



111 E. COMMERCIAL STREET  
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## WILLITS CITY COUNCIL AGENDA

JULY 27, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
  - a. Noticed Public Hearing: Discussion and Possible Adoption of Resolution Approving Changes in Certain City Fees and Charges, Effective August 1, 2011
3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

- a. City Council Minutes:
    - June 22, 2011
    - July 14, 2011 (Special Meeting)
  - b. Disbursements Journals:
    - Warrant Nos. 18009-18027, Totaling \$47,841.52
    - Warrant Nos. 18028-18110, Totaling \$156,853.46
    - Warrant Nos. 18111-18123, Totaling \$54,149.31
    - Warrant Nos. 18124-18228, Totaling \$1,419,102.24
  - c. Building Inspection Activity Report – June 2011
  - d. Application for Alcoholic Beverage License: Rio's Fish and Chips, Located At 1661 South Main Street, Suite D, in Willits
  - e. Response to the 2010-2011 Mendocino County Grand Jury Report, "Doing the Best We Can, With What We Got" – A Report on the Willits Police Department
  - f. Response to the 2010-2011 Mendocino County Grand Jury Report, "Masters of Fixing Disasters" – A Report on Parlin Fork and Chamberlain Creek Conservation Camps
  - g. Resolution Establishing the Appropriations Limit for Fiscal Year 2011/2012 Pursuant to Article XIII B of the Constitution of the State of California
  - h. Non-Exclusive Public Recreational Facility Use Agreement with Willits Youth Soccer League
5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

**6. COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*

**7. OLD BUSINESS**

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Discussion and Possible Action to Authorize Contract Change Order No. 33 with Overaa & Co. for the Purchase and Transportation of Earthfill at the Willits Wastewater Treatment Plant (WWTP), Stages 2 & 3 Project
- b. Other Reports – Verbal/No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
- f. Finance Director/City Treasurer
- g. City Clerk/Human Resources Director
  - (1) Discussion and Possible Action to Adopt a Resolution Accepting the California Secretary of State Local Government Records Retention Guidelines as the City's Official Records Retention Policy

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUJ CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 22<sup>nd</sup> day of July, 2011.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or [cityclerk@willitscity.com](mailto:cityclerk@willitscity.com). Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*