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**WILLITS CITY COUNCIL
SPECIAL MEETING MINUTES
THURSDAY, MARCH 25, 2010**

Mayor Burton called a special meeting of the City Council to order at 6:00 p.m. in Council Chambers. The meeting was preceded by the pledge to the flag.

Roll Call: Council Members Victor Hanson, Greg Kanne, Holly Madrigal, Larry Stranske, and Mayor Bruce Burton were present.

Also present were staff members: Paul Cayler, City Manager; Jim Lance, City Attorney; Alan Falleri, Community Development Director; Gerry Gonzalez, Police Chief; Joanne Cavallari, Finance Director; John Sherman, Code Enforcement Officer; and Adrienne Moore, City Clerk/Human Resources Director.

2A. PRESENTATION REGARDING STARTING A BUSINESS IN WILLITS, A SMALL BUSINESS DEVELOPMENT SEMINAR SCHEDULED FOR SATURDAY, APRIL 17, 2010

Paul Cayler, City Manager, reported that City staff has been working with the Chamber of Commerce, Richard Willoughby of the Bank of Willits, and Bear Kamaroff of Bell Springs Publishing to develop a small business workshop to provide an opportunity for interested parties to learn about various resources and requirements involved in starting a small business in Willits and operating it successfully. He invited Ron Moorhead, President, Willits Chamber of Commerce, to address the Council.

Mr. Moorhead described each of the three sessions, noting that established business owners are also welcome to attend. He also emphasized the importance of preregistration due to limited space (interested parties may call the Chamber office or register online on their website). He further commented that it is more and more evident that a strong local economy is essential in small rural communities, and expressed appreciation for the support of the City Council and the local business community.

2B. DISCUSSION AND POSSIBLE APPROVAL OF A NO-COST MEMBERSHIP FOR THE CITY TO JOIN THE 3/50 PROJECT, A NATIONWIDE CAMPAIGN TO SUPPORT LOCAL BUSINESSES

Alan Falleri, Community Development Director, introduced the matter, noting that this is closely related to the mission of the Chamber of Commerce's Local First Committee. He commented that, like BALLE (Business Alliance for Local Living Economies), *The 3/50 Program* provides another networking opportunity for the local business community. The premise is simple – pick three local businesses and commit to spending a total of \$50 per month – and is designed to educate the community about how local dollars cycle through the community and provide a greater return on the dollar compared to spending outside the community. Mr. Falleri recommended Council approval of a no-cost membership to The 3/50 Project as a way of demonstrating the City's support for the local business community.

Motion by Stranske/Second by Kanne and carried unanimously to approve a no-cost membership for the City to join *The 3/50 Project*, a nationwide campaign to support local businesses.

2C. DISCUSSION AND POSSIBLE ACTION REGARDING RECOMMENDATION TO APPOINT AN AIRPORT COMMISSIONER

Council Member Hanson reported that prior issues regarding an appointment to the Airport Commission have been resolved, recommending that Mike Smith be appointed to fill an unexpired term on the Airport Commission.

Motion by Hanson/Second by Kanne and carried unanimously to accept the Commission's recommendation and appoint Mike Smith to the Willits Airport Commission to fill an unexpired term, ending May 1, 2012.

2D. DISCUSSION AND POSSIBLE APPROVAL OF CITY COUNCIL MINUTES OF MARCH 10, 2010

Motion by Madrigal/Second by Stranske and carried unanimously to approve the City Council minutes of March 10, 2010.

2E. DISCUSSION AND POSSIBLE APPROVAL OF DISBURSEMENTS JOURNAL (DATED MARCH 16, 2010), INCLUDING WARRANT NOS. 15035-15138, TOTALING \$388,019.32

(See motion below.)

2F. DISCUSSION AND POSSIBLE APPROVAL OF DISBURSEMENTS JOURNAL (DATED MARCH 18, 2010), INCLUDING WARRANT NOS. 15033-15034, TOTALING \$1,536.35

Motion by Madrigal/Second by Hanson and carried unanimously to approve the Disbursements Journal (dated March 16, 2010), including Warrant Nos. 15035-15138, totaling \$388,019.32; and the Disbursements Journal (dated March 18, 2010), including Warrant Nos. 15033-15034, totaling \$1,536.35.

THE CITY COUNCIL ADJOURNED AND CONVENED AS THE PLANNING COMMISSION

3A. DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATION SUBMITTED BY MICHAEL GARRITY FOR USE PERMIT NO. U-09-01 TO CONSTRUCT A MODULAR HOME FOR A TEMPORARY CARETAKER RESIDENCE

Alan Falleri, Community Development Director, introduced the matter, noting that Mike Garrity, owner of the Willits Power Equipment/Carhartt clothing complex, is requesting a conditional use permit to allow the construction of a single-family residence (modular home) to house a caretaker for the existing businesses, which would be located behind the business.

Council Members Stranske and Madrigal sought clarification regarding the process at the end of two-year permit. Mr. Falleri noted that the applicant would need to seek approval for a renewal and/or modification of the permit.

Motion by Kanne/Second by Stranske and carried unanimously to adopt Resolution No. 2010-04 approving Use Permit No. U-09-01 (Garrity), making findings in Exhibits A and B, and subject to the conditions listed in Exhibit C.

THE PLANNING COMMISSION ADJOURNED AND RECONVENED AS THE CITY COUNCIL

ADJOURNED TO CLOSED SESSION AT 6:18 P.M.

4. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b) – Existing Litigation: City of Willits, et al. vs. Mildred Sanchez, et al.; Case No. SCUk CVG-0798692

- b. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(b) – Anticipated Litigation: Significant Exposure to Litigation (One Case)

There was nothing to report out of Closed Session.

Moved by Hanson/seconded by Stranske and carried by unanimous roll call vote to adjourn the meeting at 7:40 p.m.

Bruce Burton, Mayor

ATTEST:

Adrienne Moore, City Clerk