



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

MARCH 9, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
 - (a) Recognition of Dale Dingman for His Years of Service to the Willits Cultural Arts Commission
 - (b) Discussion and Possible Action Approving a Non-Exclusive Public Recreational Facility Use Agreement with Willits Redwood Little League
3. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval:

 - a. City Council Minutes:
 - February 9, 2011
 - February 23, 2011
 - b. Disbursements Journals:
 - Warrant Nos. 17244-17254, Totaling \$32,663.70
 - Warrant Nos. 17255-17324, Totaling \$107,485.59
 - c. Building Inspection Activity Reports – February 2011
 - d. Receive Applications for Alcoholic Beverage Licenses, as Follows: 1) Redwood Oil Company, Inc., dba Willits Chevron (One Application), Located at 781 South Main Street; and 2) Alpesh Naresh Jivan, dba G&W John's Place & Kwik Stop (Two Applications), Located at 255 East Commercial Street
 - e. Agreement with Mendocino County Sheriff's Office for Animal Control Patrol Services
 - f. Resolution Approving an Easement Agreement Between the City of Willits and PG&E for the Installation and Maintenance of an Electrical Service at the Wastewater Treatment Plant
 - g. Resolution Authorizing Certain Cultural Arts Commission Members and City Staff as Authorized Agents to Pick Up Night Depository Bags from Savings Bank of Mendocino County
5. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.

6. COMMISSIONS, AGENCIES AND AUTHORITIES

The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.

7. OLD BUSINESS

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Action Related to Issues on the Railroad Avenue Bridge Project
- b. Discussion and Possible Action to Award a Contract to Harris and Associates, for Construction Management Services for the Railroad Avenue Bridge Project, in an Amount Not to Exceed \$176,660
- c. Other Reports – Verbal/No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief
- b. City Planner
- c. City Attorney
- d. Public Works Director
- e. City Engineer
 - (1) Presentation of Proposed Sewer Ordinance Revisions
- f. Finance Director/City Treasurer
 - (1) Discussion and Possible Action Approving a Computer Use Policy
- g. City Clerk/Human Resources Director

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUJ CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Northern California River Watch, a Non-Profit Corporation, vs. City of Willits and DOES 1 through 10, Inclusive; Case No. USDC 4:11-CV11-00323 NJV

15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 4th day of March, 2011.
Adrienne Moore, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or cityclerk@willitscity.com. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.