



111 E. COMMERCIAL STREET  
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**WILLITS CITY COUNCIL  
AGENDA  
SPECIAL MEETING  
SEPTEMBER 7, 2011 ♦ 4:00 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Roll Call
  
2. **DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACT FOR THE REPAIR OF CRACKS IN RUNWAY 34/16, APRON, AND TAXIWAY AT WILLITS MUNICIPAL AIRPORT (ELLS FIELD)**
  
3. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 24 hours prior to the meeting set forth on this agenda.*

*Dated this 2<sup>nd</sup> day of September, 2011.  
Adrienne Moore, City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore at (707) 459-7120 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.*



Item No. 2

Meeting Date: September 7, 2011

### AGENDA SUMMARY REPORT

**To:** Honorable Mayor and Council Members  
**From:** Paul Cayler, City Manager  
John Sherman, Airport Operations Manager

**Agenda Title:** DISCUSSION AND POSSIBLE ACTION TO AWARD CONTRACT FOR THE REPAIR OF CRACKS IN RUNWAY 34/16, APRON, AND TAXIWAY AT WILLITS MUNICIPAL AIRPORT (ELLS FIELD)

**Type:**  Presentation  Special Meeting Agenda  Public Hearing  Urgent Time: 15 min.

**Summary of Request:** Bids for this pavement rehabilitation project will be received no later than 4:00 p.m., September 6, 2011, and presented to the Council for selection of contractor and authorization to enter into contract with the selected contractor to perform crack sealing and pavement rehabilitation on runway 34/16, apron and taxiway. This matter has been delayed by a temporary shutdown of FAA Regional Offices and the first round of informal bid procedure which resulted in the receipt of one rejected bid. The need for this approval is urgent due to FAA grant deadline and the need to complete this work before the rainy season begins. Allowing the runway, apron and taxiway to go through another winter without this repair work will allow further infiltration of water into an already damaged subgrade with possible negative effects to the stability of the bluff.

**Recommended Action:** Award contract to \_\_\_\_\_ (TBD) \_\_\_\_\_ for the repair of cracks in runway 34/16, apron, and taxiway at Willits Municipal Airport (Ells Field), in an amount not to exceed \$\_\_\_\_ (TBD)\_\_\_\_\_.

**Alternative(s):** Apply to the FAA for permission to displace the threshold, thus shortening the effective length of the runway.

**Fiscal Impact:** The Engineer's estimate for this work is \$79,705. Funding for this project will come from the FAA as a grant covering 95% of the construction cost, with the remaining 5%, approximately \$3,985, coming from the City.

**Personnel Impact:** No change in personnel requirement.

**Reviewed by:**  City Manager  City Attorney  Finance Director  Human Resources  Risk

**Council Action:**  Approved  Denied  Other: \_\_\_\_\_

**Records:**  Agreement  Resolution # \_\_\_\_\_  Ordinance # \_\_\_\_\_  Other \_\_\_\_\_