



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

MAY 25, 2011 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
 - a. Discussion and Possible Direction and/or Action Regarding Proposal to Change the Street Name of West and East Commercial Streets to Seabiscuit Parkway
 - b. Noticed Public Hearing to Conduct Annual Review of Rates and Charges for Various City Services and Adopt a Resolution Approving Changes in Certain City Fees and Charges, Effective July 1, 2011
3. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval:

 - a. City Council Minutes of May 11, 2011
 - b. Disbursements Journals:
 - Warrant Nos. 17724-17732, Totaling \$115,228.64
 - Warrant Nos. 17733-17816, Totaling \$1,085,843.44
 - c. Resolution Authorizing Willits Frontier Days Parade Route for July 4, 2010, and Decorations on PG&E Poles
 - d. Revised Expenditure Plan for Use of Proposition 1B Transportation Funds
 - e. Authorize City Manager to Execute Agreement with Traffic Solutions, Inc., for Street Marking and Striping
 - f. Resolution Authorizing the Elimination of the Water Conservation Specialist Position and Directing Staff to Issue a Notice of Layoff to the Affected Incumbent
5. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.

7. OLD BUSINESS

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Action to Approve Two Agreements with Mendocino County Health and Human Services Agency for Animal Control Shelter Services for Fiscal Years 2010-2011 and 2011-2012
- b. Discussion and Possible Action to Approve Agreement with Sierra Pacific Aviation to Provide Airport Management Services at the Willits Municipal Airport
- c. Other Reports – Verbal/No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief
- b. City Planner
 - (1) Discussion and Possible Action to Adopt a Resolution Prohibiting New Development within Areas of Special Flood Hazard Until Revised Floodplain Regulations are Adopted and Accepted by FEMA
- c. City Attorney
- d. Public Works Director
 - (1) Discussion and Possible Action to Approve Construction Contract Change Order No. 1 with Mendocino Construction Services, Inc., in an Amount Not to Exceed \$37,120.50, for Additional Water Line Work Related to the Railroad Avenue Bridge Project
 - (2) Discussion and Possible Action to Approve an Award of Contract to Mendocino Construction Services, Inc., to Construct ADA Ramps and Sidewalk on North Street
- e. City Engineer
- f. Finance Director/City Treasurer
- g. City Clerk/Human Resources Director

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUk CVG-1056037
- b. Conference with Labor Negotiators Pursuant to Government Code Section 54957.6 – Agency Negotiators: Paul Cayler and Adrienne Moore; Employee Organization(s): All

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 20th day of May, 2011.
Adrienne Moore, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore, City Clerk, at (707) 459-4601 or cityclerk@willitscity.com. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.