



111 E. COMMERCIAL STREET  
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## WILLITS CITY COUNCIL AGENDA

JUNE 8, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
  - a. Recognition of Building Inspector Frank Howard Upon His Retirement After 24 Years of Service to the City of Willits
  - b. Noticed Public Hearing to Conduct Annual Review of Proposed Changes in Certain City Fees and Charges for the Use of the Willits Center for the Arts Building and to Adopt a Resolution Establishing Said Fees and Charges, Effective July 1, 2011
  - c. Presentation by Mendocino Council of Governments (MCOG) Regarding County-Wide Pavement Management System
  - d. Discussion and Possible Direction Regarding Draft City of Willits Budget for Fiscal Year 2011-2012 and Proposed Use of Half-Cent Sales Tax to Fund Street Repair and Maintenance
3. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

The following items are recommended for approval:

  - a. City Council Minutes of May 25, 2011
  - b. Disbursements Journals:
    - Warrant Nos. 17817-17826, Totaling \$48,241.29
    - Warrant Nos. 17827-17892, Totaling \$183,501.80
  - c. Building Inspection Activity Reports – May 2011
  - d. Resolution Accepting the Construction Completion of the Van Lane and Vicinity Storm Drain Project, Contract No. 2011-01, and Authorizing the Filing of the Notice of Completion
5. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

*The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.*

7. **OLD BUSINESS**
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Other Reports – Verbal/No Action
9. **DEPARTMENT RECOMMENDATIONS**
  - a. Police Chief
    - (1) Informational Presentation About the “*Refuse to Be a Victim*” Crime Prevention Seminar, Scheduled for June 11, 2011, Co-Sponsored by the Willits Chamber of Commerce and the Willits Police Department
  - b. City Planner
  - c. City Attorney
  - d. Public Works Director
  - e. City Engineer
  - f. Finance Director/City Treasurer
    - (1) Discussion and Possible Action Approving Investment of Sewer Fund Bond Reserves in Government Agency Step Up Notes
  - g. City Clerk/Human Resources Director
10. **CITY COUNCIL AND COMMITTEE REPORTS**
  - a. Mendocino Council of Governments (MCOG)
  - b. Local Agency Formation Commission (LAFCO)
  - c. Mendocino Transit Authority (MTA)
  - d. Revit-ED Committee
  - e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
  - f. Economic Development and Financing Corporation (EDFC)
  - g. League of California Cities
  - h. Water Resources Committee
  - i. Sewer System Committee
  - j. Finance Committee
  - k. Caltrans Ad Hoc Committee
  - l. Other Committee Reports
11. **COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**
12. **ENACTMENT OF ORDINANCES**
13. **GOOD & WELFARE**
14. **CLOSED SESSION NOTICE**
  - a. Conference with Real Property Negotiators Pursuant to Government Code §54956.7 – Property: 285 North Lenore Avenue (APN 007-020-12-00); Agency negotiator: Paul Cayler, Tom Mannatt, and J.C. England; Negotiating Parties: William Goforth and Michelle Goforth; Under Negotiation: Price and Terms of Payment
  - b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUJ CVG-1056037
  - c. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)
  - d. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Anticipated Litigation: Significant Exposure (One Case)
  - e. Conference with Labor Negotiators Pursuant to Government Code §54957.6 – Agency Negotiators: Paul Cayler and Adrienne Moore; Employee Organization(s): All

15. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 3<sup>rd</sup> day of June, 2011.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or [cityclerk@willitscity.com](mailto:cityclerk@willitscity.com). Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*