



111 E. COMMERCIAL STREET
WILLITS, CALIFORNIA 95490
(707) 459-4601 TEL
(707) 459-1562 FAX

WILLITS CITY COUNCIL AGENDA

SEPTEMBER 8, 2010 ♦ 6:00 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC MATTERS**
 - a. Presentation of Proclamation Recognizing Patriot Day – September 11, 2010
3. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to five minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.
4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval:

 - a. City Council Minutes:
 - August 11, 2010
 - August 25, 2010
 - b. Disbursements Journals:
 - Warrant Nos. 16126-16147, Totaling \$38,428.20
 - Warrant Nos. 16148-16239, Totaling \$165,495.86
 - c. Building Inspection Activity Reports – August 2010
 - d. Resolution Accepting Construction of the Main Street Water Line Project, Phase I, Project No. 2007-03 and Authorizing the Filing of the Notice of Completion
 - e. Settlement and Release of Claims Agreement with California Trenchless, Inc. (CTI)
 - f. Contract with Graham Backflow Services to Perform the Backflow Prevention Assembly Testing for 2010
5. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.
6. **COMMISSIONS, AGENCIES AND AUTHORITIES**

The City of Willits City Council meets concurrently as the City of Willits Community Development Agency and Planning Commission.

 - a. *Sitting as the City of Willits Community Development Agency:*
 - (1) Approval of Community Development Agency Minutes of June 24, 2009

6. COMMISSIONS, AGENCIES AND AUTHORITIES – CONTINUED

b. *Sitting as the City of Willits Planning Commission:*

- (1) Approval of Willits Planning Commission Minutes of July 22, 2009
- (2) Discussion and Possible Adoption of Resolution to Renew and Modify Conditions of Use Permit #U-08-04; Schwindt

7. OLD BUSINESS

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Action to Adopt Resolution Authorizing the Execution and Delivery of Certificates of Participation in an Aggregate Principal Amount Not to Exceed \$8,300,000 to Finance Wastewater System Improvements and Approving Related Documents and Actions
- b. Discussion and Possible Action to Adopt Resolution Authorizing and Providing for the Incurrence of Indebtedness in the Amount of \$8,300,000 for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending the City of Willits Wastewater Treatment Facility to Serve an Area Lawfully Within Its Jurisdiction
- c. Other Reports – Verbal/No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Police Chief
- b. City Planner
 - (1) Discussion and Possible Adoption of Resolution to Approve General Plan Amendment #GP-10-01 and Zone Change #ZC-10-01; Feiler
 - (2) Discussion and Possible Adoption of Resolution to Approve Zone Change #ZC-10-02 And Minor Land Division #MLD-10-01; Okerstrom
- c. City Attorney
- d. Public Works Director
- e. City Engineer
- f. Finance Director
- g. City Clerk/Human Resources Director
 - (1) Discussion and Possible Action to Implement an “Action” Minutes Format for All Meetings of the City, Which Include Council, Commission, and Committee Meetings

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Revit-ED Committee
- e. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- f. Economic Development and Financing Corporation (EDFC)
- g. League of California Cities
- h. Water Resources Committee
- i. Sewer System Committee
- j. Finance Committee
- k. Caltrans Ad Hoc Committee
- l. Other Committee Reports

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

- a. Conference with Legal Counsel Pursuant to Government Code Section 54956.9 – Existing Litigation: Brooktrails Township Community Services District, a Public Agency vs. City of Willits, a General Law City; and DOES 1 through 100, Inclusive; Case No. SCUk CVG-1056037
- b. Conference with Legal Counsel Pursuant to Government Code Section 54956.9 – Anticipated Litigation: Significant Exposure to Litigation – Two Cases

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 3rd day of September, 2010.
Adrienne Moore, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Adrienne Moore at (707) 459-7120 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk's office at 111 E. Commercial Street, Willits, during normal business hours.