

111 E. COMMERCIAL STREET
WILLITS, CALIFORNIA 95490
(707) 459-4601 TEL
(707) 459-1562 FAX

**WILLITS CITY COUNCIL
AGENDA
MARCH 11, 2015 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**
Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
3. **PUBLIC MATTERS**
 - a. Introduction of Miss Mendocino County 2015 – Shyanne DeMarco
 - b. Update on the City's Emergency Water Supply Project
4. **CONSENT CALENDAR**
Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.
The following items are recommended for approval, as follows:
 - a. City Council Minutes:
 - February 11, 2015
 - February 25, 2015
 - March 5, 2015 – Special Meeting
5. **INFORMATIONAL REPORTS**
Matters that do not require action by the City Council but are of public interest.
 - a. Disbursements Journal(s):
 - Warrant Nos. 25954-25957, Totaling \$98,502.65
(Warrant Nos. 25958-26022 – voided due to technological issues)
 - Warrant Nos. 26023-26087, Totaling \$544,250.18
 - b. Building Inspection Activity Report – February 2015
 - c. Business License Activity Report – February 2015
 - d. Water Consumption/Revenue Chart – February 2015
 - e. Mid Year Financial Report for Fiscal Year 2014-2015
(Presented during Council Workshop on March 2, 2015)
6. **RIGHT TO APPEAL**
Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**
The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
 - a. Verbal Reports – No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Administration (City Clerk, Finance, Human Resources, Legal)
- b. Public Safety
- c. Community Development
- d. Public Works & Engineering
 - 1) Discussion and Possible Action Regarding Plans and Specifications for Humboldt Street Rehabilitation Project, Phase II (Project No. 2015-01), and Authorize Advertisement for Bids
- e. Water & Wastewater Systems

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- e. Economic Development and Financing Corporation (EDFC)
- f. League of California Cities
- g. Water & Wastewater Systems Committee
- h. Revit-ED Committee
- i. Finance Committee
- j. Ad Hoc Committees:
 - Caltrans Bypass Project
 - Solid Waste of Willits Franchise Agreement
 - Solar Array Project
 - Main Street Improvements
 - Willits Center for the Arts
- k. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Direction or Action Regarding the Franchise Agreement with Solid Waste of Willits (SWOW)

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUk CVG-1056037

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 6th day of March, 2015.
Cathy Sanders, Deputy City Clerk*



111 E. COMMERCIAL STREET
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**WILLITS CITY COUNCIL
MINUTES
WEDNESDAY, FEBRUARY 25, 2015**

Mayor Burton called a regular meeting of the City Council to order at 6:30 p.m., in Council Chambers. The meeting was preceded by the pledge to the flag.

Roll Call: Councilmembers Larry Stranske, Madge Strong, Holly Madrigal, Ron Orenstein, and Mayor Bruce Burton were present.

Also present were staff members: Adrienne Moore, City Manager; Jim Lance, City Attorney; Gerry Gonzalez, Police Chief; Susie Holmes, Finance Director; and Cathy Sanders, Deputy City Clerk.

2. PUBLIC COMMUNICATIONS

Mike Smith commented on a proposal that he presented to the City Manager regarding volunteer services at the Willits Airport. The City Council stated they will take his proposal into consideration.

3A. INTRODUCTION OF MISS MENDOCINO COUNTY 2015 – SHYANNE DEMARCO

Ms. DeMarco was unable to attend tonight's City Council meeting, but is planning to attend a future meeting.

No action taken.

3B. PRESENTATION BY THE WILLITS CHAMBER OF COMMERCE

Willits Chamber of Commerce President, Ron Moorhead gave a summary of projects they are currently working on and those they have recently accomplished. Following a long list of activities, Mr. Moorhead gave a short presentation of the Chamber's new and vibrant website. At the conclusion of the presentation, Mr. Moorhead announced his retirement from the Willits Chamber of Commerce Board after more than three decades of service. He informed the community that Lisa Epstein, our local State Farm Insurance agent will take over the reins as President. Mayor Burton read and presented Mr. Moorhead with a proclamation from the City of Willits, as the entire City Council thanked Mr. Moorhead for his dedicated years of service to the Willits Chamber of Commerce, and the Willits Community.

Public Comment: None

3C. UPDATE ON THE CITY'S EMERGENCY WATER SUPPLY PROJECT

City Manager Moore reported the foundation for the Groundwater Treatment Plant was poured last week, and the construction of the metal building that will house the plant is due to commence within the next 2-4 weeks, with the mechanical and piping to follow. Ms. Moore stated we are also progressing on the environmental permits with the Army Corps of Engineers.

Public Comment: None.

No action taken.

4. CONSENT CALENDAR

The following item(s) are recommended for approval:

- a. City Council Minutes:
 - City Council Minutes – **Pulled**
- b. Professional Services Agreement with Coastland Civil Engineering, Inc., to Provide Design Review, Plan Check, and Inspection Services for the Medical Office Building, to be Located on the New Howard Memorial Hospital Medical Campus – **Approved**
(Staff Report and Contract not available at publication time; to be provided as soon as available.)

Public Comments: None.

Moved by Orenstein/Seconded by Madrigal and carried unanimously to approve Consent Calendar items (b) with item (a) being pulled.

Removed for separate consideration:

- 4c Resolution (**No. 2015-05**) Approving the Fiscal Year 2014/2015 Allocation of Sewer Plant Operational Expenses Between the City of Willits and Brooktrails Township Based Upon the Actual Flow Allocation Data for Fiscal Year 2012/13 – **Approved**

Public Comments: Jennifer O'Brien, from Neary and O'Brien Attorneys at Law, representing the Brooktrails Township Board of Directors, commented on the staff report and the sixth WHEREAS clause, stating there was an agreement in 2005 for a specific allocation, Brooktrails states there is no such agreement. Ms. O'Brien suggested that Council request said agreement from staff for review by both the City Council and the Brooktrails Board.

Moved by Orenstein/Seconded by Strong and carried unanimously to approve Resolution (No. 2015-05) Approving the Fiscal Year 2014/2015 Allocation of Sewer Plant Operational Expenses Between the City of Willits and Brooktrails Township Based Upon the Actual Flow Allocation Data for Fiscal Year 2012/13.

5. INFORMATIONAL REPORTS

Matters that do not require action by the City Council but are of public interest.

- a. Disbursements Journals:
 - Warrant Nos. 25866-25873, Totaling \$37,400.49
 - Warrant Nos. 25874-25953, Totaling \$216,482.71
- b. Water Consumption/Revenue Chart – January 2015
- c. Alcohol License Applications to ABC:
 - Safeway, Inc. (Gas Station) – 811 South Main Street
 - Safeway, Inc. (Grocery Store) – 845 South Main Street
- d. Written Update from Caltrans Regarding the Willits Bypass Project

6. RIGHT TO APPEAL

None presented.

7. COMMISSIONS, AGENCIES AND AUTHORITIES

None presented.

8A. CITY MANAGER REPORTS

City Manager Moore reported on the following:

- Initial Study for the REACH Project was released on Friday; today starts the official 30-day public comment period with a Notice of Public Hearing to be published in the Willits News. The Public Hearing is scheduled for Saturday, March 28th at 12:30 p.m., at the

Willits Center for the Arts. The public's written comments are due no later than 5:00 p.m., Friday, March 27th;

- Water Treatment System; installation of the valve at Centennial Dam was completed; cover for the clarifier has been installed; inspection to close out the Water Treatment Plant improvements project was conducted yesterday; and the flushing program will commence Monday, March 9th, and is scheduled to reach Main Street by Thursday, March 12th. Notices will be included in this month's water bills;
- New Legislative Representatives, Senator Mike McGuire and Assemblyman Jim Wood, are working to secure funds for water projects within their jurisdictions. The City has submitted a list of priority projects – Main Street water line; Emergency Water Project; 3-million gallon tank liner/replacement; and Della Avenue water line;
- West Van & Muir Lane alleyways have recently been inspected by our Public Works Director, due to a recent pedestrian "trip and fall". It was determined that no significant negligence on the part of the city was present. The City will be looking into a reflective striping for the speed bumps, as well as other measures; and
- The City was notified that this year's Shrunken Train season has started earlier than scheduled. The Willits line will be running Monday, Wednesday, Friday, Saturdays and Sundays beginning now thru at least March 17th, with the possibility of it extending into the regular season. This will be a positive outcome for our local businesses.

No action taken.

9. DEPARTMENT RECOMMENDATIONS

a. Administration

- Deputy City Clerk Sanders commented on keeping up with the scheduled meetings.
- Finance Director Holmes invited the community to attend the upcoming Budget Workshop what will be held on Monday, March 2nd @ 4:00 p.m. at City Hall. Ms. Holmes will be reporting on the Fiscal Outlook. It was also reported that a Special Council Goal Setting Workshop will be held on Saturday, March 27th @ 9:00 a.m.
- Human Resources did not report.
- City Attorney Lance will be conducting a Brown Act Seminar, Friday, February 27th from 12:00 – 2:00 p.m. at City Hall.

b. Public Safety

- Police Chief Gonzalez reported the Department is on track for the new 911 upgrade, and is awaiting the arrival of their new ergonomic furniture. Chief Gonzalez also reported that each year Post 1900 of the Veterans of Foreign Wars honors those who serve our country daily by performing their duties as law enforcement officers. Therefore, this year Chief Gonzalez has nominated Sergeant Jacob Donahue for his heroic conduct with the John's Place fire. The ceremony will be held Saturday, March 7th at 6:00 p.m.

c. Community Development did not report.

d. Public Works & Engineering

- Public Works Director did not report.

e. Water & Wastewater Systems did not report.

10. CITY COUNCIL AND COMMITTEE REPORTS

a. Mendocino Council of Governments (MCOG) did not meet.

b. Local Agency Formation Commission (LAFCO) did not meet.

c. Mendocino Transit Authority (MTA) did not meet.

d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA) meets March 19th.

e. Economic Development and Financing Corporation (EDFC) met, Councilmember Strong informed the community that on March 22nd at 4:00 p.m. Executive Director John Kuhry will be speaking on Social Impact Investing.

- f. League of California Cities did not meet.
- g. Water & Wastewater Systems Committee did not meet.
- h. Revit-ED Committee did not meet.
- i. Finance Committee meets March 2nd.
- j. Ad Hoc Committees
 - Caltrans Bypass Project – did not meet.
 - Solid Waste of Willits Franchise Agreement – met and are moving closer to presenting information to the City Council.
 - Solar Array Project – did not meet.
 - Main Street Improvement – met to bring the group up to date regarding the MCOG 2015-2016 Overall Work Program application to complete the Downtown Willits Streets and Alley Circulation and Connectivity Study.
 - Willits Center for the Arts – met to discuss the future of the Art Center.
- k. Other Committee Reports – no further reports.

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

Councilmember Stranske stated he has been approached by members of the community, asking that the City recommend a solution to become a Farm Community. This would allow the community to be self contained. For more input please contact Councilmember Stranske. Councilmember Madrigal was contacted by an individual who would like to see the City pursue a Transit Hub on Hwy 20. This could be an area where recreational vehicles could park and an information kiosk would be available. She also received an inquiry regarding ADA compliance in Willits. Councilmember Madrigal informed the individual that Willits does have an ADA plan, and is moving forward with this plan. Councilmember Strong informed the community of the upcoming forum to discuss plans for required mitigation of the Willits Bypass project, Caltrans is proposing to use herbicides on wetlands, creeks and grasslands in Little Lake Valley. Find out concerns and alternatives to this plan at a forum on Sunday, March 8th, 2015 from 4 to 6pm, at Little Lake Grange.

Public Comment: None.

No action taken.

12. ENACTMENT OF ORDINANCES

None presented.

13. GOOD & WELFARE

Mayor Burton invited the community to attend the upcoming Bluegrass concerts. One will be held at the Willits Center for the Arts, and one at the Little Lake Grange, this Friday, February 27th. Mayor Burton thanked the Willits News and the Willits Weekly for promoting the concert at the Willits Center for the Arts, stating this is a benefit for the Willits Rotary Club's High School Scholarship Program.

Councilmember Madrigal commented on the Town Hall meeting that took place Sunday, February 22nd, stating that some good ideas were put forward.

ADJOURNED TO CLOSED SESSION AT 7:35 P.M.

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUK CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9b – Anticipated Litigation: Exposure to Litigation

Council reconvened to open session at 9:23 p.m., with no action to report from Closed Session.

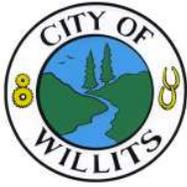
Moved by Stanske/seconded by Orenstein and carried unanimously to adjourn the meeting at 9:23 p.m.

BRUCE BURTON, Mayor

ATTEST:

CATHY SANDERS, Deputy City Clerk

COUNCIL MEETING RECORDINGS: City Council meetings are video recorded and broadcast live on the 2nd and 4th Wednesday of each month on Public Access Channel 3 and rebroadcast on Saturday and Sunday at 5:00 p.m. on Government Channel 64. DVD's are available for check-out or may be purchased (with advance notice) for \$15.00 at City Hall.



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**WILLITS CITY COUNCIL
SPECIAL MEETING MINUTES
THURSDAY, MARCH 5, 2015**

Mayor Burton called a special meeting of the City Council to order at 5:04 p.m., in Council Chambers.

Roll Call: Councilmembers Larry Stranske, Madge Strong, Holly Madrigal, Ron Orenstein, and Mayor Bruce Burton were present.

Also present were staff members: Adrienne Moore, City Manager; Rod Wilburn, Public Works Director; Susie Holmes, Finance Director/City Treasurer; and Cathy Sanders, Deputy City Clerk.

ADJOURNED TO CLOSED SESSION AT 5:04 P.M.

2. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUK CVG-1056037

Council reconvened to open session at 6:57 p.m., with no action to report from Closed Session

3. ADJOURNMENT

Mayor Burton adjourned the meeting at 6:57 p.m.

BRUCE BURTON, Mayor

ATTEST:

CATHY SANDERS, Deputy City Clerk

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
25954	02/18/15	ANTHEM BLUE CROSS	627 MED INSURANCE PREM	67,953.04	522540	484810B		P N H 690.231
25955	02/18/15	.GOV DOMAIN REGISTRA	.09378 DOMAIN REGISTRATION	125.00	522538	150218		P N H 100.1002.2081.030
25955	02/18/15	.GOV DOMAIN REGISTRA	.09379 DOMAIN REGISTRATION	125.00CR	522539	150218		P N H 100.1002.2081.030
				0.00	*CHECK TOTAL			
25956	02/27/15	FRANCHISE TAX BOARD	695 PAYROLL DEDUCTION	672.64	522541	150227		P N H 690.233
25957	02/27/15	PERS	256 EMPLOYER CONTRIBUT	22,586.73	522542	150227		P N H 690.229
25957	02/27/15	PERS	256 EMPLOYEE CONTRIBUTI	7,551.04	522542	150227		P N H 690.230
				30,137.77	*CHECK TOTAL			
26046	02/27/15	GCS ENVIRONMENTAL	4370 STREET SWEEPER MAINT	260.80CR	522543	11150		P N H 201.2011.2041.000
GENERAL CHECK FORM								
			TOTAL	98,502.65				

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
26023	02/27/15	AFLAC	4036 125 PLAN-POLICY PRE	1,316.28	522530	940255		P N W 690.246
26024	02/27/15	ALTERNATIVE POWER SO	4821 CHAINSAW REPAIR	209.75	522458	111		P N W 201.2011.2041.000
26024	02/27/15	ALTERNATIVE POWER SO	4821 WEED EATER REPAIR	92.48	522459	106		P N W 100.1050.2041.000
26024	02/27/15	ALTERNATIVE POWER SO	4821 WEED EATER REPAIR	92.48	522459	106		P N W 201.2011.2041.000
26024	02/27/15	ALTERNATIVE POWER SO	4821 WEED EATER REPAIR	88.09	522460	105		P N W 100.1050.2041.000
26024	02/27/15	ALTERNATIVE POWER SO	4821 WEED EATER REPAIR	88.09	522460	105		P N W 201.2011.2041.000
				570.89	*CHECK TOTAL			
26025	02/27/15	ARAMARK	4443 VESTS	72.01	522457	16121220		P N W 100.1002.2055.000
26025	02/27/15	ARAMARK	4443 VEST	57.66	522457	16121220		P N W 503.5033.2010.000
				129.67	*CHECK TOTAL			
26026	02/27/15	ATLAS COPCO	4920 BLOWER REPAIR LABO	10,668.00	522511	396804	003659	P N W 501.5013.2061.020
26027	02/27/15	AUTO MART AUTO REPAI	4791 VEHICLE MAINT UNIT 13	246.77	522461	18386		P M W 501.5013.2044.000
26027	02/27/15	AUTO MART AUTO REPAI	4791 VEHICLE MAINT UNIT 249	86.62	522517	18358		P M W 100.1022.2044.000
26027	02/27/15	AUTO MART AUTO REPAI	4791 VEHICLE MAINT UNIT 1,433	84	522518	18364		P M W 100.1022.2044.000
26027	02/27/15	AUTO MART AUTO REPAI	4791 VEHICLE MAINT	77.41	522519	17966		P M W 100.1022.2044.000
26027	02/27/15	AUTO MART AUTO REPAI	4791 VEHICLE MAINT UNIT 230	49.97	522520	18308		P M W 100.1022.2044.000
				1,894.61	*CHECK TOTAL			
26028	02/27/15	AWWA CUSTOMER SERVIC	4949 MEMBERSHIP	413.00	522462	150212		P N W 503.5030.2050.000
26029	02/27/15	BANK OF AMERICA	10 MONTHLY STATEMENT	66.48	522522	150218		P N W 100.1022.2101.032
26029	02/27/15	BANK OF AMERICA	10 MONTHLY STATEMENT	25.00	522522	150218		P N W 100.1022.2044.000
26029	02/27/15	BANK OF AMERICA	10 MONTHLY STATEMENT	899.45	522522	150218		P N W 651.6510.2199.000
26029	02/27/15	BANK OF AMERICA	10 LUNCHEON MEETING	60.00	522523	150218		P N W 100.1001.2055.000
26029	02/27/15	BANK OF AMERICA	10 OFFICE SUPPLIES	138.03	522523	150218		P N W 100.1003.2055.000
26029	02/27/15	BANK OF AMERICA	10 WTP OPERATION VOL II	50.00	522523	150218		P N W 503.5033.2105.000
26029	02/27/15	BANK OF AMERICA	10 WATER PLANT INTERNET	49.99	522523	150218		P N W 503.5030.2015.000
				1,288.95	*CHECK TOTAL			
26030	02/27/15	CANON SOLUTIONS AMER	4784 COPIER USAGE	158.06	522466	14628967		P N W 100.1040.2095.000
26030	02/27/15	CANON SOLUTIONS AMER	4784 COPIER USAGE	158.06	522466	14628967		P N W 100.1042.2095.000
				316.12	*CHECK TOTAL			
26031	02/27/15	CASTLE CONCRETE PUMP	4951 FOUNDATION CONCRETE	1,363.00	522463	46525		P N W 503.5031.4003.038
26032	02/27/15	CB&I ENVIRONMENTAL	4257 2014-15 GROUNDWATER	2,195.00	522467	834626R800501		P N W 213.2133.2081.030
26033	02/27/15	CHEVRON USA, INC.	27 FUEL	128.62	522521	43602654		P N W 100.1022.2044.000
26034	02/27/15	COMCAST	4575 CITY HALL INTERNET	133.65	522464	150204		P N W 100.1003.2041.000
26035	02/27/15	COMPUTER WORKS OF UK	4230 IT SERVICES	496.04	522465	3509		P M W 100.1003.2041.000
26036	02/27/15	COUNTY OF MENDOCINO	4133 MO SVC AGREE JAN 2015	660.00	522516	20151-2		P N W 100.1020.2081.030
26036	02/27/15	COUNTY OF MENDOCINO	4133 HOURLY SUPPORT JAN	1,851.81	522516	20151-2		P N W 100.1020.2081.030
26036	02/27/15	COUNTY OF MENDOCINO	4133 SERVICE CREDIT	250.00CR	522516	20151-2		P N W 100.1020.2081.030

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
		GENERAL CHECK FORM		2,261.81		*CHECK TOTAL		
26037	02/27/15	CUES	4788 SOFTWARE UPDATE	1,800.00	522468	426597		P N W 501.5011.2061.012
26038	02/27/15	DEPT INDUSTRIAL RELA	4954 ELEVATOR INSPECTION	225.00	522495	E1250538SA		P N W 600.601
26039	02/27/15	EEL RIVER FUELS	28 FUEL	451.63	522469	374627		P N W 100.125
26039	02/27/15	EEL RIVER FUELS	28 FUEL	806.82	522509	375368		P N W 100.125
26039	02/27/15	EEL RIVER FUELS	28 DIESEL FUEL	59.81	522510	375379		P N W 100.126
				1,318.26		*CHECK TOTAL		
26040	02/27/15	EHLERT/MARTIN	4003 AIRPORT FUEL PUMP MAI	177.50	522470	4581		P M W 500.5001.2041.000
26041	02/27/15	ENGLAND/JC	4322 FUEL	289.18	522471	150220		P N W 503.5033.2041.000
26041	02/27/15	ENGLAND/JC	4322 LODGING	123.59	522471	150220		P N W 503.5033.2041.000
				412.77		*CHECK TOTAL		
26042	02/27/15	FEDERAL EXPRESS	50 SHIPPING	26.03	522472	2-945-26838		P N W 409.4090.2055.000
26043	02/27/15	FISHER WIRELESS	4105 PD RADIO MAINT MARC	1,266.30	522512	1530		P N W 100.1020.2041.000
26043	02/27/15	FISHER WIRELESS	4105 PORTABLE RADIO & PROG	890.19	522513	6428		P N W 651.6510.2199.000
				2,156.49		*CHECK TOTAL		
26044	02/27/15	FORT BRAGG ELECTRIC	4178 WATER PUMP REPAIR	708.75	522508	275033		P N W 503.5033.2041.000
26045	02/27/15	GARTON TRACKTOR INC	4935 HAMMER	1,001.49	522476	CU15923	003690	P N W 501.5011.2041.000
26046	02/27/15	GCS ENVIRONMENTAL	4370 STREET SWEEPER MAINT	260.80	522477	11150		P N W 201.2011.2041.000
26047	02/27/15	GEARY, SHEA, ODONNEL	4721 BROOKTRAILS LEGAL	44,830.91	522474	38819		P M W 501.5017.6001.000
26047	02/27/15	GEARY, SHEA, ODONNEL	4721 BROOKTRAILS LEGAL	1,923.75	522475	38820		P M W 501.5017.6001.000
				46,754.66		*CHECK TOTAL		
26048	02/27/15	GHD INC.	4697 BROOKTRAILS LEGAL	3,188.00	522473	88589		P M W 501.5017.6001.000
26049	02/27/15	GOVERNMENT FINANCE O	528 MEMBERSHIP RENEWAL	170.00	522479	122001		P N W 100.1003.2050.000
26050	02/27/15	G3 ENGINEERING INC.	4898 PUMP	69,322.18	522478	2014-4341	003661	P N W 503.5033.2041.000
26051	02/27/15	HOLMES/SUSAN	4894 LUNCH MEETING W/GORDON	25.66	522480	150217		P N W 100.1003.2105.000
26051	02/27/15	HOLMES/SUSAN	4894 LUNCH MEETING W/HEATHE	30.00	522480	150217		P N W 100.1003.2105.000
26051	02/27/15	HOLMES/SUSAN	4894 QTRLY FINANCE DIR LUNC	25.00	522480	150217		P N W 100.1003.2105.000
26051	02/27/15	HOLMES/SUSAN	4894 ANNUAL REMIF MEETING	19.38	522480	150217		P N W 100.1003.2105.000
				100.04		*CHECK TOTAL		
26052	02/27/15	I B E W	255 EMPLOYEE CONTRIBUTION	443.05	522533	150227		P N W 690.235
26053	02/27/15	JENFITCH LLC	4950 TOOLS	2,068.01	522481	9339		P N W 503.5033.2041.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
26054	02/27/15	KILLION/FRED	4607 JANITORIAL CITY HALL	800.00	522482	150223		P M W 100.1016.2061.020
26054	02/27/15	KILLION/FRED	4607 JANITORIAL	130.00	522537	PW&ENG14/15-08		P M W 100.1042.2081.030
26054	02/27/15	KILLION/FRED	4607 JANITORIAL	130.00	522537	PW&ENG14/15-08		P M W 100.1040.2081.030
				1,060.00	*CHECK TOTAL			
26055	02/27/15	LEAGUE OF CALIFORNIA	374 MEMBERSHIP	2,999.30	522483	147590		P N W 100.1002.2050.000
26056	02/27/15	MASSMUTUAL RETIREMEN	4870 DEFERRED COMPENSATI	1,490.00	522531	150227		P N W 690.236
26057	02/27/15	MEAD & HUNT INC	4031 WILLITS ALP UPDATE	920.60	522484	249529		P N W 500.5001.2081.030
26058	02/27/15	MEDORA CORPORATION	4762 SOLARBEE LEASE	2,724.75	522498	75723		P N W 503.5033.2095.000
26059	02/27/15	MENDO-LAKE CREDIT UN	104 DIRECT DEPOSIT	350.00	522534	150227		P N W 690.237
26060	02/27/15	MENDOCINO JANITORIAL	4255 PD JANITORIAL	1,100.00	522485	706151		P M W 100.1016.2061.020
26060	02/27/15	MENDOCINO JANITORIAL	4255 SHAMPOO CARPETS	300.00	522485	706151		P M W 100.1016.2061.020
				1,400.00	*CHECK TOTAL			
26061	02/27/15	MUNICIPAL MAINTENANC	4305 BELT/POWERBAND/VALVE	700.13	522486	0098209-IN		P N W 501.5013.2041.000
26062	02/27/15	NATIONAL METER & AUT	4196 SERVICE AGREEMENT	840.00	522536	S1059209.001		P N W 503.5031.2041.000
26063	02/27/15	OZONIA NORTH AMERICA	4777 UV BULBS	1,939.41	522487	406946		P N W 501.5013.2041.000
26064	02/27/15	P G & E COMPANY	114 ENGINEERING	60.42	522524	150218		P N W 100.1042.2110.000
26064	02/27/15	P G & E COMPANY	114 PARKS	132.25	522524	150218		P N W 100.1050.2110.000
26064	02/27/15	P G & E COMPANY	114 SEWER	37.08	522524	150218		P N W 501.5013.2110.000
26064	02/27/15	P G & E COMPANY	114 WATER	21.62	522524	150218		P N W 503.5033.2110.000
26064	02/27/15	P G & E COMPANY	114 PUBLIC WORKS	60.41	522524	150218		P N W 100.1040.2110.000
				311.78	*CHECK TOTAL			
26065	02/27/15	PACE SUPPLY CORP	12 FOAM WRAP	42.82	522526	022636795		P N W 503.5031.4003.038
26065	02/27/15	PACE SUPPLY CORP	12 WATERLINE REPAIR S	10,078.66	522527	022611648		P N W 503.5031.2041.000
26065	02/27/15	PACE SUPPLY CORP	12 WATERLINE REPAIR PART	576.54	522528	022609925-1		P N W 503.5031.2041.000
26065	02/27/15	PACE SUPPLY CORP	12 PLUMBING SUPPLIES	104.77	522529	022647272		P N W 100.1050.2045.000
				10,802.79	*CHECK TOTAL			
26066	02/27/15	PACIFIC TELEMANGEME	4767 AIRPORT PAY PHONE	50.00	522488	728361		P M W 500.5001.2110.000
26067	02/27/15	PITNEY BOWES	4507 POSTAGE	1,005.00	522491	150211		P N W 100.1002.2055.000
26067	02/27/15	PITNEY BOWES	4507 POSTAGE	350.00	522491	150211		P N W 100.1020.2055.000
				1,355.00	*CHECK TOTAL			
26068	02/27/15	PRIME SOLUTION INC	4419 TUBING	394.45	522489	6294		P N W 501.5013.2041.000
26069	02/27/15	PROFLAME	96 PROPANE	355.82	522490	521813		P N W 501.5013.2110.000

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
26070	02/27/15	RAMMING/TIM	127 ENVELOPES	351.41	522492	2784		P M W 100.1002.2055.000
26070	02/27/15	RAMMING/TIM	127 ENVELOPES	298.70	522493	2944		P M W 100.1002.2055.000
				650.11	*CHECK TOTAL			
26071	02/27/15	REDWOOD TOXICOLOGY	4820 DRUG TEST PANELS	30.37	522515	501046		P N W 100.1022.2101.031
26072	02/27/15	REGIONAL GOVERNMENT	4953 HR SERVICES	935.00	522494	4753		P N W 100.1005.2081.030
26073	02/27/15	SCHULZ CONSTRUCTION	4638 METAL BUILDING EME	17,959.00	522499	150223		P M W 503.5031.4003.038
26074	02/27/15	SONOMA MEDIA INVESTM	4846 PD RECRUIT ADD	1,204.80	522497	10816595		P N W 100.1005.2091.000
26075	02/27/15	STATE OF CALIFORNIA	534 GROUNDS MAINT	901.52	522496	123981		P N W 100.1050.2101.045
26075	02/27/15	STATE OF CALIFORNIA	534 GROUNDS MAINT	2,479.18	522496	123981		P N W 503.5033.2045.000
				3,380.70	*CHECK TOTAL			
26076	02/27/15	THOMSON REUTERS - WE	4122 LEGAL UPDATES	424.64	522500	831203045		P N W 100.1004.2050.000
26077	02/27/15	UKIAH PAPER SUPPLY I	164 JANITORIAL SUPPLIES	170.75	522501	438348		P N W 600.601
26078	02/27/15	US BANK	4512 ADMINISTRATIVE FEE	1,250.00	522502	9135947		P N W 100.1003.2199.000
26079	02/27/15	US BANK	4698 TAX ALLOCATION BO	250,000.00	522503	150205		P N W 265.2650.3001.000
26079	02/27/15	US BANK	4698 TAX ALLOCATION BON	77,348.75	522503	150205		P N W 265.2650.3002.000
				327,348.75	*CHECK TOTAL			
26080	02/27/15	VERIZON	4871 POLICE	3.60	522514	9740617411		P N W 100.1020.2015.000
26081	02/27/15	VERIZON WIRELESS	4828 PUBLIC WORKS	1.08	522525	9740617412		P N W 100.1040.2015.000
26081	02/27/15	VERIZON WIRELESS	4828 CODE ENFORCEMENT	6.19	522525	9740617412		P N W 100.1011.2015.000
26081	02/27/15	VERIZON WIRELESS	4828 SEWER	54.73	522525	9740617412		P N W 501.5013.2015.000
26081	02/27/15	VERIZON WIRELESS	4828 WIFI HOTSPOT	38.01	522525	9740617412		P N W 100.1030.2101.045
				100.01	*CHECK TOTAL			
26082	02/27/15	W P O A	262 EMPLOYEE CONTRIBUTION	973.94	522532	150227		P N W 690.234
26083	02/27/15	WELLS FARGO EQUIPMEN	4677 INTEREST	294.10	522504	9955626		P N W 501.5011.3002.000
26083	02/27/15	WELLS FARGO EQUIPMEN	4677 PRINCIPAL	4,270.38	522504	9955626		P N W 501.5011.3001.000
				4,564.48	*CHECK TOTAL			
26084	02/27/15	WILLITS KIDS CLUB	3981 PAYROLL DEDUCTION	20.00	522535	150227		P N W 690.248
26085	02/27/15	XEROX BUSINESS SERVI	4947 MONTHLY NEW VISION	3,748.69	522505	1118986		P N W 100.1003.2041.000
26086	02/27/15	ZAP MANUFACTURING IN	4327 SIGN SUPPLIES	477.15	522506	43542		P N W 202.2020.2101.045
26087	02/27/15	101 TRAILER AND RV	474 VEHICLE MAINT	5.49	522507	122566		P N W 201.2011.2041.000
GENERAL CHECK FORM			TOTAL	544,250.18				

CITY OF WILLITS
BUILDING AND SAFETY
111 E. Commercial St. Willits, Ca. 95490
(707) 459-7122

DATE: 3/02/2015

TO:

Mendocino County Assessor
Att: Joe
501 Low Gap Rd., 1020
Ukiah, CA. 95482

FROM:

Building Department, City of Willits

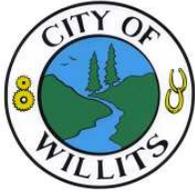
RE:

Permit Completion for Month of February 2015

PARCEL#	WORK DONE	ADDRESS	VALUE	DATE	PERMIT #
The following permits were issued.					
006-240-20	Tearoff reroof	1221 S. Main St.	\$3,500	2/04/15	8318
005-141-01	416 sq. ft. remodel storage	101 N. Main St.	10,500	2/04/15	8319
006-076-09	Repair damaged exterior walls	515 S. Main St.	7,500	2/10/15	8320
006-110-23	Whole house remodel	325 Ft. Bragg Rd.	35,000	2/10/15	8321
005-174-11	Overlay reroof	500 W. Mendocino Ave.	3,000	2/13/15	8322
007-091-06	Install grease interceptor	1431 S. Main St.	2,500	2/18/15	8323
005-150-49	Replace 100 amp elect. service	39 Mill Creek Drive	1,000	2/19/15	8324
006-141-17/18	328 sq. ft. addition/remodel	105 E. Oak St.	58,960	2/21/15	8325
006-222-14	Install shower	1056 Poplar Ave	1,500	2/23/15	8326
005-211-02	Bathroom remodel	65 S. Main St.	1,500	2/24/15	8327
COMPLETED PROJECTS					
005-174-11	Overlay reroof	500 W. Mendocino Ave.	\$3,000	2/17/15	8322
006-240-20	Tearoff reroof	1221 S. Main St.	3,500	2/17/15	8318
005-130-18	Construct 200 lin. ft. L-Sheds	305 E. Commercial St.	30,500	2/18/15	8309
007-091-06	Install grease interceptor	1431 S. Main St.	2,500	2/27/15	8323
007-091-06	Install modular restroom bldg.	1431 S. Main St.	3,000	2/27/14	8264

005-100-29	Install propane dispensary	180 N. Main St.	2,500	2/05/15	8297
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John Sherman
City of Willits Building Inspector



MID-YEAR FINANCIAL REPORT

Fiscal Year 2014-2015

THE GENERAL FUND

Revenues

General Fund Revenues at January 31, 2015 are 48% of budget. Sales Tax, the City's largest source of General Fund revenue, is seeing a decline primarily based on gasoline sales tax, according to MuniServices, our sales tax consultant. Based on their report, Third Quarter 2014 sales tax (the most recent information available) shows an 18.5% decline from Third Quarter 2013. This downturn is partially offset by increases over projections in property and room occupancy taxes.

General Fund Revenues	Budget	YTD	% of Total	Revised	Variance
Sales Taxes	\$1,738,381	\$699,597	40%	\$1,438,409	(\$299,972)
Property Taxes	775,764	525,244	68%	860,057	\$84,293
Room Occupancy Tax	250,000	159,495	64%	297,495	\$47,495
Licenses & Permits	430,230	149,715	35%	432,032	\$1,802
Fines & Forfeitures	3,000	2,388	80%	4,776	\$1,776
Charges for Service	49,510	27,990	57%	46,049	(\$3,462)
Use of Money & Property	18,000	13,779	77%	27,264	\$9,264
Intergovernmental Revenue	660,868	305,685	46%	649,889	(\$10,979)
Other Revenue Sources	256,264	118,103	46%	280,323	\$24,059
Transfers In	15,000	0	0%	15,000	\$0
Total General Fund Revenues	\$4,197,017	\$2,001,996	48%	\$4,051,294	(\$145,723)

Expenses

General Fund expenses are projected to be at or slightly below budget this fiscal year. This is primarily due to approved staff positions that remain unfilled, such as Public Works Maintenance Worker, a Police Officer position and Human Resources Technician (the City has contracted with Regional Government Services to provide interim services until the position is filled). Planning costs are lower than expected because we have yet to receive an invoice from the County of Mendocino for the Planner position, but expect to receive it in the next month.

General Fund Expenditures	Budget	YTD	% of Total	Revised	Variance
Police Protection & Public Safety	\$2,431,982	1,066,179	44%	\$2,386,036	(\$45,946)
City Administration	974,345	550,101	56%	1,016,454	42,109
Public Works	270,059	119,266	44%	267,934	(2,125)
Planning	295,143	102,701	35%	303,353	8,210
Parks and Recreation	215,642	109,994	51%	209,159	(6,483)
Interfund Transfers	42,157	0	0%	42,157	0
Other Expenditures	106,538	30,029	28%	109,975	3,437
Total General Fund Expenditures	\$4,335,866	\$1,978,270	46%	\$4,335,068	(\$798)



MID-YEAR FINANCIAL REPORT

Fiscal Year 2014-2015

General Fund Balance

As reflected below, we will end 2014-15 on target with initial budget projections. While revenues are lower than projected by \$145,000, this is largely offset by beginning fund balance that is \$130,292 better than budget projections. Of course this estimate will be revised during the budget process and is subject to significant change with five months of operations yet to occur.

General Fund Balance	Budget	Revised	Variance
Balance 07/01/2014	\$1,868,848	\$1,999,140	\$130,292
Revenues & Transfers In	4,197,017	4,051,294	(\$145,723)
Expenditures & Transfers Out	-4,335,866	4,335,068	\$798
Projected Ending General Fund Balance	\$1,729,999	\$1,715,366	(\$14,633)

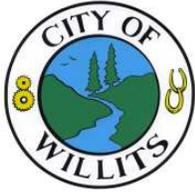
Although we have seen increases in other revenues, we should remain cautious with sales tax revenue and continue to monitor these as our greatest source of sales tax comes from the sale of fuel. Projections indicate that we will be using \$146,000 of our reserves, \$15,000 more than budgeted. Government Finance Office Association suggests a minimum of 16% of general fund expenses in reserve; the City projections indicate 39.5% of annual general fund expenses in the reserve.

In summary, we will end the year in strong financial shape. However, we may face fiscal challenges in the year ahead.

TRANSPORTATION FUNDS

Revenues in the Gas Tax Fund are expected to be above budget at year end. There is still \$177,788 in D1 funds from MCOG that are not included in this chart, but are available for certain projects, when they are completed. This will help offset the projected deficit in the ending fund balance of the Traffic Safety and Street Maintenance Funds.

Gas Tax Revenues	Budget	YTD	%
Traffic Fines	\$10,000	\$2,698	27%
Sections 2103-2107.5	152,297	83,445	55%
Underground Storage Tank Cleanup Fund	75,000	0	0%
Other Revenues	19,000	16,267	86%
Total Revenues	\$245,325	\$72,168	40%



MID-YEAR FINANCIAL REPORT Fiscal Year 2014-2015

Expenditures in the Gas Tax funds are summarized below:

Expenditures by Type	Budget	YTD	%
Traffic Safety	\$52,157	\$27,196	52%
Street Administration	99,658	47,884	48%
Street Maintenance	373,554	113,912	30%
Storm Drain Maintenance	41,519	15,358	37%
Total Expenditures	\$566,888	\$204,351	36%

SALES TAX TRANSPORTATION FUND

Gas tax revenues are projected slightly above budget by \$15,000, based on the most recent report from our consultant, MuniServices. Expenses are within under budget and overall expenses will depend on projects that are budgeted to be completed before the end of the fiscal year.

AIRPORT ENTERPRISE FUND

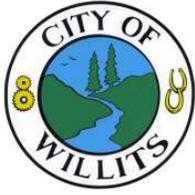
The airport revenues and expenses are projected to be more than budgeted, an FAA grant up to \$150,000 has been accepted by council and expenses are higher than budgeted due to the contract to Mead and Hunt for expenses related to the grant, which have not yet been reimbursed.

SEWER ENTERPRISE FUND

Revenues in the Sewer Fund are projected to come in at or above budget. The City anticipated payments from Brooktrails of \$421,235 during the fiscal year for operations and debt service. However, based on payments to date from Brooktrails the projected payments are short this amount by \$125,000, USDA Loan #7. Expenses are projected to be \$100,000 less than budgeted.

WATER TREATMENT PLANT IMPROVEMENT PROJECT

In November of 2012 the City Council awarded the contract for construction of the water treatment plant improvements to C. Overaa, the same contractor that built the sewer treatment plant. Construction is expected to be completed in the March of 2015. Estimated cost of the project is \$6,170,935.



MID-YEAR FINANCIAL REPORT Fiscal Year 2014-2015

WATER ENTERPRISE FUND

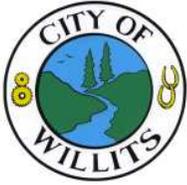
Revenues in the Water Fund are currently lower than budget by \$96,000. The increase to Water User Charges this year began in December 2014; therefore, the deficit in this fund is expected to balance by the end of the fiscal year. The full revenue impact from the current drought related conservation efforts is unknown.

Additional discussion will be provided at the Council meeting. Questions regarding this report, or the annual budget, can be directed to the City Finance Department at (707) 459-4601.

Copies of the full budget are available upon request.

New Business License - February 2015

BL#	<i>Name</i>	<i>Owner</i>	<i>Address</i>	<i>Date Issued</i>	<i>Type of Bussiness</i>
6442	Erin Orth's Delivery	Erin Orth	27002 Hawk Dr, Willits	2/20/2015	Delivery Service within City Limits
6443	Sarah Bella Salon Spa Boutique	Sarah Humphries	1637 S Main St., Willits	2/20/2015	Spa
6444	Redwood Community Services Inc		110 E Mendocino, Willits	2/20/2015	Temporary Group Home
6445	Goods Shoppe	Melville & Sarah Mann	56 S Main St., Willits	2/20/2015	Toy Store
6446	Vac-N-Pac	Allen Saadeh	393 S Main St. B, Willits	2/20/2015	Vacumm Sealing Equipment Sales
6447	The Rhythm of Life	Mark Durkin	399 S Main St., Willits	2/20/2015	Music Lessons & Recording
6448	Brooktrails Physical Therapy	Doreen Orme	1253 Magnolia St., Willits	2/20/2015	Physical Therapy/Health Eval & Trmt
6448	Willits Tire, Auto, RV & Truck Center	Ross Mayfield Jr	1550 S Main St., Willits	2/20/2015	Mechanic
6450	Redwood Community Services Inc	Camille Schraeder	99 S Humboldt St., Willits	2/20/2015	Behavioral Health Services
6451	Ursula Partch		429 Redwood Ave., Willits	2/20/2015	Art Sales



Item No. 9d (1)

Meeting Date: March 11, 2015

AGENDA SUMMARY REPORT

To: Honorable Mayor and Council Members

From: Rod Wilburn, Public Works Director

Agenda Title: DISCUSSION AND POSSIBLE ACTION APPROVING PLANS AND SPECIFICATIONS FOR HUMBOLDT STREET REHABILITATION PROJECT, PHASE II (PROJECT NO. 2015-01), AND AUTHORIZING ADVERTISEMENT FOR BIDS

Type: Presentation Consent Regular Agenda Public Hearing Urgent Time: 10 min

Summary of Request: The Humboldt Street & Vicinity Rehabilitation Project is a phased project that began in 2013 with Phase I, which was composed mainly of enhancing underground drainage facilities. Phase II is a complete rehabilitation of all transportation facilities on Humboldt Street between Valley and Commercial Streets. The proposed project includes replacement of existing sidewalks with new ADA compliant sidewalks, driveways, and corner ramps; raised intersections at Mendocino and Pearl Streets; drainage improvements at Commercial Street; new fire hydrants and water valves; sewer lateral repairs and upgrading existing sewer cleanouts to current City standard cleanouts; resurfacing the roadway for the entire project area, in addition to East Van Lane and Schneider Lane (alongside the Noyo Theater); and new pavement marking. Permeable pavers will replace broken concrete around street trees in the project area. Pavement on Humboldt Street will be excavated and replaced to a depth of 0.2', with an additional 0.25' of new asphalt overlay, for a total section of 0.45' of new asphalt. Asphalt raised intersections at Mendocino and Pearl Street will improve pedestrian accessibility without impeding vehicular traffic.

Plans and specifications for the Humboldt Street & Vicinity Rehabilitation Project, Phase II (Project No. 2015-01) are attached for Council review and approval. Phase II is scheduled to begin construction on June 3, 2015 and end on September 1, 2015.

The Humboldt Street & Vicinity Rehabilitation project, Phase II will be a large Public Works project that will require a substantial amount of staff time for bidding and construction management.

The estimated cost of construction is \$875,053. Materials testing will cost an additional \$15,000, for a total estimated cost of \$890,530. An overview of the plan is attached for Council review.

Recommended Action: Approve Plans and Specifications for Humboldt Street and Vicinity Rehabilitation Project, Phase II (Project No. 2015-01), and authorize advertisement for bids.

Alternative(s): No alternatives are recommended at this time.

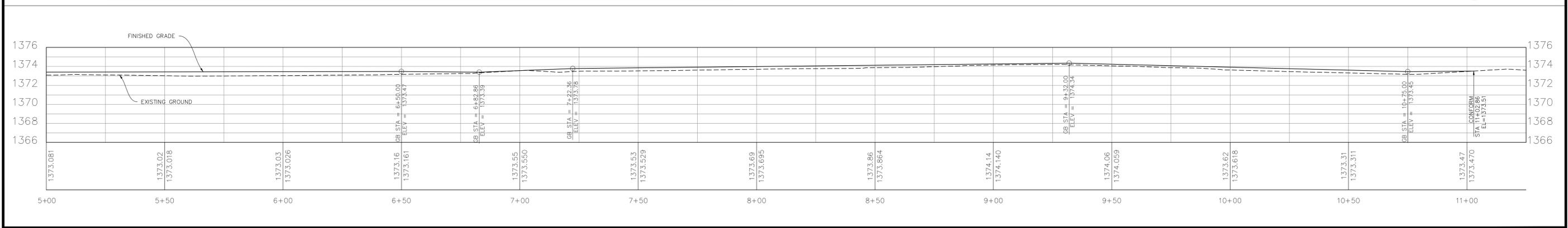
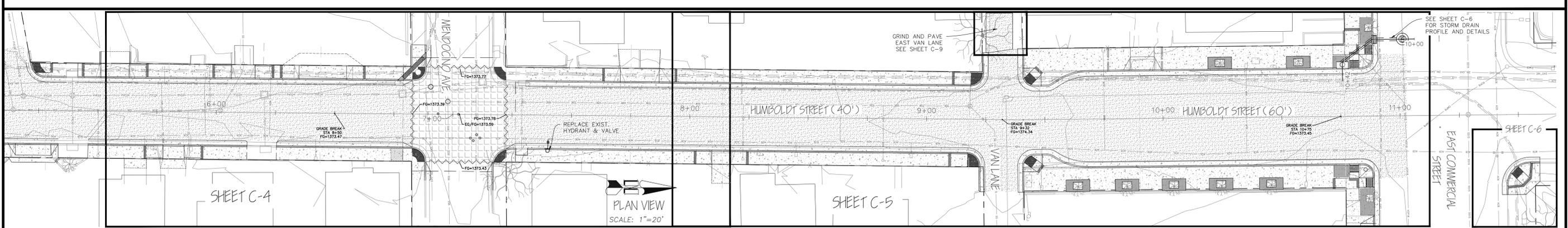
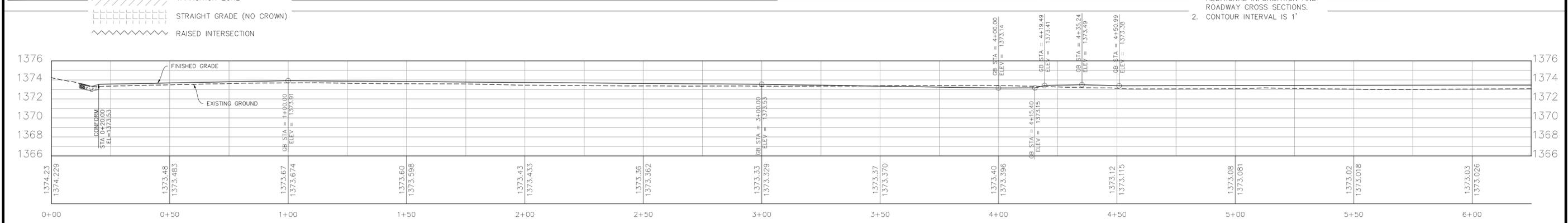
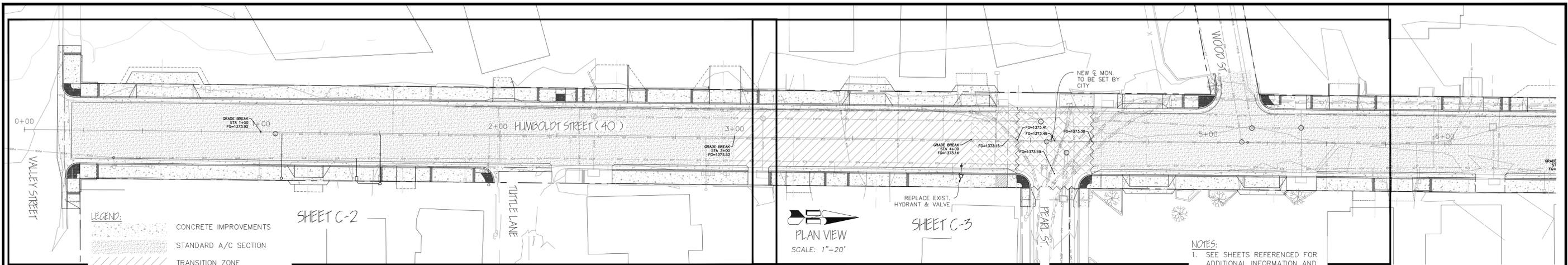
Fiscal Impact: The estimated cost of construction is \$875,053, plus \$15,000 for materials testing, which brings the total estimated cost of the proposed project to \$890,053. Of the total estimated cost of \$890,053 the Water Maintenance Fund (503-5031) will be charged approximately \$27,500 for new fire hydrants and water valves; the Sewer Maintenance Fund (501-5011) will be charged approximately \$19,250 for the installation of new sewer lateral and clean outs; and the remainder, estimated at \$875,053, will be budgeted in the Half-Cent Sales Tax Fund as a transfer from Fund 202 to Fund 207, the special project fund. Fund 501-5011 will require an \$8,000 budget amendment, which staff will bring back at a future meeting.

Personnel Impact: Substantial staff time will be required to administer bid process, contracting, construction management, construction inspection, construction staking, and construction engineering.

Reviewed by: City Manager City Attorney Finance Director Human Resources Risk

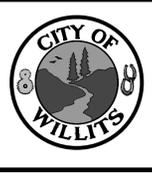
Council Action: Approved Denied Other: _____

Records: Agreement Resolution # _____ Ordinance # _____ Other _____



REVISED:
3/3/2015

City of Willits
Engineering Department
380 East Commercial St.
Willits, California 95490-3188



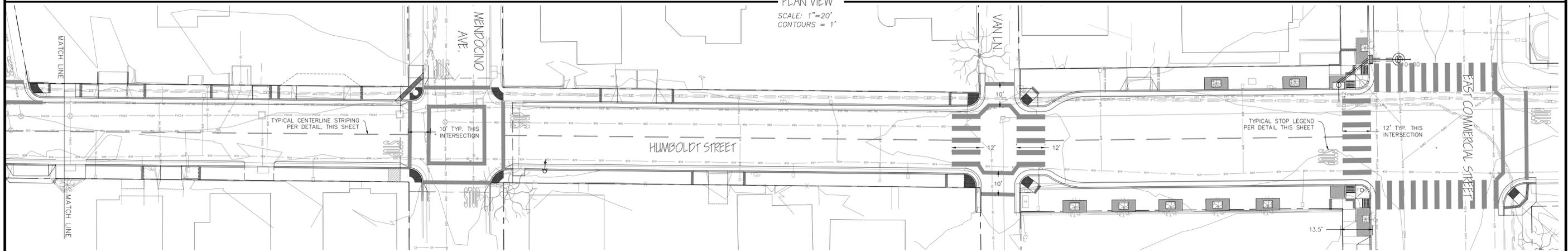
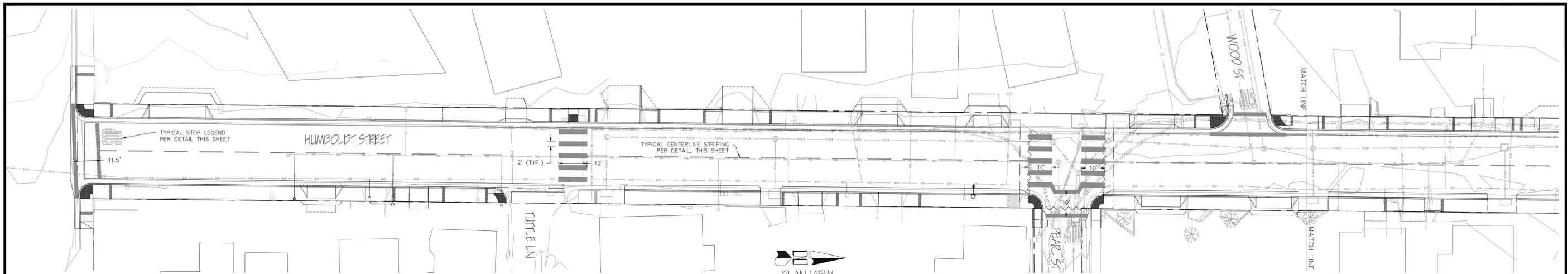
DATE: 1/5/2015
DRAWN BY: JGR/AMT
CHECKED: TMM

ROADWAY CENTERLINE
PLAN AND PROFILE VIEWS & SHEET LAYOUT
FOR
HUMBOLDT STREET & VICINITY REHABILITATION PROJECT, PHASE II
WILLITS, CA January 2015

Willits, California March, 2015

PROJECT #: 2015-01 SCALE: SHOWN

C-1
SHEET 2 OF 10



- LEGEND:**
- STANDARD A/C SECTION
 - RAISED INTERSECTION
 - APPROXIMATE R.O.W.

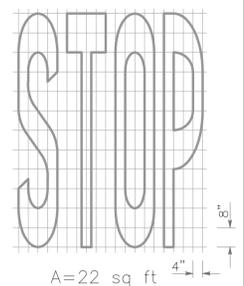
- NOTES:**
1. SEE CITY STANDARD 207 AND 706 FOR ADDITIONAL MARKING AND SIGN PLACEMENT DETAILS.
 2. PERPENDICULAR CROSSWALK MARKING SHALL BE 1' IN WIDTH, PARALLEL CROSSWALK BARS SHALL BE 2'



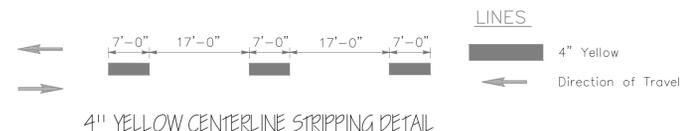
NOTES:

1. If a message consists of more than one word, it should read "UP", i.e., the first word should be nearest the driver.
2. The space between words should be at least four times the height of the characters for low speed roads, but not more than ten times the height of the characters. The space may be reduced appropriately where there is limited space because of local conditions.
3. Minor variations in dimensions may be accepted by the Engineer.
4. Portions of a letter, number or symbol may be separated by connecting segments not to exceed 2" in width.

WORD MARKINGS							
ITEM	sq ft	ITEM	sq ft	ITEM	sq ft	ITEM	sq ft
XING	21	YIELD	24	BIKE	5	PED	18
AHEAD	31	SCHOOL	35	SLOW	23	COMPACT	10
WAIT	19	SIGNAL	32	STOP	22	RUNAWAY	43
LANE	6	TURN	24	LEFT	19	VEHICLES	42
RIGHT	26	HERE	26				



STOP LEGEND DETAIL
N.T.S.



REVISED:
3/3/2015

City of Willits
Engineering Department
380 East Commercial St.
Willits, California 95490-3188



DATE: 1/5/2015
DRAWN BY: JGR/AMT
CHECKED: TMM

STRIPING PLAN AND
VAN LANE ADDITIONAL PAVING
FOR
HUMBOLDT STREET & VICINITY
REHABILITATION PROJECT, PHASE II
WILLITS, CA February 2015

Willits, California March, 2015

C-9

PROJECT #: 2015-01

SCALE: SHOWN

SHEET 10 OF 10