



111 E. COMMERCIAL STREET  
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**WILLITS CITY COUNCIL  
AGENDA  
JANUARY 12, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
  - a. Presentation of Proclamation Declaring January 2011 as “National Mentoring Month” in the City of Willits
3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

  - a. City Council Minutes of December 8, 2010
  - b. Disbursements Journals:
    - Warrant Nos. 16784-16797, Totaling \$112,347.34
    - Warrant Nos. 16798-16878, Totaling \$968,284.05
    - Warrant Nos. 16879-16885, Totaling \$34,972.93
    - Warrant Nos. 16886-16952, Totaling \$228,640.99
    - Warrant Nos. 16953-16865, Totaling \$750.00
  - c. Building Inspection Activity Reports – December 2010
5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*
7. **OLD BUSINESS**
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Discussion and Possible Action to Approve Lease Agreement with Mendocino Transit Authority for Land, Located at 380 East Commercial Street, for Continued Use for Bus Parking and Small Office

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS – Continued**

- b. Discussion and Possible Action to Approve Agreement Amendment No. 5 with Water Works Engineers, LLC for City of Willits Water Treatment Plant Interim Filter Control Improvements
- c. Other Reports – Verbal/No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
  - (1) Discussion and Possible Action to Approve Plans and Specifications for the Van Lane and Vicinity Storm Drain Project (Project No. 2011-01) and to Provide Authorization to Publicly Solicit Bids for Construction of the Project
- f. Finance Director/City Treasurer
- g. City Clerk/Human Resources Director
  - (1) Discussion and Possible Action Regarding Application for Alcoholic Beverage License: Mendonesia, Located at 3 South Main Street, Willits

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

- a. Mayor's Appointments to City Committees, Boards and Agencies for 2011

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUJ CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Anticipated Litigation: Significant Exposure to Litigation – One Case

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 7<sup>th</sup> day of January, 2011.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or [cityclerk@willitscity.com](mailto:cityclerk@willitscity.com). Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*