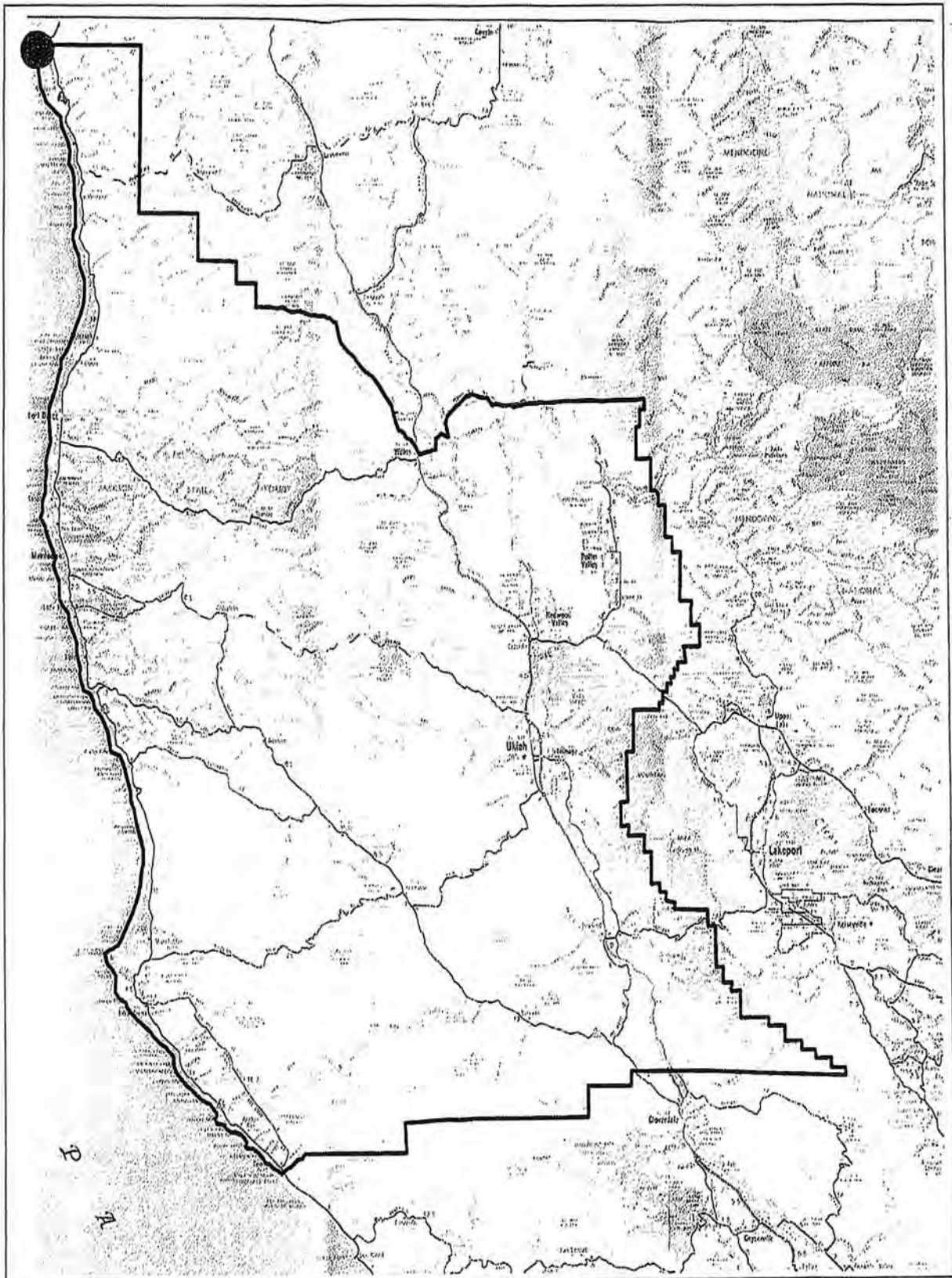


## GARBERVILLE AREA #126

### Boundary Description:

1. Beginning at the intersection of Humboldt County, Trinity County, and SR 36;
2. Westerly along the south right-of-way of SR 36 to a point .5 miles east of the entrance to Grizzly Creek Redwoods State Park;
3. Southwest to the intersection of SR 254 and Holmes Flat Road (so that Shively falls within Humboldt Area and Holmes falls within Garberville Area);
4. North on the east right-of-way of SR 254 to the north Jordan Road right-of-way, crossing US 101 at that point (milepost HUM 45.90);
5. Southwest on an imaginary line to Mount Pierce;
6. Southwest on an imaginary line to the Mattole River Bridge in Petrolia;
7. West along the north bank of the Mattole River to the Pacific Ocean;
8. South along the coast line to the Ten Mile Judicial District Boundary in Mendocino County;
9. East along the judicial district boundary, crossing SR 1 at milepost MEN 90.87;
10. Southeasterly along the judicial district boundary to a point due west of the end of Sherwood Rancheria Road;
11. Due east to the end of Sherwood Rancheria Road;
12. Southeasterly along the south right-of-way of the Brooktrails Subdivision;
13. East along the east right-of-way of the Brooktrails Subdivision to where it intersects with the Willits city limits on Sherwood Road;
14. East along the south right-of-way of Hearst-Willits Road
15. East along the south right-of-way of Valley Road;
16. North along the east right-of-way of Eastside Road;
17. East along latitude 39° 40' to the Mendocino/Lake and Mendocino/Glenn County Lines;
18. North along the Mendocino/Glenn and Mendocino/Tehama County Lines to the Trinity County Line;
19. West and north along the Mendocino/Trinity County Line and north along the Humboldt/Trinity County Line to the point of origin.

UKIAH AREA #150



## UKIAH AREA #150

### **Boundary Description:**

1. Beginning at the northernmost boundary of the Ten Mile Judicial District and the Pacific Ocean;
2. East along the judicial district boundary, crossing SR 1 at milepost MEN 90.87;
3. Southeasterly along the judicial district boundary to a point due west of the end of Sherwood Rancheria Road;
4. Due east to the end of Sherwood Rancheria Road;
5. East along the north right-of-way of Sherwood Road to its intersection with Sherwood Road;
6. Southeasterly along the south right-of-way of the Brooktrails Subdivision;
7. East along the east right-of-way of the Brooktrails Subdivision to where it intersects with the Willits City Limits on Sherwood Road;
8. East along the south right-of-way of Hearst-Willits Road;
9. East along the south right-of-way of Valley Road;
10. North along the east right-of-way of Eastside Road;
11. East along latitude 39° 40' to the Mendocino/Glenn and Mendocino/Lake County Lines to the Sonoma County Line;
12. West along the Mendocino/Sonoma County Line to the Pacific Ocean;
13. North along the coast line to the point of origin.



Item No. 2b

Meeting Date: April 28, 2010

### AGENDA SUMMARY REPORT

**To:** Honorable Mayor and Council Members

**From:** Alison Glassey, Mendocino County Museum, Director/Interim

**Agenda Title:** Presentation on the Mendocino County Museum Action Plan

**Type:**  Presentation  Consent  Regular Agenda  Public Hearing  Urgent Time: 30 min

**Summary of Request:** The Museum Board of Advisors and the Museum Director/Interim have worked together over the past six months to develop a 5-Year Action Plan for the Mendocino County Museum. This Action Plan, accompanied by a report on progress at the Museum, will be presented to the Willits City Council for information and review. The most recent version of the 5-Year Action Plan is attached to this agenda summary. The presentation will be provided utilizing PowerPoint slides. Partner agencies and volunteers with whom the Museum works will also be present.

**Recommended Action:** No action necessary. It is recommended that the Willits City Council receive and review the presentation of the Mendocino County Museum Action Plan and provide feedback and comments.

**Alternative(s):** Presentation at a different time.

**Fiscal Impact:** N/A

**Personnel Impact:** N/A

**Reviewed by:**  City Manager  City Attorney  Finance Director  Human Resources  Risk

**Council Action:**  Approved  Denied  Other: \_\_\_\_\_

**Records:**  Agreement  Resolution # \_\_\_\_\_  Ordinance # \_\_\_\_\_  Other \_\_\_\_\_

APRIL 8, 2010

# Museum of Mendocino County

## 5-YEAR ACTION PLAN

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<p><u>Long Term Exhibits</u> High quality displays of core artifacts for multiple years</p>	<ul style="list-style-type: none"> <li>Review, clean, and update long term exhibits</li> <li>Design upgrades to lighting in displays</li> </ul>	<ul style="list-style-type: none"> <li>Review, clean, and update long term exhibits</li> <li>Upgrade light within displays</li> </ul>	<ul style="list-style-type: none"> <li>Provide brochures tied to each exhibit</li> <li>Expand explanatory materials for each display</li> </ul>	<ul style="list-style-type: none"> <li>Add multi-media or interactive elements where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Determine ongoing long-term exhibits</li> <li>Design new lay-out for long term exhibits</li> </ul>	<ul style="list-style-type: none"> <li>Redo Museum lay-out and place long-term exhibits</li> <li>Maintain long term exhibits</li> </ul>
<p><u>Medium Term Exhibits</u> High quality display for 12-15 month exhibition</p>	<ul style="list-style-type: none"> <li>Research/design one medium term exhibit for 2010 – <b>California Earthquake event</b></li> <li>Identify/clear space for exhibit</li> </ul>	<ul style="list-style-type: none"> <li>Research/design one medium term exhibit for 2011</li> <li>Ukiah Observatory could store 1906 earthquake exhibit</li> </ul>	<ul style="list-style-type: none"> <li>Install medium term exhibit for 2011</li> <li>Research/design one medium term exhibit for 2012</li> </ul>	<ul style="list-style-type: none"> <li>Install medium term exhibit for 2012</li> <li>Research/design one medium term exhibit for 2013</li> </ul>	<ul style="list-style-type: none"> <li>Install medium term exhibit for 2013</li> <li>Research/design one medium term exhibit for 2014</li> </ul>	<ul style="list-style-type: none"> <li>Install medium term exhibit for 2014</li> <li>Research/design one medium term exhibit for 2015</li> </ul>
<p><u>Traveling/Temporary Exhibits</u> High quality displays rented or developed for 2-3 month exhibitions</p>	<ul style="list-style-type: none"> <li>Research traveling exhibits for spring and fall 2010</li> <li>Identify/clear space for temp exhibits</li> <li>Install traveling exhibit for Spring 2010 - <b>Gold Fever!</b></li> </ul>	<ul style="list-style-type: none"> <li>Install traveling exhibit for Fall 2010 – <b>Past Tents</b></li> <li>Select spring and fall temporary exhibits for 2011 – <b>Collage Project (Jan-Feb), Art in the Middle (March)</b></li> </ul>	<ul style="list-style-type: none"> <li>Install traveling exhibits for spring and fall 2011</li> <li>Select spring and fall traveling exhibits for 2012</li> </ul>	<ul style="list-style-type: none"> <li>Install traveling exhibits for spring and fall 2012</li> <li>Select spring and fall traveling exhibits for 2013</li> </ul>	<ul style="list-style-type: none"> <li>Install traveling exhibits for spring and fall 2013</li> <li>Select spring and fall traveling exhibits for 2014</li> </ul>	<ul style="list-style-type: none"> <li>Install traveling exhibits for spring and fall 2014</li> <li>Select spring and fall traveling exhibits for 2015</li> </ul>
<p><u>County-wide Outreach Exhibits</u> Outreach to and interaction county-wide by creating local traveling exhibit</p>	<ul style="list-style-type: none"> <li>Museum Board of Advisors approved <u>Collage Project on 1-14-2010</u></li> <li>[Please see specific project tracked below]</li> </ul>		<ul style="list-style-type: none"> <li>Develop concept for County-wide Outreach project for 2012</li> <li>Possibly in conjunction with 40<sup>th</sup> Anniversary Celebration</li> </ul>			

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<b><u>Education &amp; Curriculum</u></b> Comprehensive curriculum that meets State/ Federal standards for children of all ages	<ul style="list-style-type: none"> <li>Convene Teachers Think Tank to develop curriculum, plan education days and develop educational materials</li> <li>Find sponsor for first meeting</li> </ul>	<ul style="list-style-type: none"> <li>Look for grants that would fund curriculum development</li> </ul>				
<b><u>Donated Items and Artifacts</u></b> Up-to-date, accurate, complete accounting and conservation of all Museum property	<ul style="list-style-type: none"> <li>Develop plan for registration of backlog</li> <li>Figure out how to obtain registration services</li> <li>Develop collections policy</li> </ul>	<ul style="list-style-type: none"> <li>Contract with consultants</li> <li>Enlist staff and volunteers to implement</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>
<b><u>Archives</u></b> Up-to-date, accurate, complete cataloging, conservation, and access to archives	<ul style="list-style-type: none"> <li>Develop plan for archive backlog</li> <li>Figure out how to obtain archivist services</li> </ul>	<ul style="list-style-type: none"> <li>Implement plan</li> <li>Develop archiving policy</li> <li>Write grants for archive projects</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>
<b><u>Building</u></b> Well-designed, well-maintained ADA-compliant, sufficiently-sized facilities	<ul style="list-style-type: none"> <li>Inventory necessary work/repairs</li> <li>Design perimeter fencing</li> <li>Construct/install perimeter fencing</li> <li>Obtain expert to detail needed improvements to storage area</li> <li>Develop permanent solution for sinking foundation</li> </ul>	<ul style="list-style-type: none"> <li>Complete all necessary work/repairs</li> <li>Renovate storage area to museum storage standards</li> <li>Review and upgrade landscaping</li> </ul>	<ul style="list-style-type: none"> <li>Permanently repair sinking foundation</li> <li>Develop plans for entrance/visitor center/store/cafe</li> </ul>	<ul style="list-style-type: none"> <li>Build new visitor center/entrance</li> <li>Design round media center/theater</li> </ul>	<ul style="list-style-type: none"> <li>Build round media center/theater</li> <li>Reconfigure Museum for long-term exhibits</li> <li>Install new security system</li> </ul>	<ul style="list-style-type: none"> <li>Reintegrate classrooms into Museum when College departs</li> </ul>

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Interior Space</u> Well-lit, well-laid out, comfortable space	<ul style="list-style-type: none"> <li>▪ Identify and solve comfort issues – primarily seating</li> <li>▪ Market requests for donations for seating</li> <li>▪ Design new lighting system</li> <li>▪ Propose different color scheme for main ceiling</li> </ul>	<ul style="list-style-type: none"> <li>▪ Install seating throughout Museum</li> <li>▪ Paint main ceiling to lighten room</li> <li>▪ Spruce up exit areas</li> <li>▪ Consider glass doors in front</li> </ul>	<ul style="list-style-type: none"> <li>▪ Install new lighting system; both energy retrofit and completion of lighting in engine house and high gallery</li> </ul>			
<u>Technology</u> Equipment and applications that support and streamline work	<ul style="list-style-type: none"> <li>▪ Review status of Museum equipment and applications with County IS</li> <li>▪ Upgrade as feasible</li> <li>▪ Upgrade phones</li> </ul>	<ul style="list-style-type: none"> <li>▪ Explore use of audio equipment and mobile apps for Museum tours</li> </ul>				
<u>Lantern Festival Museum Event February 27<sup>th</sup></u> First event to publicize Museum plans	<ul style="list-style-type: none"> <li>▪ <u>Museum Board of Advisors approved Lantern Festival Event on 1-14-10</u></li> <li>▪ Plan event</li> <li>▪ Publicize event</li> <li>▪ Implement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Debrief</li> <li>▪ Consider annual event for “new year” sharing of plans in January/February</li> </ul>				
<u>Museum Collage Project</u> Outreach to and interaction with the entire county through creation of a traveling collage exhibit	<ul style="list-style-type: none"> <li>▪ Develop framework for County collage</li> <li>▪ Obtain sponsors for collage exhibit</li> <li>▪ Publicize County collage project</li> <li>▪ Find Artistic Director – <b>Kathleen Kirkpatrick</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ Schedule workshops</li> <li>▪ Receive &amp; organize collage donations</li> <li>▪ Create County collage</li> <li>▪ Develop plan for presenting exhibit county-wide</li> </ul>	<ul style="list-style-type: none"> <li>▪ Launch County collage exhibit in January 2011</li> <li>▪ Move exhibit around County over 12 months of 2011</li> <li>▪ Repeat cycle every year or every other year (?)</li> </ul>			

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Education Days</u> <u>May 21<sup>st</sup> and 24<sup>th</sup></u> High quality, interactive, educational experiences for school-age children	<ul style="list-style-type: none"> <li>▪ Convene committee to plan</li> <li>▪ Arrange and provide activities</li> <li>▪ Coordinate with Collage Project</li> </ul>	<ul style="list-style-type: none"> <li>▪ Evaluate results</li> <li>▪ Convene committee for 2011</li> </ul>	<ul style="list-style-type: none"> <li>▪ Plan event</li> <li>▪ Arrange and provide activities</li> <li>▪ Evaluate results</li> <li>▪ Convene committee for 2012</li> </ul>	<ul style="list-style-type: none"> <li>▪ Plan event</li> <li>▪ Arrange and provide activities</li> <li>▪ Evaluate results</li> <li>▪ Convene committee for 2013</li> </ul>	<ul style="list-style-type: none"> <li>▪ Plan event</li> <li>▪ Arrange and provide activities</li> <li>▪ Evaluate results</li> <li>▪ Convene committee for 2014</li> </ul>	<ul style="list-style-type: none"> <li>▪ Plan event</li> <li>▪ Arrange and provide activities</li> <li>▪ Evaluate results</li> <li>▪ Convene committee for 2015</li> </ul>
<u>Heritage Days Mendocino</u> <u>May 2010</u> County-wide planning and coordination of heritage events	<ul style="list-style-type: none"> <li>▪ Develop activities</li> <li>▪ Participate on Planning Committee</li> <li>▪ Provide Heritage Walking Tour of Willits on May 8<sup>th</sup></li> <li>▪ Provide Ranch Tour on May 15<sup>th</sup> – <b>Dot Brovarney</b>, lead</li> <li>▪ Welcome Model A Club on May 1<sup>st</sup></li> <li>▪ Coordinate with Community Car Show on May 29<sup>th</sup></li> </ul>	<ul style="list-style-type: none"> <li>▪ Evaluate for improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop activities</li> <li>▪ Participate on Planning Committee</li> <li>▪ Implement</li> <li>▪ Evaluate for improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop activities</li> <li>▪ Participate on Planning Committee</li> <li>▪ Implement</li> <li>▪ Evaluate for improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop activities</li> <li>▪ Participate on Planning Committee</li> <li>▪ Implement</li> <li>▪ Evaluate for improvements</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop activities</li> <li>▪ Participate on Planning Committee</li> <li>▪ Implement</li> <li>▪ Evaluate for improvements</li> </ul>
<u>Frontier Days</u> <u>July 2010</u> Participation in the Frontier Days parade and weekend activities	<ul style="list-style-type: none"> <li>▪ Coordinate with Frontier Days Committee</li> <li>▪ Develop activities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Implement</li> <li>▪ Evaluate results</li> </ul>	<ul style="list-style-type: none"> <li>▪ Coordinate with Frontier Days Committee</li> <li>▪ Develop activities</li> <li>▪ Implement</li> <li>▪ Evaluate results</li> </ul>	<ul style="list-style-type: none"> <li>▪ Coordinate with Frontier Days Committee</li> <li>▪ Develop activities</li> <li>▪ Implement</li> <li>▪ Evaluate results</li> </ul>	<ul style="list-style-type: none"> <li>▪ Coordinate with Frontier Days Committee</li> <li>▪ Develop activities</li> <li>▪ Implement</li> <li>▪ Evaluate results</li> </ul>	<ul style="list-style-type: none"> <li>▪ Coordinate with Frontier Days Committee</li> <li>▪ Develop activities</li> <li>▪ Implement</li> <li>▪ Evaluate results</li> </ul>
<u>Roots Steam-Up</u> <u>September 2010</u> Museum involvement in additional activities and support to Roots event	<ul style="list-style-type: none"> <li>▪ Coordinate with Roots Committee</li> <li>▪ Identify activities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Arrange for provision of activities</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u><a href="#">Holiday Express December 2010</a></u> Comprehensive holiday event for kids/families	<ul style="list-style-type: none"> <li>Rest</li> </ul>	<ul style="list-style-type: none"> <li>Participate on committee to plan</li> <li>Implement</li> </ul>	<ul style="list-style-type: none"> <li>Participate on committee to plan</li> <li>Implement</li> </ul>	<ul style="list-style-type: none"> <li>Participate on committee to plan</li> <li>Implement</li> </ul>	<ul style="list-style-type: none"> <li>Participate on committee to plan</li> <li>Implement</li> </ul>	<ul style="list-style-type: none"> <li>Participate on committee to plan</li> <li>Implement</li> </ul>
<u><a href="#">40<sup>th</sup> Anniversary Celebration 2012</a></u> An unforgettable year-long program of events that increases the endowment fund, creates special collection, and provides a unique exhibit of Mendocino heritage	<ul style="list-style-type: none"> <li><u>Museum Board of Advisors approved 40<sup>th</sup> Anniversary theme of Music in Mendocino County</u></li> <li>Outline concept</li> <li>Convene initial group of people to identify larger group of people</li> <li>Develop project infrastructure</li> <li>Seek grant funding</li> </ul>	<ul style="list-style-type: none"> <li>Develop implementation plan</li> <li>Begin implementation</li> </ul>	<ul style="list-style-type: none"> <li>Continue planning and arranging</li> </ul>	<ul style="list-style-type: none"> <li>Implement!</li> </ul>	<ul style="list-style-type: none"> <li>Debrief</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<u><a href="#">Social Networking</a></u>	<ul style="list-style-type: none"> <li>Establish new website, Facebook account and Twitter account</li> <li>Design website</li> <li>Coordinate with Arts Council website design and hosting project</li> </ul>	<ul style="list-style-type: none"> <li>Launch new website</li> <li>Publicize social media options</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>
<u><a href="#">Communications Plan</a></u>	<ul style="list-style-type: none"> <li>Develop quarterly newsletter and distribute widely</li> <li>Consider regular articles or blogs</li> </ul>	<ul style="list-style-type: none"> <li>Implement communications plan</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Media and Marketing Plan</u>	<ul style="list-style-type: none"> <li>▪ Develop overall media/marketing</li> <li>▪ Identify all potential advertising options</li> <li>▪ Attend Local First meetings</li> <li>▪ Meet with groups on E. Commercial re: "Culture and Recreation District"</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop ways to measure impact of advertising</li> <li>▪ Review &amp; redesign highway signage</li> <li>▪ Develop street light banners</li> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>
<u>Budget</u>	<ul style="list-style-type: none"> <li>▪ Address 2009-10 budget issues</li> <li>▪ Develop 2010-11 County Proposed Budget proposal</li> </ul>	<ul style="list-style-type: none"> <li>▪ Implement 2010-11 Budget</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
<u>Fund-Raising Plan</u>	<ul style="list-style-type: none"> <li>▪ Develop calendar of events</li> <li>▪ Develop portfolio indicating sources and percentages of funding</li> </ul>	<ul style="list-style-type: none"> <li>▪ Implement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>	<ul style="list-style-type: none"> <li>▪ Continue</li> </ul>
<u>Museum Store</u>	<ul style="list-style-type: none"> <li>▪ Conduct comprehensive review of store operations</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop business plan</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
<u>Museum Wine Shop (including other locally made products)</u>	<ul style="list-style-type: none"> <li>▪ Review Mendocino Bounty concept</li> <li>▪ Research interim possibility of limited sales</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop business plan</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>
<u>Museum Café</u>	<ul style="list-style-type: none"> <li>▪ Research interim possibility of selling refrigerated pre-packaged foods</li> </ul>	<ul style="list-style-type: none"> <li>▪ Develop business plan</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Grant-Writing</u>	<ul style="list-style-type: none"> <li>▪ Scan grant sources and determine likely opportunities</li> <li>▪ Obtain grant-writing assistance</li> </ul>	<ul style="list-style-type: none"> <li>▪ Pursue opportunities</li> </ul>	▪	▪	▪	▪
<u>Establishment of Non-Profit Partner</u>	<ul style="list-style-type: none"> <li>▪ <u>Museum Board of Advisors approved initiation of Non-Profit on 1-14-10</u></li> <li>▪ Go through steps to establish non-profit Museum Partners</li> <li>▪ Develop fiscal system and budget for Non-Profit</li> <li>▪ Separate financial statements for County &amp; Non-Profit</li> </ul>	▪	▪	▪	▪	▪
<u>Staffing</u>	<ul style="list-style-type: none"> <li>▪ Determine necessary staffing</li> <li>▪ Determine funding</li> <li>▪ Restructure as necessary</li> </ul>	▪	▪	▪	▪	▪
<u>MVP Program: Museum Volunteer Partner</u> An active, productive group of people knowledgeable & dedicated to Museum	<ul style="list-style-type: none"> <li>▪ Develop volunteer program</li> <li>▪ Develop volunteer training</li> <li>▪ Develop volunteer recognition program</li> </ul>	▪ Implement	▪ Continue	▪ Continue	▪ Continue	▪ Continue

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Museum Membership and Support</u> An active, productive group of people who support the Museum financially and morally	<ul style="list-style-type: none"> <li>Develop membership program</li> <li>Publicize membership</li> </ul>	<ul style="list-style-type: none"> <li>Implement membership program</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>	<ul style="list-style-type: none"> <li>Continue</li> </ul>
<u>Relationship with County</u> Clarification and protection of County fiscal commitments to Museum	<ul style="list-style-type: none"> <li>Develop comprehensive proposal for stable funding, enterprise relationship, reduced County "footprint"</li> <li>Finalize ongoing relationships</li> </ul>	<ul style="list-style-type: none"> <li>Implement comprehensive agreement with County</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<u>Relationship with Roots of Motive Power</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>Attend all Board meetings</li> <li>Hold regular RERHP meetings</li> <li>Meet regularly with Roots President</li> <li>Obtain County approval for Roots projects</li> </ul>	<ul style="list-style-type: none"> <li>Develop programmatic relationship, as well as administrative and fiscal</li> <li>Finalize MOU</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<u>Relationship with Seabiscuit Heritage Foundation</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>Meet regarding scheduled events and possible collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Develop joint tour packages</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Relationship with Heritage Network</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>Attend quarterly meetings</li> </ul>	<ul style="list-style-type: none"> <li>Host meeting in the fall</li> <li>Propose joint grant proposal for curriculum development</li> </ul>				
<u>Relationship with MC Historical Society</u> Clarification and strengthening of ongoing relationship	<ul style="list-style-type: none"> <li>Send letter</li> <li>Attend Board meeting – Feb 14<sup>th</sup></li> <li>Attend membership meetings</li> <li>Provide fiscal report</li> </ul>	<ul style="list-style-type: none"> <li>Continue to attend meetings and stay in touch</li> </ul>				
<u>Relationship with City of Willits</u> Recognition of value of Museum to Willits and commensurate support, including financial	<ul style="list-style-type: none"> <li>Present Museum report to City Council</li> <li>Seek financial or other support given City is key beneficiary of Museum's location</li> </ul>					
<u>Relationship with Willits Chamber of Commerce and Local First</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>Meet with Willits Chamber Director</li> <li>Attend Willits Chamber Board</li> <li>Attend Local First meetings</li> </ul>					
<u>Relationship with Visit Mendocino</u> Coordinated consultation, planning, action	<ul style="list-style-type: none"> <li>Meet with Visit Mendocino Director</li> <li>Request funding for website design and advertising</li> </ul>					

AREA/GOAL	Jan-June 2010	July-Dec 2010	2011	2012	2013	2014
<u>Relationships with Mendocino Arts Council and Willits Center for the Arts</u> Coordinated consultation, planning, action	<ul style="list-style-type: none"> <li>▪ Meet with Arts Council Director</li> <li>▪ Attend Arts Council Roundtable</li> <li>▪ Attend meetings of Willits Cultural Arts Commission and</li> <li>▪ Coordinate events with WCAC</li> </ul>	<ul style="list-style-type: none"> <li>▪ Participate in Arts Council website hosting project</li> </ul>	▪	▪	▪	▪
<u>Relationship with Library System and Willits Branch Library</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>▪ Meet with County Library Director</li> <li>▪ Explore ways for mutual support</li> <li>▪ Include Library in event planning</li> </ul>	▪	▪	▪	▪	▪
<u>Relationship with Mendocino College and Willits Center</u> Coordinated planning and action	<ul style="list-style-type: none"> <li>▪ Meet with Mendocino College leaders, including Willits Center Dean</li> <li>▪ Explore ways to coordinate and share resources</li> <li>▪ Develop internship positions and class projects</li> </ul>	▪	▪	▪	▪	▪

*Since March 2, 2010 version: Previous edits removed; up-to-date information added; entries rearranged, excess words removed, and hyphens used liberally to reduce number of pages from 12 to 10; Technology and Mendocino College sections added; colors differentiated more.*

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
		GENERAL CHECK FORM							
15260	03/31/09	SCOTTS TANKS	4275 ADAPTOR/PLUG	9.46CR	508571	24228		P M H	503.5033.2041.000
15287	04/01/10	P G & E COMPANY	114 SP	8.12	508598	3263929991-9		P N H	501.5013.2110.000
15288	04/01/10	CUTHBERT/SID	.08609 ADD DOUBLE JACK PHONEL	50.00	508597	759865		P N H	100.1002.2055.000
15289	03/31/10	BANK OF AMERICA	4395 OFFICE EXPENSE	62.05	508596	7145		P N H	100.1002.2199.000
15290	04/02/10	MENDO-LAKE CREDIT UN	104 DIRECT DEPOSIT	3,000.00	508595	04022010		P N H	690.237
15291	04/02/10	AFLAC	4036 125 PLAN POL PREMIUMS	883.64	508594	450107		P N H	690.246
15292	04/02/10	HARTFORD LIFE INSURA	709 DEFERRED COMPENSATI	1,810.00	508593	04022010		P N H	690.236
15293	04/02/10	MENDOCINO CHILD SUPP	1057 CHILD SUPPORT	295.00	508592	04022010		P N H	690.233
15294	04/02/10	CONTRA COSTA CHILD S	4267 CHILD SUPPORT	194.50	508591	04022010		P N H	690.233
15295	04/02/10	FRANCHISE TAX BOARD	695 PAYROLL DEDUCTION	428.41	508590	04022010		P N H	690.233
15296	04/02/10	UNITED STATES TREASU	4252 PAYROLL DEDUCTION	300.00	508589	04022010		P N H	690.233
15297	04/02/10	PERS	256 EMPLOYER CONTRIBUT	20,131.86	508588	PERS 03-10-4		P N H	690.229
15297	04/02/10	PERS	256 EMPLOYEE CONTRIBUTI	7,413.47	508588	PERS 03-10-4		P N H	690.230
				27,545.33	*CHECK TOTAL				
15298	04/02/10	LONG/JASON	4345 PER DIEM	200.00	508587	04022010		P N H	100.1022.2106.000
15299	04/02/10	ORANGE COUNTY SHERIF	.08608 TUITION	40.00	508586	04022010		P N H	100.1022.2106.000
15300	04/02/10	HILTON ANAHEIM	.08607 LODGING	510.60CR	508584	04022010		P N H	100.1022.2106.000
15300	04/02/10	HILTON ANAHEIM	.08607 LODGING	510.60	508585	04022010		P N H	100.1022.2106.000
				0.00	*CHECK TOTAL				
15301	04/02/10	HILTON ANAHEIM	.08606 LODGING	510.60	508583	04022010		P N H	100.1022.2106.000
15302	04/07/10	BARNARD/AUDRA	.08605 CLEANING DEPOSIT REFU	300.00	508582	04072010		P N H	600.602
15303	04/13/10	AFLAC	4266 125 PLAN	250.00	508581	04132010		P N H	690.246
15304	04/14/10	ALLEN/DANNY	4293 SERVICES 4/5 TO 4/1	1,920.00	508580	04142010		P M H	503.5033.2081.030
15305	04/16/10	MENDO-LAKE CREDIT UN	104 DIRECT DEPOSIT	2,950.00	508579	04112010		P N H	690.237
15306	04/16/10	AFLAC	4036 125 PLAN POL PREMIUMS	883.64	508578	625320		P N H	690.246
15307	04/16/10	HARTFORD LIFE INSURA	709 DEFERRED COMPENSATI	1,810.00	508577	GRP 0109420		P N H	690.236

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15308	04/16/10	MENDOCINO CHILD SUPP	1057 CHILD SUPPORT	295.00	508576	04162010		P N H	690.233
15309	04/16/10	CONTRA COSTA CHILD S	4267 CHILD SUPPORT	194.50	508575	04162010		P N H	690.233
15310	04/16/10	FRANCHISE TAX BOARD	695 PAYROLL DEDUCTION	428.41	508574	229295978		P N H	690.233
15311	04/16/10	UNITED STATES TREASU	4252 PAYROLL DEDUCTION	300.00	508573	1040A 12/31/08		P N H	690.233
15312	04/16/10	PERS	256 EMPLOYER CONTRIBUT	20,619.85	508572	PERS 04103		P N H	690.229
15312	04/16/10	PERS	256 EMPLOYEE CONTRIBUTI	7,652.81	508572	PERS 04103		P N H	690.230
				28,272.66	*CHECK TOTAL				
15313	04/15/10	ACE COPY & SHIPPING	4112 BOXES	177.04	508485	ACE MARCH 2010		P M W	430.4330.2055.000
15314	04/15/10	ACS	1432 NEW VISION	966.36	508486	519072		P N W	100.1003.2041.000
15314	04/15/10	ACS	1432 NEW VISION	322.12	508486	519072		P N W	206.2060.2041.000
15314	04/15/10	ACS	1432 NEW VISION	966.35	508486	519072		P N W	501.5010.2041.000
15314	04/15/10	ACS	1432 NEW VISION	966.35	508486	519072		P N W	503.5030.2041.000
				3,221.18	*CHECK TOTAL				
15315	04/15/10	ADAM'S TIRE & AUTO S	225 MAINT UNIT 241	155.95	508487	608097		P M W	100.1022.2044.000
15316	04/15/10	ADVANCED CUTTING SYS	4278 CROSS OUT BLADE	79.47	508488	1868		P M W	200.2003.2101.045
15317	04/15/10	ALPHA ANALYTICAL LAB	7 LANDFILL STORM WATE	1,145.00	508489	ALPHA MARCH 10		P N W	213.2133.2061.015
15317	04/15/10	ALPHA ANALYTICAL LAB	7 TEST	1,050.00	508489	ALPHA MARCH 10		P N W	503.5033.2061.015
15317	04/15/10	ALPHA ANALYTICAL LAB	7 TEST	165.00	508489	ALPHA MARCH 10		P N W	503.5033.2101.034
				2,360.00	*CHECK TOTAL				
15318	04/15/10	ARAMARK UNIFORM SERV	4065 MAT/MOP/TOWELS	452.91	508490	37557000		P N W	100.1016.2199.000
15318	04/15/10	ARAMARK UNIFORM SERV	4065 MAT/MOP/TOWELS	194.46	508490	37557000		P N W	501.5013.2199.000
15318	04/15/10	ARAMARK UNIFORM SERV	4065 MAT/MOP/TOWELS	16.50	508490	37557000		P N W	100.1040.2081.030
15318	04/15/10	ARAMARK UNIFORM SERV	4065 MAT/MOP/TOWELS	8.25	508490	37557000		P N W	100.1042.2081.030
15318	04/15/10	ARAMARK UNIFORM SERV	4065 MAT/MOP/TOWELS	42.49	508490	37557000		P N W	503.5033.2041.000
				714.61	*CHECK TOTAL				
15319	04/15/10	AT&T	4123 PD PHONE	824.73	508491	04032010 PHONE		P N W	100.1020.2015.000
15319	04/15/10	AT&T	4123 PW PHONE	128.49	508491	04032010 PHONE		P N W	100.1040.2015.000
15319	04/15/10	AT&T	4123 ENG PHONE	128.48	508491	04032010 PHONE		P N W	100.1042.2015.000
15319	04/15/10	AT&T	4123 POOL	15.02	508491	04032010 PHONE		P N W	100.1030.2015.000
15319	04/15/10	AT&T	4123 SP	94.53	508491	04032010 PHONE		P N W	501.5013.2015.000
15319	04/15/10	AT&T	4123 WP	66.31	508491	04032010 PHONE		P N W	503.5030.2015.000
15319	04/15/10	AT&T	4123 AIRPORT	15.71	508491	04032010 PHONE		P N W	500.5001.2110.000
15319	04/15/10	AT&T	4123 WCAC	29.41	508491	04032010 PHONE		P N W	600.601
15319	04/15/10	AT&T	4123 4601-2-3 40%	338.85	508491	04032010 PHONE		P N W	100.1002.2015.000
15319	04/15/10	AT&T	4123 24%	203.32	508491	04032010 PHONE		P N W	206.2060.2015.000
15319	04/15/10	AT&T	4123 12%	101.65	508491	04032010 PHONE		P N W	210.2100.2015.000
15319	04/15/10	AT&T	4123 12%	101.65	508491	04032010 PHONE		P N W	210.2100.2015.000
15319	04/15/10	AT&T	4123 12%	101.65	508491	04032010 PHONE		P N W	100.1010.2015.000
15319	04/15/10	AT&T	4123 PLANNING 9341 1/3	10.49	508491	04032010 PHONE		P N W	206.2060.2015.000

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15319	04/15/10	AT&T	4123 1/3	10.49	508491	04032010 PHONE		P N W	100.1010.2015.000
15319	04/15/10	AT&T	4123 1/3	10.49	508491	04032010 PHONE		P N W	210.2100.2015.000
				2,181.27	*CHECK TOTAL				
15320	04/15/10	ATLANTIC COAST POLYM	4351 SP CHEMICALS	756.00	508492	16623		P N W	501.5013.2101.034
15321	04/15/10	AUTO MART	750 VEHICLE MAINT UNIT 24	311.26	508493	10260		P M W	100.1022.2044.000
15322	04/15/10	BLUEPRINTS & COPIES	591 COPIES	100.00	508494	258		P M W	406.4060.4003.000
15322	04/15/10	BLUEPRINTS & COPIES	591 COPIES	291.99	508494	258		P M W	430.4330.2055.001
				391.99	*CHECK TOTAL				
15323	04/15/10	BOZZOLI/SCOTT	.08601 WATER REFUND	13.20	508495	10104170002		P N W	503.111
15324	04/15/10	BROOKTRAILS TOWNSHIP	491 AP WATER/SEWER	100.12	508496	CIT0001		P N W	500.5001.2111.000
15325	04/15/10	BURTNESS/KEVIN	4185 COMPUTER SUPPORT	184.37	508497	CW 2010-08		P M W	100.1040.2081.030
15325	04/15/10	BURTNESS/KEVIN	4185 COMPUTER SUPPORT	184.38	508497	CW 2010-08		P M W	100.1042.2081.030
				368.75	*CHECK TOTAL				
15326	04/15/10	BUSTERS BURGERS & BR	.08602 OVERPAID BUSINESS LIC	116.73	508498	5633		P N W	100.1000.2202.000
15327	04/15/10	CATHERINE KILLION'S	4027 JANITORIAL SERVICE	800.00	508501	67		P M W	100.1016.2061.020
15328	04/15/10	CAYLER/PAUL	4259 CELL PHONE REIMBURSEM	100.00	508500	04162010		P N W	100.1002.2015.000
15329	04/15/10	CDW-G	4018 REPLACE TRAY FOR COPI	109.94	508502	SDS6195		P N W	100.1020.2055.000
15330	04/15/10	CLEARLY MENDOCINO WA	4221 MARCH WATER SERVICE 20	74.00	508503	03312010		P M W	100.1020.2199.000
15331	04/15/10	COAST HARDWARE	31 HARDWARE	67.94	508504	2150		P N W	100.1016.2025.000
15331	04/15/10	COAST HARDWARE	31 HARDWARE	34.55	508504	2150		P N W	100.1041.2101.045
15331	04/15/10	COAST HARDWARE	31 HARDWARE	39.66	508504	2150		P N W	503.5031.2041.000
15331	04/15/10	COAST HARDWARE	31 HARDWARE	130.50	508504	2150		P N W	405.4050.4003.000
				272.65	*CHECK TOTAL				
15332	04/15/10	COMPUTER WORKS OF UK	4230 COMPUTER SUPPORT	309.72	508505	2110		P M W	100.1003.2041.000
15333	04/15/10	COUNTY OF MENDOCINO	197 PARKING CITATION ADMIN	47.50	508530	FEB2010		P N W	100.1023.2081.030
15334	04/15/10	COUNTY OF MENDOCINO	4133 03 MO SVC AGREE '10	660.00	508528	20103-2		P N W	100.1020.2081.030
15334	04/15/10	COUNTY OF MENDOCINO	4133 HOURLY SUPPORT	129.80	508528	20103-2		P N W	100.1020.2081.030
15334	04/15/10	COUNTY OF MENDOCINO	4133 INCLUDED IN SLA	129.80CR	508528	20103-2		P N W	100.1020.2081.030
				660.00	*CHECK TOTAL				
15335	04/15/10	COUNTY OF MENDOCINO	4394 8 MAP PRINTS	20.00	508529	10079		P N W	100.1042.2055.000
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	5.06	508506	CURRYS MAR2010		P N W	503.5030.2055.000
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	609.60	508506	CURRYS MAR2010		P N W	100.1002.2055.000
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	21.99	508506	CURRYS MAR2010		P N W	100.1001.2055.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	354.09	508506	CURRYS MAR2010		P N W	206.2060.2101.037
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	42.15	508506	CURRYS MAR2010		P N W	430.4330.2055.001
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	270.07	508506	CURRYS MAR2010		P N W	100.1040.2055.000
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	271.82	508506	CURRYS MAR2010		P N W	100.1042.2055.000
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OVESTIGATION SUPPLIES	133.50	508506	CURRYS MAR2010		P N W	100.1022.2101.031
15336	04/15/10	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	4.80	508506	CURRYS MAR2010		P N W	501.5010.2055.000
				1,713.08	*CHECK TOTAL				
15337	04/15/10	CWEA MEMBERSHIP	4387 MEMBERSHIP	877.00	508507	04062010		P N W	501.5010.2050.000
15338	04/15/10	DEEP VALLEY SECURITY	40 PW/ENG SECURITY	16.48	508508	182611/182354		P N W	100.1040.2081.030
15338	04/15/10	DEEP VALLEY SECURITY	40 PW/ENG SECURITY	49.42	508508	182611/182354		P N W	100.1042.2081.030
15338	04/15/10	DEEP VALLEY SECURITY	40 PW SHOP SECURITY	22.00	508508	182611/182354		P N W	100.1041.2081.030
15338	04/15/10	DEEP VALLEY SECURITY	40 PD ALARM	200.00	508508	182611/182354		P N W	100.1020.2081.030
				287.90	*CHECK TOTAL				
15339	04/15/10	DEPARTMENT OF TRANSP	581 LIGHTS	31.69	508509	187512		P N W	200.2003.2081.023
15340	04/15/10	DEPARTMENT OF PUBLI	4391 WTR SYSTEM 2310004	9,349.60	508517	1050278		P N W	503.5030.2001.002
15341	04/15/10	E.H. WACHS	4386 SWITCH/WIRE	179.49	508511	INV053166		P N W	503.5031.2041.000
15342	04/15/10	EEL RIVER FUELS	28 FUEL	5,546.74	508510	65600		P N W	100.125
15343	04/15/10	ENVIRONMENTAL SYSTEM	4389 ARCVIEW MAINTENANCE	917.99	508513	92148194		P N W	100.1042.2055.000
15344	04/15/10	ERS INDUSTRIAL SERVI	4390 SAND & ANTHRACITE	3,966.58	508512	96990		P N W	503.5033.2101.032
15345	04/15/10	FISHER WIRELESS	4105 PD RADIO MAINT MAY	1,266.30	508514	231/202751		P N W	100.1020.2041.000
15345	04/15/10	FISHER WIRELESS	4105 ANTENNAS	426.90	508514	231/202751		P N W	100.1020.2041.000
				1,693.20	*CHECK TOTAL				
15346	04/15/10	FRYMAN SEPTIC TANK S	56 PORTABLE RENTAL	773.13	508515	671488		P M W	100.1050.2101.045
15347	04/15/10	GCS ENVIRONMENTAL	4370 CABLE	126.35	508516	2276		P N W	201.2011.2101.045
15348	04/15/10	HASELBACH SURVEYING	4385 ENGINEERING SUPPLIE	5,606.06	508518	31439	003358	P N W	100.1042.2101.045
15349	04/15/10	HIS DESIGN	4237 SEWER SYSTEM PLAN	1,125.00	508519	09-09-WSS-P		P M W	501.5011.2081.030
15350	04/15/10	HOUSE DOCTOR PAINT S	281 PAINT	26.08	508520	3778		P N W	600.601
15351	04/15/10	HUDSON/CASEY	.08603 WATER DEPOSIT REFUND	11.20	508521	10100940006		P N W	503.111
15352	04/15/10	I B E W	255 EMPLOYEE CONTRIBUTION	375.84	508522	APRIL 2010		P N W	690.235
15353	04/15/10	LANCE/JAMES H.	4054 LEGAL SERVICES	8,025.00	508523	2724/2725/2726		P M W	100.1004.2081.030
15353	04/15/10	LANCE/JAMES H.	4054 SANCHEZ CASE	6,300.00	508523	2724/2725/2726		P M W	206.2060.2061.020
15353	04/15/10	LANCE/JAMES H.	4054 CA TRENCHLESS	1,280.00	508523	2724/2725/2726		P M W	100.1004.2081.030
				15,605.00	*CHECK TOTAL				

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WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15354	04/15/10	LTD ENGINEERING, INC	4355 MORRIS DAM SEISMIC	5,554.80	508524	1112		P N W	503.5033.4003.000
15355	04/15/10	MANNATT/TOM	4357 TRAVEL REIMBURSEMENT	16.00	508526	03202010		P N W	503.5031.2105.000
15356	04/15/10	MENDO MILL & LUMBER	284 WCAC HARDWARE/LUMBER	88.83	508532	221100		P N W	600.601
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	8.43	508531	221090		P N W	100.1050.2045.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	85.61	508531	221090		P N W	100.1041.2101.045
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	99.05	508531	221090		P N W	201.2011.2101.045
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	116.94	508531	221090		P N W	100.1050.2101.045
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	11.46	508531	221090		P N W	100.1002.2055.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	32.33	508531	221090		P N W	200.2003.2101.045
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	6.32	508531	221090		P N W	430.4330.2055.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	92.74	508531	221090		P N W	501.5011.2041.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	98.27	508531	221090		P N W	503.5031.2041.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	463.89	508531	221090		P N W	501.5013.2041.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	6.37	508531	221090		P N W	503.5031.3020.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	154.01	508531	221090		P N W	500.5001.2041.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	128.05	508531	221090		P N W	503.5033.2041.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	7,275.15	508531	221090		P N W	405.4050.4003.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	31.64	508531	221090		P N W	503.5033.2045.000
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	39.79	508531	221090		P N W	503.5031.2101.035
15357	04/15/10	MENDO MILL & LUMBER	101 HARDWARE/LUMBER	17.38	508531	221090		P N W	503.5033.2041.000
				8,667.43	*CHECK TOTAL				
15358	04/15/10	MENDO-LAKE OFFICE EQ	102 WCAC OFFICE SUPPLIES	2.45	508525	4594601		P N W	600.601
15359	04/15/10	MICROTECH SCIENTIFIC	1041 SEWER PLANT SUPPLIES	102.53	508533	47318		P N W	501.5013.2101.034
15360	04/15/10	MUNISERVICES	1441 SUTA SERVICES	376.50	508527	21921		P N W	100.1003.2081.030
15361	04/15/10	NEW TREND ELECTRONIC	1443 WATER PLANT SUPPLIES	32.61	508534	10000008		P N W	503.5031.2041.000
15361	04/15/10	NEW TREND ELECTRONIC	1443 USB CABLE	48.92	508534	10000008		P N W	100.1002.2055.000
				81.53	*CHECK TOTAL				
15362	04/15/10	NORTHERN AGGREGATES	326 BASE ROCK	196.80	508535	35816		P N W	501.5011.2101.035
15362	04/15/10	NORTHERN AGGREGATES	326 BASE ROCK	728.15	508535	35816		P N W	100.1041.2101.045
15362	04/15/10	NORTHERN AGGREGATES	326 BASE ROCK	1,043.03	508535	35816		P N W	503.5031.2101.035
				1,967.98	*CHECK TOTAL				
15363	04/15/10	NTU TECHNOLOGIES	211 BAGS	726.00	508536	6858		P N W	503.5033.2101.034
15364	04/15/10	OVERLAND STORAGE, IN	4388 OVERLAND CARE 1YR NEW	99.00	508537	16813SD		P N W	100.1042.2101.045
15365	04/15/10	P G & E COMPANY	114 CITY HALL	1,583.50	508539	0876761724-7		P N W	100.1016.2110.000
15365	04/15/10	P G & E COMPANY	114 PD RADIO	8.87	508539	0876761724-7		P N W	100.1020.2110.000
15365	04/15/10	P G & E COMPANY	114 PW	351.07	508539	0876761724-7		P N W	100.1040.2110.000
15365	04/15/10	P G & E COMPANY	114 PARKS	542.15	508539	0876761724-7		P N W	100.1050.2110.000
15365	04/15/10	P G & E COMPANY	114 STREET LIGHTS	5,366.60	508539	0876761724-7		P N W	201.2010.2110.000
15365	04/15/10	P G & E COMPANY	114 AIRPORT	471.75	508539	0876761724-7		P N W	500.5001.2110.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15365	04/15/10	P G & E COMPANY	114 SP COLLECTION	36.94	508539	0876761724-7		P N W	501.5011.2110.000
15365	04/15/10	P G & E COMPANY	114 SEWER PLANT	9,712.52	508539	0876761724-7		P N W	501.5013.2110.000
15365	04/15/10	P G & E COMPANY	114 WATER	1,069.74	508539	0876761724-7		P N W	503.5033.2110.000
				19,143.14	*CHECK TOTAL				
15366	04/15/10	PEAT/LESTER	4281 WATER OPERATOR III	2,040.00	508538	PEAT		P M W	503.5033.2081.030
15367	04/15/10	PINSKY/EILEEN	.08604 REFUND 2ND CONNECTION	567.00	508540	04152010		P N W	501.0501.6400.000
15368	04/15/10	R E M I F	135 2009-10 WC PREM QT	45,591.00	508542	04062010		P N W	690.228
15369	04/15/10	R J RICCIARDI INC	4153 AUDIT	2,310.64	508543	6490		P N W	100.1003.2081.030
15370	04/15/10	R. EMMETT JONES	4354 MGMT ADVISORY SERVICE	150.00	508544	MARCH 2010		P M W	100.1003.2081.030
15371	04/15/10	REDWOOD TOXICOLOGY I	291 LAB SREENING MARCH 20	133.75	508541	193020103		P N W	100.1020.2061.014
15372	04/15/10	SHERMAN/JOHN	4291 OFFICE SUPPLIES	14.20	508546	04152010		P N W	100.1045.2101.045
15372	04/15/10	SHERMAN/JOHN	4291 NYL BASTER	3.25	508546	04152010		P N W	100.1041.2101.045
15372	04/15/10	SHERMAN/JOHN	4291 MILEAGE REIMBURSEMENT	98.50	508546	04152010		P N W	500.5001.2105.000
				115.95	*CHECK TOTAL				
15373	04/15/10	SIERRA CHEMICAL CO.	4330 WP CHEMICALS 19721	1,821.20	508550	04152010		P N W	503.5033.2101.034
15373	04/15/10	SIERRA CHEMICAL CO.	4330 CONTAINER RETURN 4	1,000.00CR	508550	04152010		P N W	501.5013.2101.034
15373	04/15/10	SIERRA CHEMICAL CO.	4330 SP CHEMICALS 1981	1,551.00	508550	04152010		P N W	501.5013.2101.034
15373	04/15/10	SIERRA CHEMICAL CO.	4330 CONTAINER DEPOSIT R	1,000.00CR	508550	04152010		P N W	501.5013.2101.034
				1,372.20	*CHECK TOTAL				
15374	04/15/10	SIERRA FOOTHILL LAB	782 TEST	3,125.00	508547	82499		P N W	501.5013.2061.015
15375	04/15/10	SOLID WASTE OF WILLI	330 BIN SERVICE	98.97	508553	456/1085/548		P N W	600.601
15375	04/15/10	SOLID WASTE OF WILLI	330 REFUSE DUMP	26.00	508553	456/1085/548		P N W	405.4050.4003.000
15375	04/15/10	SOLID WASTE OF WILLI	330 BIN SERVICE	196.65	508553	456/1085/548		P N W	501.5013.2199.000
				321.62	*CHECK TOTAL				
15376	04/15/10	SPARETIME SUPPLY INC	124 PVC	26.51	508549	19549		P N W	501.5013.2041.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	4.00	508551	27300238		P N W	100.1020.2055.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	3.00	508551	27300238		P N W	100.1040.2055.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	65.00	508551	27300238		P N W	100.1002.2055.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	28.00	508551	27300238		P N W	100.1050.2045.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	783.00	508551	27300238		P N W	200.2003.2081.030
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	34.00	508551	27300238		P N W	200.2003.2101.045
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	12.00	508551	27300238		P N W	201.2011.2101.045
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	31.00	508551	27300238		P N W	500.5001.2041.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	498.00	508551	27300238		P N W	501.5013.2101.034
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	365.00	508551	27300238		P N W	503.5031.2041.000
15377	04/15/10	STATE BOARD OF EQUAL	4317 USE TAX	55.00	508551	27300238		P N W	503.5033.2041.000
				1,878.00	*CHECK TOTAL				

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WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
GENERAL CHECK FORM									
15378	04/15/10	STATE DEPT OF CONSER	275 BST JAN-MARCH 2010	12.00	508499	BSF JAN-MAR'10		P N W	600.605
15378	04/15/10	STATE DEPT OF CONSER	275 SMIP TAX JAN-MAR 2010	37.00	508548	04152010		P N W	600.607
				49.00	*CHECK TOTAL				
15379	04/15/10	STATE OF CALIFORNIA	843 FEB DUI ANALYSIS 2010	245.00	508545	783741		P N W	100.1020.2061.014
15380	04/15/10	STATE WATER RESOURCE	4392 ANNUAL PERMIT FEE	1,008.00	508552	SW-0018020		P N W	213.2130.2001.002
15381	04/15/10	TARVER/CLARENCE	4393 D2 CERT CORRESPONDENC	103.04	508554	4142010		P N W	503.5033.2105.000
15381	04/15/10	TARVER/CLARENCE	4393 RENEWAL FEE	60.00	508554	4142010		P N W	503.5033.2105.000
				163.04	*CHECK TOTAL				
15382	04/15/10	TGIF REPAIRS INC	4208 PRINTER REPAIR SERVIC	900.08	508555	2097/2098/2099		P N W	100.1002.2041.000
15383	04/15/10	TOSHIBA	4242 COPIER	154.09	508556	7397448		P N W	100.1002.2095.000
15384	04/15/10	U.V.A.H.	1435 JANITORIAL SVCS WCAC	80.00	508557	IN08312		P N W	600.601
15385	04/15/10	W P O A	262 EMPLOYEE CONTRIBUTION	922.68	508560	WPOA APRIL2010		P N W	690.234
15386	04/15/10	WATER WORKS ENGINEER	4285 WTP IMPROVEMENTS/D	12,365.25	508562	1259		P M W	503.5034.2061.012
15387	04/15/10	WECO INDUSTRIES	4044 ENGINEERING EQUIPME	3,814.98	508565	0022477-IN		P M W	501.5011.2041.000
15388	04/15/10	WELLS FARGO FINANCI	4249 PRINCIPLE	1,203.20	508561	7844195943		P N W	501.5013.3001.000
15388	04/15/10	WELLS FARGO FINANCI	4249 INTEREST	265.66	508561	7844195943		P N W	501.5013.3002.000
15388	04/15/10	WELLS FARGO FINANCI	4249 TAX	128.52	508561	7844195943		P N W	501.5013.3010.000
				1,597.38	*CHECK TOTAL				
15389	04/15/10	WESTLAW INC	4122 LEGAL SERVICES	325.46	508558	820325739		P N W	100.1004.2050.000
15390	04/15/10	WILLITS AUTO PARTS	176 FILTERS	158.43	508567	461452		P N W	201.2011.2101.045
15391	04/15/10	WILLITS KIDS CLUB	3981 PAYROLL DEDUCTION	80.00	508559	WKC APRIL 2010		P N W	690.248
15392	04/15/10	WILLITS NEWS	179 WATER SERVICE	62.23	508563	3450313		P N W	100.1002.2091.000
15393	04/15/10	WILLITS ONLINE LLC	4108 INTERNET SERVICE	189.00	508568	360993		P M W	100.1002.2015.000
15393	04/15/10	WILLITS ONLINE LLC	4108 INTERNET SERVICE	234.00	508568	360993		P M W	501.5013.2015.000
				423.00	*CHECK TOTAL				
15394	04/15/10	WILLITS POWER	1245 CHAINSAW REPAIR	221.78	508566	1113		P M W	201.2011.2101.045
15394	04/15/10	WILLITS POWER	1245 HARDWARE	14.28	508566	1113		P M W	501.5013.2199.000
15394	04/15/10	WILLITS POWER	1245 HARDWARE	84.34	508566	1113		P M W	501.5013.2041.000
				320.40	*CHECK TOTAL				
15395	04/15/10	WILLITS RENTAL CENTE	4100 VEHICLE PARTS	430.24	508569	360699/360705		P N W	503.5031.2044.000
15395	04/15/10	WILLITS RENTAL CENTE	4100 OIL/FILTER	88.88	508569	360699/360705		P N W	100.1042.2041.000
				519.12	*CHECK TOTAL				

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		GENERAL CHECK FORM							
15396	04/15/10	WINZLER & KELLY CONS	590 QUALITY ASSURANCE P	3,531.00	508564	51118/51066		P N W	202.2020.2081.030
15396	04/15/10	WINZLER & KELLY CONS	590 RAILROAD BRIDGE PERMI	346.00	508564	51118/51066		P N W	203.2030.4003.000
				3,877.00	*CHECK TOTAL				
15397	04/15/10	YOKUM'S BODY SHOP/JI	640 REPAIR UNIT #231	2,629.47	508570	112		P M W	100.1022.2044.000
		GENERAL CHECK FORM							
			TOTAL	258,628.18					

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT
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REPORT TOTALS:

258,628.18

RECORDS PRINTED - 000213

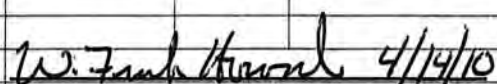
**CITY OF WILLITS**

**BUILDING INSPECTION ACTIVITY REPORT**

**FOR THE MONTH OF: March 2010**

<b>NEW CONSTRUCTION</b>	<b>LIVING UNITS</b>	<b>BLDG. PERMITS</b>	<b>VALUATION</b>
Single Family Dwellings			
Two Family Dwelling			
Three and Four Family Dwelling			
Five or More Family Dwelling			
Moved Dwellings and Modular Units			
Hotels and Motels			
Amusement and Recreation Buildings			
Churches and Religious Buildings			
Industrial Buildings			
) Private Garages and Carports		1	\$ 3,000.00
) Service Station and Repair Garages			
) Office, Bank and Professional Buildings			
) Stores and Similar Buildings			
) Warehouse and Agriculture Buildings			
<b>MISCELLANEOUS CONSTRUCTION</b>			
) Reroof, Siding, Windows, Etc.		1	\$ 5,000.00
) Heating and Air Conditioning		1	\$ 4,000.00
) Electric, Mechanical, Plumbing		1	\$ 2,000.00
) Demolition			
<b>STRUCTURES OTHER THAN BUILDINGS</b>			
) Foundations, Pools, Walls, Signs, etc.			
<b>CONVERSIONS</b>			
) Non-Residential to Residential			
) Residential to Non-Residential			
<b>ADDITIONS AND ALTERATIONS</b>			
) Residential Buildings		2	\$ 41,500.00
) Non-Residential Buildings		1	\$ 5,000.00
<b>TOTALS</b>		<b>7</b>	<b>\$ 60,500.00</b>

<b>COMPARISON</b>		<b>TYPE OF PERMIT AND OTHER REVENUE</b>		
			<b>#'s</b>	<b>FEE'S</b>
Valuation This Month	\$ 60,500.00	Building	6	\$ 988.00
Same Month Last Year	\$ 17,500.00	Electrical		
Revenue This Month	\$ 1,088.00	Mechanical	1	\$ 100.00
Same Month Las Year	\$ 390.75	Plumbing		
Permits This Month	7	Grading		
Same Month Last Year	3	Demolition		
		Plan Check		
		Late Fee		
		Bldg. Survey		
		Sewer Insp.		
<b>TOTALS TO DATE THIS FISCAL YEAR</b>		<b>TOTALS:</b>	<b>7</b>	<b>\$ 1,088.00</b>
Construction Valuation	\$ 814,100.00			
Fees Collected	\$ 14,549.52			
No. of Permits	63			
<b>TOTALS TO SAME DATE LAST YEAR</b>				
Construction Valuation	\$ 2,651,600.00			
Fees Collected	\$ 27,932.01			
No. of Permits	71			

Respectfully Submitted:  
  
 W. Frank Howard, Building Insp. / Date