



111 E. COMMERCIAL STREET
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**WILLITS CITY COUNCIL
AGENDA
AUGUST 24, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
 - a. Presentation of Proclamation Recognizing National Day of Service and Remembrance and Commemorating Patriot Day – September 11, 2011
 - b. End of Season Report on Summer Swim Program
3. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval:

 - a. City Council Minutes of August 10, 2011
 - b. Disbursements Journals:
 - Warrant Nos. 18259, 18326-18340, and 18444-18445, Totaling \$38,993.95
 - Warrant Nos. 18341-18443, Totaling \$1,126,401.95
 - c. Amendment to the Fiscal Year 2011/2012 Budget to Include C.O.P.S. Funding
 - d. Award Contract to Mendocino Construction Services, Inc., for the Redwood Avenue Storm Drain Project, Project No. 2011-03, in an Amount Not to Exceed \$144,984, and Authorize City Manager to Approve Construction Change Orders Not to Exceed a Cumulative Total of 20% of the Total Contract Amount
 - e. Approve Contract with Graham Backflow Services in an Amount Not to Exceed \$10,725 to Perform the Backflow Prevention Assembly Testing for 2011
 - f. Approval of Appointment to the Cultural Arts Commission
5. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.
7. **OLD BUSINESS**

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Action to Adopt a Resolution Finding that an Emergency Exists and Delegating the City Manager the Authority to Select a Contractor and Execute a Contract on Behalf of the City for Repair of Sherwood Road Including Slip Lining Drainage Systems, Dig Out and Pave Road Bed and Perform Crack Seal
- b. Discussion and Possible Action to Award Contract for the Repair of Cracks in Runway 34/16, Apron, and Taxiway at Willits Municipal Airport (Ells Field)
- c. Discussion and Possible Action to Authorize Letter to Caltrans Regarding Proposed Roadway Marking Changes on South Main Street Near the US 101 and State Route 20 Intersection
- d. Discussion and Possible Action to Authorize Letter to Caltrans Regarding Proposed Improvements to the Crosswalk at South Main Street and Gregory Lane
- e. Other Reports – Verbal/No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
- f. Finance Director/City Treasurer
 - (1) Discussion and Possible Action to Adopt an Enforceable Obligation Payment Schedule as Required by AB1X 26
- g. City Clerk/Human Resources Director

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

- a. Discussion and Possible Action to Adopt an Ordinance to Comply with the Voluntary Alternative Redevelopment Program in Order to Permit the Continued Existence and Operation of the City's Redevelopment Agency

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUk CVG-1056037

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 19th day of August, 2011.
Adrienne Moore, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or cityclerk@willitscity.com. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.