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**WILLITS CITY COUNCIL  
MINUTES  
WEDNESDAY, JANUARY 11, 2012**

Mayor Burton called a regular meeting of the City Council to order at 6:00 p.m., in Council Chambers. The meeting was preceded by the pledge to the flag.

**Roll Call:** Councilmembers Larry Stranske, Ron Orenstein, Holly Madrigal, Victor Hanson, and Mayor Bruce Burton were present.

Also present were staff members: Paul Cayler, City Manager; Jim Lance, City Attorney; Alan Falleri, Community Development Director; Tom Mannatt, City Engineer; and Adrienne Moore, City Clerk/Human Resources Director.

**2. PUBLIC MATTERS**

None presented.

**3. PUBLIC COMMUNICATIONS**

Lynn Kennelly provided information on an upcoming performance of the Air Force Band on January 21<sup>st</sup>, at Willits High School. Madge Strong provided information on an upcoming presentation, Building Local Wealth, sponsored by WELL, on January 22<sup>nd</sup> at the Grange. Patricia Norris provided information on an upcoming presentation, Move to Amend, on February 2<sup>nd</sup>, requesting that the City Council consider a supporting the campaign. Ron Moorhead, President, Chamber of Commerce, provided a brief report on what the Chamber has been doing to support local business development, tourism promotion, fraud alerts, student volunteers, and website traffic stats.

**4. CONSENT CALENDAR**

- a. City Council Minutes:
  - ~~December 13, 2011 (Special Meeting) – Continued~~
  - December 14, 2011 (Special Meeting) – **Approved**
  - December 14, 2011 – **Approved**
- b. Disbursements Journals:
  - Warrant Nos. 19099-19111, Totaling \$46,820.26 – **Approved**
  - Warrant Nos. 19112-19201, Totaling \$728,512.25 – **Approved**
  - Warrant Nos. 19202-19214, Totaling \$39,220.89 – **Approved**
  - Warrant Nos. 19215-19288, Totaling \$196,999.12 – **Approved**
- c. Building Inspection Activity Reports – December 2012 – **Approved**

**Motion by Madrigal/Second by Hanson and carried unanimously to approve Consent Calendar items (a-c), with the minutes of December 13, 2011, continued to the next Council meeting.**

**Removed for separate consideration:**

- d. Response to Mendocino County Grand Jury Report Titled "Breaking News: Big Changes Coming for Redevelopment Agencies?"

**Motion by Madrigal/Second by Hanson and carried unanimously to approve Consent Calendar item (d).**

**5. RIGHT TO APPEAL**

None presented.

*RECESSED AS THE WILLITS CITY COUNCIL AND CONVENED AS THE PLANNING COMMISSION OF THE CITY OF WILLITS*

**6A. DISCUSSION AND POSSIBLE ACTION TO NAME THE PRIVATE ROAD SERVING THE NEW FRANK R. HOWARD MEMORIAL HOSPITAL, "MARCELA DRIVE"**

Community Development Director Falleri introduced the matter, noting that the Willits Municipal Code requires the Planning Commission to formally approve street naming and renaming.

**Public Comment:** Jan Lamprich spoke in support of the request. Amy Ford, Howard Memorial Hospital, provided a brief status report on the new hospital, noting that bids are expected to go out in late spring and construction expected to begin July 2012.

**Motion by Hanson/Second by Orenstein and carried unanimously to approve "Marcela Drive" as the official name for the private road that will serve the new Frank R. Howard Memorial Hospital from Haehl Creek Drive and direct staff to notify the appropriate agencies of this new road name.**

*ADJOURNED AS THE PLANNING COMMISSION OF THE CITY OF WILLITS AND RECONVENED AS THE WILLITS CITY COUNCIL*

**8A. DISCUSSION AND POSSIBLE ACTION TO APPROVE RELINQUISHMENT AGREEMENT BETWEEN CITY OF WILLITS AND CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)**

City Manager Cayler noted that Attachments A and B were inadvertently flip-flopped in the agenda packet, and reviewed the "original" agreement; the "optional" agreement, which was reviewed by the Ad Hoc Committee; and the "modified optional" agreement, which now includes maintenance tasks.

Mayor Burton stated that the Ad Hoc Committee (Mayor Burton and Councilmember Hanson) recommends the City accept and sign the "modified optional" agreement.

Responding to the Council, Dave Kelley, Caltrans, clarified the "state of good repair" as defined in Streets and Highways Code, noting it does not include betterments (improvements); the CTC approval and funding ("cash contribution") process; the project timeline; and ADA compliance. Mark Suchanek, Caltrans, clarified the consequences if the bypass is not approved. Mr. Kelley further commented on the process for City input regarding the design process.

**Public Comment:** Tom Woodhouse commented the condition of the sidewalks, objection to how long ADA improvements are estimated to take. Roy Krausen commented on the need to address pedestrian safety, also suggesting the Council adopt an additional condition to address pedestrian and bicycle safety, to which Madge Strong and Pete Swanton concurred. John Pinches, 3<sup>rd</sup> District Supervisor, encouraged the Council's approval of the agreement.

**Moved by Hanson to approve the "modified optional" relinquishment agreement between the City of Willits and the State of California Department of Transportation (Caltrans).**

*(Motion withdrawn)*

*RECESS: 7:33 – 7:47 P.M.*

**Motion by Hanson/Second by Orenstein and carried (4/1, with Stranske dissenting) to authorize the Mayor to execute the “final” relinquishment agreement, as presented by Caltrans this evening.**

**8B. OTHER CITY MANAGER REPORTS**

City Manager Cayler reported on the following:

- Concerns regarding continuing dry weather, however, no anticipated water supplies issues.
- New bike locker will be located at the Skunk Depot parking lot, which Mr. Falleri is working on the necessary agreement with Robert Pinoli.
- Repairs at Willits Justice Center to permanently resolve ongoing leak issues.
- Supreme Court decision regarding redevelopment agencies requires loans to be called in by February 1<sup>st</sup>. The City Council automatically becomes the successor agency, no formal action necessary. However, the County’s housing authority will become the successor housing agency, unless the Council takes formal action to name itself, with low and moderate income housing monies to go to the designated successor housing agency. Mr. Falleri provided further information regarding ongoing obligations, the transition process and formation of an oversight board, noting the City’s redevelopment agency does not have a lot of outstanding debt.
- Tree trimming is continuing on Commercial Street.
- Upcoming MLK holiday and City Hall closure
- Staff in-service training on Tuesday, January 17<sup>th</sup>.
- Wood Street sidewalk repairs are completed.

**9. DEPARTMENT RECOMMENDATIONS**

- a. Police Chief Gonzalez – not present.
- b. City Planner Falleri commented on increased building activity, and distributed copies of final draft of Water Wise Guide, noting that the water conversation grant is officially closed.
- c. City Attorney Lance – no report.
- d. City Manager Cayler, Interim Public Works Director – *see prior discussion under item 8b.*
- e. City Engineer Mannatt – no report.
- f. Finance Director/City Treasurer Cavallari – not present.
- g. City Clerk/Human Resources Director Moore – no report.

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG) – no report.
- b. Local Agency Formation Commission (LAFCO) – Vice Mayor Madrigal reported on the new Chair and Vice Chair appointments; the Executive Director recruitment process; and Municipal Service Review (MSR) and Sphere of Influence (SOI) reports to be undertaken and the associated cost (unfunded mandate).
- c. Mendocino Transit Authority (MTA) – no report.
- d. Revit-ED Committee – no report.
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA) – no report.
- f. Economic Development and Financing Corporation (EDFC) – no report.
- g. League of California Cities – no report.
- h. Water Resources Committee – no report.
- i. Sewer System Committee – no report.
- j. Finance Committee – no report.
- k. Caltrans Ad Hoc Committee – this committee has concluded its purpose and will be removed from the list.
- l. Other Committee Reports – no other reports.

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

a. Mayor's Appointments to City Committees, Boards and Agencies for 2012, as follows:

- Mendocino Council of Governments – Holly Madrigal and Larry Stranske (Alternate)
- Local Agency Formation Commission – Holly Madrigal
- Mendocino Transit Authority – Victor Hanson
- Revit-ED Committee – Larry Stranske and Holly Madrigal
- Mendocino Solid Waste Management Authority-Joint Powers Authority – Victor Hanson
- Economic Development and Financing Corporation – Ron Orenstein
- League of California Cities – Larry Stranske
- Water Resources Committee – Bruce Burton and Larry Stranske
- Sewer System Committee – Bruce Burton and Larry Stranske
- Finance Committee – Mayor and Vice Mayor

**12. ENACTMENT OF ORDINANCES**

None presented.

**13. GOOD & WELFARE**

Councilmember Orenstein commented on the recent football playoffs. Vice Mayor Madrigal commented on the impressive new greenhouse at the new Howard Memorial Hospital site.

*ADJOURNED TO CLOSED SESSION AT 8:25 P.M.*

**14. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)
- b. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUK CVG-1056037
- c. Pursuant to Government Code §54957 – Public Employee Performance Evaluation – City Manager

Council reconvened to open session at 10:49 p.m., with no action to report from Closed Session.

**Moved by Stranske/seconded by Hanson and carried unanimously to adjourn the meeting at 10:49 p.m.**

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BRUCE BURTON, Mayor

ATTEST:

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ADRIENNE MOORE, City Clerk