



111 E. COMMERCIAL STREET  
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**WILLITS CITY COUNCIL  
AGENDA  
DECEMBER 8, 2010 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
  - a. Presentation of Certificates of Appreciation to Chamberlain Creek Crew
  - b. Adoption of Resolution Declaring Results of the General Municipal Election Held on November 2, 2010
  - c. Swearing in of Council Members
  - d. Election of the Mayor and Vice Mayor
  - e. Recognition of Outgoing Councilmember and City Treasurer
3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

  - a. City Council Minutes of November 10, 2010
  - b. Disbursements Journals:
    - Warrant Nos. 16580-16704, Totaling \$68,237.35
    - Warrant Nos. 16601-16700, Totaling \$1,018,944.11
    - Warrant Nos. 16701-16713, Totaling \$34,734.72
    - Warrant Nos. 16715- 16783, Totaling \$150,862.85
  - c. Building Inspection Activity Reports – November 2010
  - d. Appointment of City Treasurer
  - e. Resolution Accepting the Construction Completion of the West Commercial Street Rehabilitation Project, Contract No. 2010-01 and Authorizing the Filing of the Notice of Completion
5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*

**7. OLD BUSINESS**

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Discussion and Possible Action Regarding Proposal by the Willits Environmental Remediation Trust to Relocate REMCO Document Depository to an Electronically Accessible Internet Based Document Depository System
- b. Discussion and Possible Action to Proceed with Public Advertisement of the Railroad Avenue Bridge Rehabilitation Project, Contract No. 2010-03, Federal Aid Project No. BRLS-5082(052)
- c. Discussion and Possible Approval of Contract with Willow Basin Engineering for Design Engineering Services for the Main Street Block Project (Mendocino Avenue to Van Lane)
- d. Other Reports – Verbal/No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief
- b. City Planner
  - (1) Discussion and Possible Approval of Contract with Greenstone Landscapes to Install and Maintain Landscaping on West Commercial Street
- c. City Attorney
- d. Public Works Director
- e. City Engineer
  - (1) Presentation of the Van Lane and Vicinity Storm Drain Project
- f. Finance Director
- g. City Clerk/Human Resources Director

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUJ CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Anticipated Litigation: Significant Exposure to Litigation – One Case

15. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 3<sup>rd</sup> day of December, 2010.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore at (707) 459-7120 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*