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**WILLITS CITY COUNCIL
MINUTES
WEDNESDAY, OCTOBER 13, 2010**

Mayor Burton called a regular meeting of the City Council to order at 6:03 p.m. in Council Chambers. The meeting was preceded by the pledge to the flag.

Roll Call: Councilmembers Victor Hanson, Greg Kanne, Holly Madrigal, Larry Stranske, and Mayor Bruce Burton were present.

Also present were staff members: Paul Cayler, City Manager; Jim Lance, City Attorney; Alan Falleri, Community Development Director; Gerry Gonzalez, Police Chief; Tom Mannatt, City Engineer; and Adrienne Moore, City Clerk/Human Resources Director.

2A. PRESENTATION OF PROCLAMATION RECOGNIZING WORLD POLIO DAY ON OCTOBER 24, 2010

Mayor Burton read the proclamation and presented same to John Angius, representing the Willits Rotary Club.

Public Comment: Mr. Angius commented on the Rotary's World Polio initiative.

3. PUBLIC COMMUNICATIONS

Mayor Burton read the public communication guidelines. Ms. Devon Jones, Executive Director, Mendocino County Farm Bureau, announced a newly formed group, the Mendocino County Agriculture Business Coalition, in an effort to provide a forum for unified goals between local jurisdictions.

4. CONSENT CALENDAR

- a. City Council Minutes:
 - September 22, 2010 – **Approved**
 - October 6, 2010 (Special Meeting) – **Approved**
- b. Disbursements Journals:
 - Warrant Nos. 16330-16338, Totaling \$34,275.37 – **Approved**
 - Warrant Nos. 16339-16406, Totaling \$326,110.25 – **Approved**
- c. Authorization for City Manager to Execute Professional Services Agreement with EBA Engineering for Remediation Work Related to Underground Storage Tanks at the City of Willits Corporation Yard (380 East Commercial Street) – **Approved**

Motion by Kanne/Second by Stranske and carried unanimously to approve Consent Calendar items (a-c).

5. RIGHT TO APPEAL – Mayor Burton read the guidelines for appealing Council decisions.

8A. VERBAL UPDATE AND DISCUSSION REGARDING MAIN STREET SIDEWALK PROJECT

Presented by: Paul Cayler, City Manager, provided an update on the matter, noting specific sidewalk issues in front of Ardella's Diner and Main Street Music & Video.

Alan Falleri, Community Development Director, also commented on City staff's reluctance to cut down trees; the Sidewalk Committee's recommendations for long-term solutions; and a tree maintenance agreement with Caltrans as part of their willingness to pay for the sidewalk improvements (the City will cover the cost of curbs and gutters).

Public Comment: Kelley Schultz, Caltrans Engineer, responded to Council questions, also noting that permanent improvements will not take place until the summer of 2012, as well as suggesting displaying the sidewalk improvement plans in a public place for community review. Tom Woodhouse suggested the project can be done sooner with a more cooperative relationship with Caltrans, as well as the City doing some portion themselves as a timesaving measure.

Council Direction: GENERAL CONSENSUS OF THE COUNCIL to refer the matter back to Planning and Engineering staff and the Main Street Sidewalk Improvement Committee for further review.

MAYOR BURTON PASSED THE GAVEL TO VICE MAYOR HANSON AND WAS BRIEFLY ABSENT FROM THE MEETING.

Tom Mannatt, City Engineer, responded to Council comments, and supported the referral back to the Committee.

MAYOR BURTON PRESIDING.

8B. VERBAL UPDATE AND DISCUSSION REGARDING WOOD STREET PROJECT

Presented by: Paul Cayler, City Manager, provided an update on the matter, referencing planned improvements in the Savings Bank parking lot, seeking direction from the Council regarding the potential to partner with Savings Bank in order to pave the alley that separates their parking lot from Al's Redwood Room.

Tom Mannatt, City Engineer, reviewed a visual drawing of the proposed improvement plans.

Council discussion ensued regarding the potential of relinquishing the easement to the Savings Bank, with Councilmember Strankse also expressing concern about treating every member in the community fairly.

Gerry Gonzalez, Chief of Police, commented on his desire for traffic study should the City consider deeding the property.

Council Direction: GENERAL CONSENSUS OF THE COUNCIL to support the proposed project.

8C. OTHER CITY MANAGER REPORTS

Paul Cayler, City Manager, reported on the following:

- Sewer Partnering Meeting yesterday between Overaa, Fort Bragg Electric, SHN Engineering, and City staff;
- Finance Director's vacation;
- Iron Ridge, a new local business, and an interest in supporting their expansion; and
- City Manager's planned vacation days.

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief Gerry Gonzalez reported that the Federal COPS grant was not awarded; a recent Craig's List scam; current influx of transients; and working with the Sheriff's Office on a grant for the CAD report writing system.

- b. City Planner Alan Falleri reported on a request from Mendocino College for the Planning Commission to conduct an investigation of an intended land acquisition to build a new educational facility, noting that the matter will be placed on the October 27th agenda. He also provided information regarding REDI's year-end report; information on *Vision Mendocino 2030*, an MCOG project; planters for West Commercial Street; installation of bike racks; and progress on the concession stands at the ballfields.
- c. City Attorney Jim Lance did not present a report.
- d. City Manager Paul Cayler, who is serving as the Interim Public Works Director, reported receipt of an invitation from the Department of Public Health to submit an application for funding for improvements to the Water Treatment Plant; and depressurization of the leak at Morris Reservoir.
- e. City Engineer Tom Mannatt reported on progress with the Wastewater Treatment Plant project and with the West Commercial Street project, also responding to questions from the Council regarding posted "no parking" signs to be in effect this Friday.
- f. Finance Director Joanne Cavallari was absent.
- g. City Clerk/Human Resources Director Adrienne Moore presented the following:
 - (1) Discussion and Possible Appointment of a Cultural Arts Commissioner

Motion by Stranske/Second by Hanson and carried unanimously to appoint Gary Coon to the Willits Cultural Arts Commission, for a term ending May 1, 2013.

10. CITY COUNCIL AND COMMITTEE REPORTS

No reports were presented for the Mendocino Transit Authority (MTA), Revit-ED Committee, Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA), Economic Development and Financing Corporation (EDFC), League of California Cities, Water Resources Committee, Sewer System Committee, Finance Committee, or the Caltrans Ad Hoc Committee.

- a. Mendocino Council of Governments (MCOG) – Councilmember Stranske reported on a tour of Ukiah, Redwood Valley, and Potter Valley; approval of an extended contract with Dow and Associates; discussion of the Bypass Project; debriefing on MCOG's strategy planning workshop; receipt of a \$90,000 planning grant for the Rails to Trails project; a scheduled *Vision Mendocino 2030* workshop at the Willits Community Center on Saturday, November 6th at 4:00 p.m. He also reported requesting assistance from Phil Dow regarding the traffic issues on Main Street in front of Safeway.
- b. Local Agency Formation Commission (LAFCO) – Councilmember Madrigal reported approval of the Municipal Service Review (MSR) for the Covelo Sanitation District, and review of Brooktrails Township Community Service District's Sphere of Influence (SOI) final draft.

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

Councilmember Madrigal reported her attendance at a workshop regarding Prop 84 funding for storm water projects.

12. ENACTMENT OF ORDINANCES

None presented.

13. GOOD & WELFARE

Councilmember Madrigal attended the "Rachel's Challenge" event at Baechtel Grove Middle School.

Mr. Falleri reported on the recent 10,000 Step Walk, as well as the Coastal Clean-up Day, noting that it has expanded inland, and his attendance at his recent high school class reunion.

Mayor Burton also commented on the 10,000 Step Walk, and provided information on the Willits Rotary's upcoming "Spotlight on Bluegrass" concert at the Spotswood Ranch in Potter Valley, on Saturday, October 23rd.

ADJOURNED TO CLOSED SESSION AT 8:16 P.M.

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Anticipated Litigation: Significant Exposure to Litigation – One Case

The City Council reconvened to open session at 8:46 p.m., with no action to report from Closed Session.

Moved by Stranske/seconded by Madrigal and carried unanimously to adjourn the meeting at 8:46 p.m.

BRUCE BURTON, Mayor

ATTEST:

ADRIENNE MOORE, City Clerk