



111 E. COMMERCIAL STREET  
WILLITS, CALIFORNIA 95490  
(707) 459-4601 TEL  
(707) 459-1562 FAX

**WILLITS CITY COUNCIL  
AMENDED AGENDA  
JANUARY 27, 2016 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**  
*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
3. **PUBLIC MATTERS**
  - a. Proclamation Designating “Paint the Town Red Week” – February 1<sup>st</sup> through 6<sup>th</sup>, 2016
  - b. Presentation on Developments at the Willits Center for the Arts, and Council Direction Regarding Terms of a Lease Agreement for Management of Facility and Transference of Operating Funds
  - c. Update from Solid Wastes of Willits Regarding Implementation of New Services
4. **CONSENT CALENDAR**  
*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*  
  
*The following items are recommended for approval, as follows:*
  - a. City Council Minutes:
    - January 13, 2016 – Special Meeting
    - January 13, 2016
5. **INFORMATIONAL REPORTS**  
*Matters that do not require action by the City Council but are of public interest.*
  - a. Disbursements Journal(s):
    - Warrant Nos. 27829-27831, Totaling \$20,968.77
    - Warrant Nos. 27832-27930, Totaling \$226,499.02
  - b. Written Update from Caltrans Regarding the Willits Bypass Project
6. **RIGHT TO APPEAL**  
*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**  
*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Verbal Reports – No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*Planning, Building, and Code Enforcement*)
- d. Public Works & Engineering (*including Water and Wastewater Systems*)

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- e. League of California Cities
- f. Water & Wastewater Systems Committee
- g. Revit-ED Committee
- h. Finance Committee
- i. Ad Hoc Committees
- j. Other Committee Reports

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing amended agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 24<sup>th</sup> day of January, 2016.  
Cathy Moorhead, City Clerk*



# PROCLAMATION

## A PROCLAMATION OF THE WILLITS CITY COUNCIL RECOGNIZING FEBRUARY 1-6, 2016 AS "PAINT THE TOWN RED WEEK" IN THE CITY OF WILLITS

WHEREAS, Heart Disease is the number one killer in women, claiming more lives than all forms of cancer combined, the American Heart Association has formed a "Go Red for Women" campaign and declared the month of February as Heart Month; and

WHEREAS, February 1-6, 2016 is declared the week for communities to "Paint the Town Red" in honor of bringing awareness to Heart disease that strikes people we love; and

WHEREAS, the City of Willits businesses, along with BARRA of Mendocino and the Willits Chamber of Commerce/Local First Committee, will decorate and support this great cause; and

WHEREAS, it behooves all citizens of the City of Willits to promote, foster, participate in and enjoy this great event.

NOW, THEREFORE, I, Bruce Burton, Mayor of the City of Willits, do hereby proclaim February 1<sup>st</sup> through February 6<sup>th</sup>, 2016 to be "Paint the Town Red Week," and urge all citizens of the City of Willits to visit local participating businesses to learn about heart disease signs and prevention strategies, share stories, and support a great cause along with supporting local commerce. And, I applaud the City of Willits for joining in as a community to celebrate Women's Heart Month 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the CITY OF WILLITS to be affixed this 27<sup>th</sup> day of January, 2016.

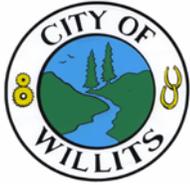
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Ron Orenstein, Vice Mayor

ATTEST:

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Cathy Moorhead, City Clerk



**AGENDA SUMMARY REPORT**

**To:** Honorable Mayor and Council Members

**From:** Adrienne Moore, City Manager

**Agenda Title:** PRESENTATION ON DEVELOPMENTS AT THE WILLITS CENTER FOR THE ARTS, AND COUNCIL DIRECTION REGARDING TERMS OF A LEASE AGREEMENT FOR MANAGEMENT OF THE FACILITY AND TRANSFERENCE OF OPERATING FUNDS

**Type:**  Presentation  Consent  Regular Agenda  Public Hearing  Urgent Time: 20 min.

**Summary of Request:** In April 2013, the City Council requested information regarding expenses and revenue related to the management and operations of the Willits Center for the Arts (WCA) before making a decision to move forward with a management contract and the possible sunset of the Willits Cultural Arts Commission, which had been experiencing ongoing quorum issues. In July 2013, the Council approved the issuance of an RFP for management services, as well as \$3000 towards the cost of said services, with the hope that efforts to establish an independent non-profit to take over management and operations of the Arts Center and its activities would be successful.

After several stalled efforts to establish an independent governing body, Mayor Burton established an ad hoc committee in January 2015, to determine the best path forward. This ad hoc committee included several former Cultural Arts Commissioners as well as long-time WCA volunteers. This volunteer group identified themselves as the advisory committee. The ad hoc committee met in April and June of 2015 to establish direction for the advisory committee. The advisory group then held a public forum in August 2015 to gather community input regarding options for moving forward, including an artists' cooperative model.

Last fall, the advisory committee established a Board of Directors and applied to become a 501(c)3. The Willits Center for the Arts Board of Directors are Jennifer Jergenson, EmmaJean Good, Carole Alshire, Sandy Strong, Barbara Willens, Nancy Reed, Lynne Robertson, Ann Maglinte and June Ruckman.

With the Articles of Incorporation and tax-exempt status approved by the respective state and federal agencies, the WCA Board is desirous of a lease agreement in order to independently manage and operate the WCA and its activities. Further, they will be seeking transference of operating funds generated entirely by the membership and activities of the WCA and held by the City (approximately \$15,000 at present). The WCA Board has been working with the City Clerk, the City Attorney, and the City Manager regarding the next steps.

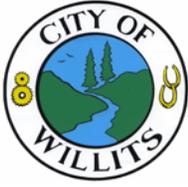
City staff is requesting Council direction regarding the key terms of a lease agreement, including but not limited to the term; continuance of cultural arts related programs and events; utilities; repairs and maintenance; insurance; subletting; and rent. Based upon direction, staff will bring back a lease agreement for consideration and approval in the near future. At the same meeting, a resolution will be presented to formally sunset the Willits Cultural Arts Commission and authorize the transference of operating funds.

**Recommended Action:** Provide direction to staff regarding the key terms of a lease agreement for the independent management and operations of the Willits Center for the Arts and its activities.

**Reviewed by:**  City Manager  City Attorney  Finance Director  Human Resources  Risk

**Council Action:**  Approved  Denied  Other: \_\_\_\_\_

**Records:**  Agreement  Resolution # \_\_\_\_\_  Ordinance # \_\_\_\_\_  Other \_\_\_\_\_



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**WILLITS CITY COUNCIL  
MINUTES  
WEDNESDAY, JANUARY 13, 2016**

Mayor Burton called a regular meeting of the City Council to order at 6:30 p.m., in Council Chambers. The meeting was preceded by the pledge to the flag.

**Roll Call:**Councilmembers Larry Stranske, Madge Strong, Holly Madrigal, Ron Orenstein, and Mayor Bruce Burton were present.

Also present were staff members: Adrienne Moore, City Manager; Jim Lance, City Attorney; Gerry Gonzalez, Police Chief; Rod Wilburn, Public Works Director; Susie Holmes, Finance Director; John Sherman, Building Official; and Cathy Moorhead, City Clerk.

**2. PUBLIC COMMUNICATIONS**

Bill Barksdale asked that the Planning Department evaluate ways to provide affordable housing in Willits for Senior/Multi Families. Also, he's concerned with the legalization of Cannabis, the odor in town and limitation of the number of plants that one person may grow in the City limits. Lanny Coltler expressed the need for a low power radio station for the 95490 area. Asking the question, what happens when the power goes down in town? A low-power FM Radio Station would connect the community during local emergencies, enhance the community's sense of identity, and participation, provide a forum for local debate, viewpoints on local issues, venue for numerous items. The Council was asked to give it some consideration and for further information they could contact Mr. Colter, or attend the community informational meeting that will be taking place on Wednesday, January 20<sup>th</sup> at the Little Lake Grange.

*Mayor Burton recused himself at 6:43 for Item 3A.*

**3A. DISCUSSION AND POSSIBLE ACTION TO APPROVE:(1) DISMISSAL OF THE CITY'S CLAIMS IN THE REMCO INSURANCE COVERAGE ACTION AS PART OF A PROPOSED SETTLEMENT BETWEEN PEPSI AND THE REMAINING INSURERS, AND (2) THE FINANCIAL ASSURANCE MECHANISM ESTABLISHED AND FUNDED BY THE PROPOSED SETTLEMENT TO COMPLETE REMEDIATION AT THE FORMER REMCO FACILITY**

**Public Comment:** Bill Barksdale commented on the liability, asking if the allotted amount is not adequate, would the City be required to take on the liability. Response given, no, the City does not own the property, nor did they pollute the property. Pepsi is still the guarantor should the liability amount not be enough.

**Moved by Strong/Seconded by Madrigal and carried (4, with Mayor Burton recusing himself) to approve the following action:**

**1) With respect to settlement of the Coverage Action: authorize the dismissal of the City's claims against the remaining insurers in the Coverage Action with prejudice consistent with the insurance settlement agreement, conditioned upon the Court in the**

Remco action entering the Order Modifying the Consent Decree in substantially the same form as reflected in the draft Order Modifying the Amended Consent Decree referenced below and included in Exhibit C.

**2) With respect to Funding and Financial Assurance Mechanism:**

a. Approve the proposed Order Modifying the Amended Consent Decree and the Stanray Qualified Settlement Fund contract, each in substantially the form provided in the Exhibit C, to secure the funding required to complete the Remco remediation work;

b. Determine that the Trust's letter dated August 25, 2015 and the documents attached in Exhibit C, if approved by the Court in substantially the form provided in Exhibit C, satisfy the condition imposed on the Trust on July 22, 2015 that the Trust provide written confirmation, subject to adequate funding from Pepsi: (i) the Consent Decree requires the Trust to complete all remediation work at the Remco Facility through and including a written "No Further Action" determination (or its equivalent) from the Court and the Regional Water Quality Control Board; and (ii) the Trust will perform such remediation work;

c. Determine that, if approved by the Court in substantially the form provided in Exhibit C, the combined Order Modifying the Amended Consent Decree, Stanray Qualified Settlement Fund and National Indemnity Company Multi-Party Reinsurance Agreement meet the funding and financial assurance condition imposed by the Council on July 22, 2015 that Pepsi provide an enforceable, written commitment to fund all Trust activities required to complete the remediation as necessary for an approved redevelopment of the Remco Facility as set forth in Section 5.4.2 of the 2011 Final Feasibility Study.

*Mayor Burton returned to the meeting at 8:15 p.m.*

**4. CONSENT CALENDAR**

*The following item(s) are recommended for approval:*

- a. City Council Minutes:
- October 14, 2015 – **Approved**
  - October 28, 2015 – **Approved**
  - November 10, 2015 – Special Meeting – **Approved**
  - November 30, 2015 – Special Meeting – **Approved**
  - December 9, 2015 – **Approved**

**Moved by Madrigal/Seconded by Stranske and carried unanimously to approve Consent Calendar items (a).**

**Removed for separate consideration:**

- b. Letter Supporting Assembly Bill 21 (Bonta, Cooley, Jones-Sawyer, Lackey, and Wood), Which Seeks to Maintain Local Control in the Medical Marijuana Regulation and Safety Act

**Moved by Madrigal/Seconded by Stranske and carried unanimously to approve Consent Calendar items (b).**

**5. INFORMATIONAL REPORTS**

*Matters that do not require action by the City Council but are of public interest.*

- a. Disbursements Journal(s):
- Warrant Nos. 27648-27654, Totaling \$22,996.09
  - Warrant Nos. 27655-27755, Totaling \$275,606.44
  - Warrant Nos. 27756-27763, Totaling \$25,724.94

- Warrant Nos. 27764-27828, Totaling \$234,174.27
- b. Building Inspection Activity Report(s) – December 2015
- c. Business License Activity Report – December 2015
- d. Water Consumption/Revenue Chart – November and December 2015
- e. Written Update from Caltrans Regarding the Willits Bypass Project – December 2015  
(*Councilmember Strong requested the Council receive more frequent updates from Caltrans, regarding the bypass project*)

**6. RIGHT TO APPEAL**

None presented.

*ADJOURNED AS THE WILLITS CITY COUNCIL AND CONVENED AS THE WILLITS SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY*

**7. COMMISSIONS, AGENCIES AND AUTHORITIES**

- a. SITTING AS THE SUCCESSOR AGENCY – Discussion and Possible Adoption of Resolution to Approve the Recognized Obligation Payment Schedule 2016-17 and Administrative Budget for the Period of July 2016 through June 2017

**Moved by Madrigal/Seconded by Strong and carried unanimously to adopt Resolution (No. 2016-01) to approve the Recognized Obligation Payment Schedule 2016-17 and Administrative Budget for the Period of July 2016 through June 2017.**

*ADJOURNED AS THE SUCCESSOR AGENCY OF THE FORMER WILLITS REDEVELOPMENT AGENCY AND RECONVENED AS THE WILLITS CITY COUNCIL*

**8A. UPDATE ON THE MAIN STREET CORRIDOR ENHANCEMENT PLAN, INCLUDING ANNOUNCEMENT OF CONSULTANT SELECTION**

City Manager Moore reported the City received five proposals in response to the RFP for the Main Street Corridor Enhancement Plan to develop a vision for the three-mile stretch of Main Street, from city limit to city limit. Proposers were Community Design+Architecture, Nelson Nygaard, Placeworks, W-Trans, and Wallace Roberts Todd. The Selection Committee comprised of City staff Adrienne Moore and Rod Wilburn, Alison Pernel (LGC), Tatiana Ahlstrand (Caltrans), Phil Dow (MCOG), and Greta Kanne (Chamber/MSM) conducted a very comprehensive review of the five proposals. After a two week review the Selection Committee choose Wallace Roberts Todd for the RFP. The consultant team has worked on numerous main street projects as well as conducting traffic studies in Willits. Ms. Moore commented that a contract will be in place next week and scheduling of the multi-day charrette as been set for the week of April 18<sup>th</sup>. A media release will be issued in the next few days with further information.

Councilmember Stranske asked that a discussion regarding the amount of money the City is planning to put towards Main Street be brought forward to the Council, along with the Van Lane Project; Mayor Burton requested an outline of the planning project; Councilmember Madrigal received an inquiry regarding the crosswalk on Monroe Street, commenting that she would like this brought forward.

**No action taken.**

**8B. CITY MANAGER – VERBAL REPORTS**

City Manager Moore shared the City of Willits' notable achievements from 2015:

Wastewater Treatment Facility

- Settled the Brooktrails lawsuit

### Water Treatment System

- Completed the Water Treatment Plant improvement project
- Completed the groundwater treatment plant for an emergency water supply
- Replaced the water mains on North Main St and Della Ave, both in-house projects

### Public Works

- Completed Phase II of the Humboldt Street & Vicinity Rehab Project
- Worked on a variety of in-house projects, including the groundwater treatment plant and replacement of water mains

### Community Development

- REACH Air Ambulance commenced operations at Willits Airport (and, with the City, settled the KTC lawsuit)
- Received grants for the Main Street Corridor Enhancement Plan and the Downtown Streets and Connectivity Study
- Realized the long-anticipated opening of the new Howard Memorial Hospital
- Hired a full-time, in-house City Planner

### General Administration

- Adopted a near-balanced budget for FY15/16, which was closer than it had been in years
- Adopted a General Fund Policy
- Approved a new franchise agreement with SWOW
- Served as the conduit financing agency for the new medical office building
- Approved the refinancing of a USDA loan for the WWTP to achieve a significant cost savings
- Approved a reorganization plan for greater efficiency of resources
- Approved 3-year labor contracts with both bargaining units
- Updated the City's records management system
- Approved the Multi-Hazard Mitigation Plan
- Security Improvement to City Hall

## **9. DEPARTMENT RECOMMENDATIONS**

### **a. Administration (*including City Clerk, Finance, Human Resources, Legal*)**

- City Clerk did not present a report.
- Finance Director Holmes reported she has secured the financing for the City's latest Bond at a lower interest rate.
- Human Resources did not present a report.
- City Attorney Lance addressed Bill Barksdales' concerns regarding the odor of Marijuana Cultivation in Willits, stating this may be the time to revisit the City's Ordinance and make improvements. Mr. Lance proposed forming an Ad Hoc Committee to discuss enforcement issues, possible licensing permits and any improvement to be made to the current City Ordinance. Mayor Burton showed support for Mr. Lance's suggestion to form a new Ad Hoc Committee, interested persons should contact Mayor Burton. Mr. Lance will also gather sample ordinances for council to review.

### **b. Public Safety**

- Police Chief Gonzalez reported this year's New Years Eve was uneventful, the department is most grateful; With heavy rains, Chief Gonzalez reminded the community to be safe, allow extra time and be prepared for anything; and the entire Police Force has been outfitted with body cameras. The Department has been training and preparing for the deployment of the cameras.
- c. Community Development (*including Planning, Building, and Code Enforcement*)
  - City Planner Duley commented that today is his 2<sup>nd</sup> day as the City Planner, he's excited to be here and grateful to staff for all their help in getting settled. There are currently projects underway; one being a new downtown for Willits. Building Inspector/Code Enforcement Officer Sherman reported not a lot of activity in his department at this time of the year, but is pleased with his year end number, as they are up from last year; the new Howard Hospital Medical Building will receive their final inspection next week; and the City will be holding a community meeting on January 19<sup>th</sup> to discuss the FEMA Flood Plan Maps. To review the maps, please visit the City's website at [www.thecityofwillits.com](http://www.thecityofwillits.com).
- d. Public Works & Engineering (*including Engineering, Water and Wastewater Systems*)
  - Public Works Director Wilburn agreed with City Manager Moore that 2015 was indeed a busy year for all departments; the Engineering Department is planning to bring the Main Street Waterline Replacement Project Phase III to the February 10<sup>th</sup> meeting for Council approval, with construction beginning June 1<sup>st</sup>; Jeremy Ronco has been working on a sidewalk plan for West Mendocino, in front of the old Rexall building; the reservoirs are full, currently at 1,150 acre feet, therefore the City has begun the flushing of our waterlines. The crews started flushing on Monday at the base of Pine Mountain and will continue until they reach the north end of Willits, this process will take approximately 6 weeks to complete. Notices were mailed out in this months' water bills. Anyone wanting more information may call the Water Department; the City received verbal direction to put the Groundwater Treatment Plant into production, at the rate of 360 gallons of water per minute back into the system. The City is very excited about this project, with Wilburn directing credit to Andrea Trincado-Slater for all her hard work on this project and seeing it through to the end; the Sewer Plant meter installation, providing real time data was completed on our deadline date of December 31<sup>st</sup>. Mr. Wilburn noted this was a very sizable project and was completed by City staff; and with the Public Works Department at full staffing, they are able to assist the Water Department with the flushing process where they can, along with working on storm issues and drainage problems around town. Mr. Wilburn extended his thanks to all.

## **10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG) did not meet. Next regularly scheduled meeting is February 1<sup>st</sup>.
- b. Local Agency Formation Commission (LAFCO) met and appointed Jerry Ward, Chair; and Holly Madrigal, Vice Chair.
- c. Mendocino Transit Authority (MTA) meets in 2 weeks.
- d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA) did not meet. Next regularly scheduled meeting is January 28<sup>th</sup>.
- e. Water & Wastewater Systems Committee did not meet.
- f. Revit-ED Committee did not meet.
- g. Finance Committee did not meet. Next regularly scheduled meeting is January 25<sup>th</sup>
- h. Ad Hoc Committees
  - Caltrans Bypass Project did not meet.
  - Main Street Improvement Project did not meet.
  - Willits Center for the Arts did not meet.
- i. Other Committee Reports
  - Economic Development Finance Corporation (EDFC) meets January 14<sup>th</sup>.

- Mendocino County Museum Advisory Board – Councilmember Strong informed the community that March 11<sup>th</sup> will be the first Museum Road Show.

**11A. MAYOR’S APPOINTMENTS TO CITY COMMITTEES, BOARDS AND AGENCIES FOR 2016**

By order of the Mayor, the following appointments are made to City-related Committees, Boards, and Agencies for 2016

Standing Committees of the City Council

Finance Committee (Mayor & Vice Mayor)	Bruce Burton Ron Orenstein
Water & Wastewater Systems Committee	Bruce Burton Ron Orenstein
Revit-Ed Committee	Holly Madrigal Larry Stranske

Regional Boards

Economic Development & Financing Corporation (EDFC)	Madge Strong
Local Agency Formation Commission (LAFCo)	Holly Madrigal
Mendocino Council of Government (MCOG)	Larry Stranske Alternate: Holly Madrigal
Mendocino Solid Waste Management Authority-Joint Powers Authority	Ron Orenstein
Mendocino Transit Authority	Madge Strong
League of California Cities/Redwood Empire Division	Holly Madrigal
Mendocino County Museum Advisory Board	Madge Strong

Ad Hoc Committees

Caltrans Ad Hoc Committee	Bruce Burton Holly Madrigal
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**Public Comment:** None.

**No action taken.**

**12. ENACTMENT OF ORDINANCES**

None presented.

**13. GOOD & WELFARE**

Mayor Burton invited the community to attend the Bluegrass Concert on January 30<sup>th</sup>. This event is sponsored by the Willits Rotary.

**14. CLOSED SESSION NOTICE**

No Closed Session.

**Moved by Strong/seconded by Madrigal and carried unanimously to adjourn the meeting at 8:12 p.m.**

\_\_\_\_\_  
BRUCE BURTON, Mayor

ATTEST:

\_\_\_\_\_  
CATHY MOORHEAD, City Clerk

*COUNCIL MEETING RECORDINGS: City Council meetings are video recorded and broadcast live on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month on Public Access Channel 3 and rebroadcast on Saturday and Sunday at 5:00 p.m. on Government Channel 64. DVD's are available for check-out or may be purchased (with advance notice) for \$15.00 at City Hall.*



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**WILLITS CITY COUNCIL  
SPECIAL MEETING MINUTES  
WEDNESDAY, JANUARY 13, 2016**

Vice Mayor Orenstein called a special meeting of the City Council to order at 5:01 p.m., in Council Chambers.

**Roll Call:** Councilmembers Larry Stranske, Madge Strong, Holly Madrigal, and Vice Mayor Ron Orenstein were present (*Mayor Burton recused himself from this meeting*).

Also present were staff members: Adrienne Moore, City Manager; Jim Lance, City Attorney; and Cathy Moorhead, City Clerk.

*ADJOURNED TO CLOSED SESSION AT 5:02 p.m.*

**2. CLOSED SESSION NOTICE**

- a. Conference with Legal Counsel Pursuant to Government Code §54956.9 – Existing Litigation: People of the State of California and the City of Willits v. Remco Hydraulics, Inc., et al. (United States District Court – Northern District of California, Case No. C-96-6283 SI 12/22/2000)

*City Manager Moore reported that Mayor Burton recused himself from this meeting due to a conflict of interest.*

Council reconvened to open session at 6:06 p.m., with no action to report from Closed Session

**3. ADJOURNMENT**

**Meeting was adjourned at 6:06 p.m.**

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Ron Orenstein, Vice Mayor

ATTEST:

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CATHY MOORHEAD, City Clerk

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27675	12/15/15	CLELAND/DEANNA	.09549 RENTAL REFUND	100.00CR	525423	151208		P N H 600.601
27829	12/31/15	PERS	256 EMPLOYER CONTRIBUTI	9,590.91	525422	151231		P N H 690.229
27829	12/31/15	PERS	256 EMPLOYEE CONTRIBUTI	7,117.39	525422	151231		P N H 690.230
				16,708.30	*CHECK TOTAL			
27830	01/07/16	COLLEGE OF THE REDWO	.09547 POLICE ACADEMY ROOM	4,804.00	525420	160107		P N H 651.6510.2199.000
27830	01/07/16	COLLEGE OF THE REDWO	.09547 LESS DEPOSIT	500.00CR	525420	160107		P N H 651.6510.2199.000
				4,304.00	*CHECK TOTAL			
27831	01/12/16	ADDINGTON/CANDACE	.09548 TABLE HR OFFICE	56.47	525421	A368050		P N H 100.1016.2025.000
GENERAL CHECK FORM								
			TOTAL	20,968.77				

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27832	01/15/16	AFLAC	4036 125 PLAN-POLICY PRE	1,190.76	525293	477552		P N W 690.246
27833	01/15/16	ALLIED CRANE INC	5010 CRANE INSPEC/MAINT	2,637.78	525262	29770-1		P N W 501.5013.2061.020
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	108.00	525263	5121165		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	88.00	525264	5121126		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	84.00	525265	5121051		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	291.50	525266	5121195		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	108.00	525267	5121792		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	84.00	525268	5121800		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	830.00	525269	5121802		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	88.00	525270	5121801		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	84.00	525271	5122164		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER	234.00	525272	5122271		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	88.00	525273	5122269		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	194.00	525274	5122268		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	108.00	525275	5122300		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	291.50	525276	5122498		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	291.50	525277	5123241		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	108.00	525278	5123348		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	88.00	525279	5123323		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 SEWER TEST	84.00	525280	5123347		P N W 501.5013.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	157.00	525281	5121087		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	1,425.00	525282	5121327		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	70.00	525283	5121528		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	105.00	525284	5121611		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	70.00	525285	5121699		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	70.00	525286	5121690		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	52.00	525287	5121818		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	157.00	525288	5122383		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	55.00	525289	5122670		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	1,425.00	525290	5122778		P N W 503.5033.2061.015
27834	01/15/16	ALPHA ANALYTICAL LAB	7 WATER TEST	105.00	525291	5123144		P N W 503.5033.2061.015
				6,943.50	*CHECK TOTAL			
27835	01/15/16	ALTERNATIVE POWER SO	4821 BAR/CHAIN	94.00	525292	163		P N W 201.2012.2041.000
27836	01/15/16	ANDERSON/STEVE	4427 CAMLOCK	7.02	525259	160111		P N W 503.5031.4003.038
27836	01/15/16	ANDERSON/STEVE	4427 QUICK COUPLER	5.94	525259	160111		P N W 503.5031.4003.038
27836	01/15/16	ANDERSON/STEVE	4427 WATER FOR TESTING	23.85	525259	160111		P N W 503.5031.2041.000
27836	01/15/16	ANDERSON/STEVE	4427 WATER FOR TESTING	14.17	525259	160111		P N W 503.5033.2061.015
27836	01/15/16	ANDERSON/STEVE	4427 BOOT ALLOWANCE	72.99	525309	351001		P N W 503.5031.2010.000
27836	01/15/16	ANDERSON/STEVE	4427 BOOT ALLOWANCE	72.98	525309	351001		P N W 503.5033.2010.000
				196.95	*CHECK TOTAL			
27837	01/15/16	ARAMARK	4443 JACKET/EMBROIDERY	125.11	525260	16627384		P N W 501.5013.2010.000
27838	01/15/16	ARAMARK UNIFORM SERV	4065 MATS/RAGS/MOPS	646.02	525261	151231		P N W 100.1016.2199.000
27838	01/15/16	ARAMARK UNIFORM SERV	4065 MATS/RAGS	501.53	525261	151231		P N W 501.5013.2199.000
27838	01/15/16	ARAMARK UNIFORM SERV	4065 MATS	18.26	525261	151231		P N W 100.1040.2081.030

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27838	01/15/16	ARAMARK UNIFORM SERV	4065 MATS	18.26	525261	151231		P N W 100.1042.2081.030
				1,184.07	*CHECK TOTAL			
27839	01/15/16	AT&T	4123 POLICE	661.18	525256	7507510		P N W 100.1020.2015.000
27839	01/15/16	AT&T	4123 PUBLIC WORKS	95.83	525256	7507510		P N W 100.1040.2015.000
27839	01/15/16	AT&T	4123 ENGINEERING	95.83	525256	7507510		P N W 100.1042.2015.000
27839	01/15/16	AT&T	4123 POOL	16.63	525256	7507510		P N W 100.1030.2015.000
27839	01/15/16	AT&T	4123 SEWER PLANT	110.02	525256	7507510		P N W 501.5013.2015.000
27839	01/15/16	AT&T	4123 WATER PLANT	70.02	525256	7507510		P N W 503.5030.2015.000
27839	01/15/16	AT&T	4123 AIRPORT	37.02	525256	7507510		P N W 500.5001.2110.000
27839	01/15/16	AT&T	4123 WCAC	34.28	525256	7507510		P N W 600.601
27839	01/15/16	AT&T	4123 4601-2-3 40%	409.65	525256	7507510		P N W 100.1002.2015.000
27839	01/15/16	AT&T	4123 24%	245.80	525256	7507510		P N W 265.2650.2015.000
27839	01/15/16	AT&T	4123 12%	122.90	525256	7507510		P N W 265.2650.2015.000
27839	01/15/16	AT&T	4123 12%	122.90	525256	7507510		P N W 100.1015.2015.000
27839	01/15/16	AT&T	4123 12%	122.90	525256	7507510		P N W 100.1010.2015.000
27839	01/15/16	AT&T	4123 PLANNING 9341 2/3	24.80	525256	7507510		P N W 265.2650.2015.000
27839	01/15/16	AT&T	4123 1/3	12.40	525256	7507510		P N W 100.1010.2015.000
				2,182.16	*CHECK TOTAL			
27840	01/15/16	ATLAS COPCO COMPRESS	4920 BLOWER REPAIR	11,806.50	525258	602007	003729	P N W 501.5013.2041.000
27840	01/15/16	ATLAS COPCO COMPRESS	4920 EQUIP MAINT	689.80	525412	604217		P N W 501.5013.2041.000
				12,496.30	*CHECK TOTAL			
27841	01/15/16	AUTO MART AUTO REPAI	4791 VEHICLE MAINT UNIT 23	396.53	525257	19687		P M W 100.1022.2044.000
27842	01/15/16	BARTKIEWICZ,KRONICK	4073 LEGAL SERVICES	40.10	525295	8729.0001		P N W 100.1004.2081.030
27843	01/15/16	BASHORE CONSTRUCTION	5003 OFFICE REMODEL	8,877.75	525294	02-2016		P M W 100.1016.2045.000
27844	01/15/16	BOWERS/JOSH	4239 WEBSITE MAINT	448.50	525296	143		P M W 100.1002.2081.030
27845	01/15/16	BROOKTRAILS TOWNSHIP	491 AIRPORT SEWER/WATER	160.28	525297	CIT0001		P N W 500.5001.2111.000
27846	01/15/16	CALIFORNIA BUILDING	4318 BOARD STANDARD FEES	69.00	525312	160105		P N W 600.605
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	249.93	525305	160131		P N W 100.1001.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	1,190.58	525305	160131		P N W 100.1002.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	1,958.56	525305	160131		P N W 100.1003.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	47.71	525305	160131		P N W 100.1006.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	40.90	525305	160131		P N W 100.1010.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	440.79	525305	160131		P N W 100.1011.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	470.32	525305	160131		P N W 100.1015.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	349.90	525305	160131		P N W 100.1016.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	5,654.03	525305	160131		P N W 100.1020.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	2,313.00	525305	160131		P N W 100.1021.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGAT	14,214.78	525305	160131		P N W 100.1022.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	831.59	525305	160131		P N W 100.1023.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	561.21	525305	160131		P N W 100.1041.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	72.71	525305	160131		P N W 100.1042.1014.000

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	102.24	525305	160131		P N W 100.1050.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	433.97	525305	160131		P N W 201.2010.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	1,276.92	525305	160131		P N W 201.2011.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	872.49	525305	160131		P N W 201.2012.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	568.03	525305	160131		P N W 202.2020.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	40.90	525305	160131		P N W 213.2133.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	629.37	525305	160131		P N W 501.5010.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	1,420.06	525305	160131		P N W 501.5011.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	2,883.29	525305	160131		P N W 501.5013.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	95.43	525305	160131		P N W 501.5014.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	229.48	525305	160131		P N W 501.5015.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	515.77	525305	160131		P N W 503.5030.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	1,054.25	525305	160131		P N W 503.5031.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATI	2,762.87	525305	160131		P N W 503.5033.1014.000
27847	01/15/16	CALPERS	4985 RETIREMENT OBLIGATION	299.92	525305	160131		P N W 503.5034.1014.000
				41,581.00	*CHECK TOTAL			
27848	01/15/16	CANON FINANCIAL SERV	4784 COPIER USAGE	158.06	525411	15688304		P N W 100.1042.2095.000
27848	01/15/16	CANON FINANCIAL SERV	4784 COPIER USAGE	158.06	525411	15688304		P N W 100.1040.2095.000
				316.12	*CHECK TOTAL			
27849	01/15/16	CANON SOLUTIONS AMER	4988 COPIER MAINT	47.15	525298	4017975898		P N W 503.5033.2055.000
27850	01/15/16	CERATTO/MICHAEL	4787 WCAC JANITORIAL	135.00	525307	932631		P M W 600.601
27850	01/15/16	CERATTO/MICHAEL	4787 CITY HALL EVENT CLEAN	112.50	525308	932629		P M W 600.602
				247.50	*CHECK TOTAL			
27851	01/15/16	CLELAND/DEANNA	.09538 RENTAL REFUND	100.00	525306	151129		P N W 600.601
27852	01/15/16	CLEMENTI/MARK	1051 PRE-EMP EVAL	1,250.00	525303	151229		P M W 100.1005.2061.013
27853	01/15/16	COAST HARDWARE	31 RAINSUIT	37.83	525304	151231		P N W 501.5011.2041.000
27853	01/15/16	COAST HARDWARE	31 MISC SUPPLIES	20.53	525304	151231		P N W 501.5011.2101.033
27853	01/15/16	COAST HARDWARE	31 MISC SUPPLIES	44.08	525304	151231		P N W 503.5031.2044.000
27853	01/15/16	COAST HARDWARE	31 MISC SUPPLIES	6.58	525304	151231		P N W 503.5031.2041.000
27853	01/15/16	COAST HARDWARE	31 MISC SUPPLIES	24.19	525304	151231		P N W 503.5033.2041.000
27853	01/15/16	COAST HARDWARE	31 K-9 KENNEL CONSTR	38.76	525304	151231		P N W 661.6610.2199.000
27853	01/15/16	COAST HARDWARE	31 VEHICLE MAINT	29.15	525304	151231		P N W 100.1022.2044.000
27853	01/15/16	COAST HARDWARE	31 STORM GEAR	44.31	525304	151231		P N W 100.1020.2199.000
				245.43	*CHECK TOTAL			
27854	01/15/16	COMCAST	4575 CITY HALL INTERNET	2.16	525301	160104		P N W 100.1003.2041.000
27855	01/15/16	COMPUTER WORKS OF UK	4230 IT SERVICE	84.38	525310	3729		P M W 100.1003.2041.000
27855	01/15/16	COMPUTER WORKS OF UK	4230 IT SERVICE	56.25	525310	3729		P M W 100.1005.2055.000
27855	01/15/16	COMPUTER WORKS OF UK	4230 IT SERVICE	70.29	525310	3729		P M W 100.1040.2081.030
27855	01/15/16	COMPUTER WORKS OF UK	4230 IT SERVICE	35.17	525310	3729		P M W 501.5010.2081.030
27855	01/15/16	COMPUTER WORKS OF UK	4230 IT SERVICE	35.16	525310	3729		P M W 503.5030.2055.000
				281.25	*CHECK TOTAL			

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27856	01/15/16	COUNTY OF MENDOCINO	33 JC ELEC SVC SEPT 2015	862.50	525299	2015-9		P N W 100.1020.2110.000
27856	01/15/16	COUNTY OF MENDOCINO	33 JC WATER SVC SEPT 2015	81.36	525299	2015-9		P N W 100.1020.2110.000
27856	01/15/16	COUNTY OF MENDOCINO	33 JC GARBAGE SVC SEPT 20	78.50	525299	2015-9		P N W 100.1020.2110.000
				1,022.36	*CHECK TOTAL			
27857	01/15/16	COUNTY OF MENDOCINO	197 PROP TAX SYS SHARE	5,822.84	525302	160107		P N W 100.1002.2084.000
27858	01/15/16	COUNTY OF MENDOCINO	4133 MO SVC AGREE DEC 2015	660.00	525300	201512-2		P N W 100.1020.2081.030
27858	01/15/16	COUNTY OF MENDOCINO	4133 HOURLY SUPPORT DEC 20	582.42	525300	201512-2		P N W 100.1020.2081.030
27858	01/15/16	COUNTY OF MENDOCINO	4133 SERVICE CREDIT	250.00CR	525300	201512-2		P N W 100.1020.2081.030
				992.42	*CHECK TOTAL			
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	102.81	525311	160104		P N W 100.1002.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	45.07	525311	160104		P N W 100.1041.2101.045
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	19.83	525311	160104		P N W 100.1040.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	19.83	525311	160104		P N W 501.5010.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	75.66	525311	160104		P N W 503.5030.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	4.51	525311	160104		P N W 100.1011.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 OFFICE SUPPLIES	96.39	525311	160104		P N W 501.5010.2055.000
27859	01/15/16	CURRY'S DISCOUNT INC	4198 PAPER/CALENDARS	416.97	525311	160104		P N W 100.1020.2055.000
				781.07	*CHECK TOTAL			
27860	01/15/16	DALE/TOBEY	4546 MILEAGE	16.33	525315	151010		P N W 100.1020.2105.000
27860	01/15/16	DALE/TOBEY	4546 REIMB ANT BAIT	14.58	525316	160113		P N W 100.1020.2199.000
				30.91	*CHECK TOTAL			
27861	01/15/16	DASH MEDICAL GLOVES	4863 EXAM GLOVES	263.40	525314	INV0970496		P N W 100.1022.2101.033
27862	01/15/16	DEEP VALLEY SECURITY	40 POLICE ALARM SYS JAN	120.00	525313	288393		P N W 100.1020.2081.030
27862	01/15/16	DEEP VALLEY SECURITY	40 SECURITY	43.95	525317	288869		P N W 100.1040.2081.030
27862	01/15/16	DEEP VALLEY SECURITY	40 SECURITY	43.95	525317	288869		P N W 100.1042.2081.030
				207.90	*CHECK TOTAL			
27863	01/15/16	DIV. OF THE STATE AR	4796 DISABILITY ACCESS & EDU	4.20	525318	160101		P N W 600.614
27864	01/15/16	EEL RIVER FUELS	28 FUEL	666.86	525319	458278		P N W 100.125
27864	01/15/16	EEL RIVER FUELS	28 DIESEL FUEL	82.36	525320	458274		P N W 100.126
27864	01/15/16	EEL RIVER FUELS	28 FUEL	763.25	525321	458287		P N W 100.125
27864	01/15/16	EEL RIVER FUELS	28 DIESEL FUEL	163.40	525322	458289		P N W 100.126
27864	01/15/16	EEL RIVER FUELS	28 FUEL	570.34	525323	452717		P N W 100.125
27864	01/15/16	EEL RIVER FUELS	28 ANTIFREEZE	58.20	525324	452780		P N W 100.1016.2044.000
				2,304.41	*CHECK TOTAL			
27865	01/15/16	ENGLAND/JC	4322 BATTERY	59.31	525413	A23232225		P N W 501.5013.2041.000
27866	01/15/16	EVIND/LILLIAN	.09539 WATER DEPOSIT REFUND	47.78	525325	10203590009		P N W 503.111
27867	01/15/16	FEWEL TRUST/EVA M	.09540 WATER DEPOSIT REFUND	42.00	525326	10202585004		P N W 503.111
27867	01/15/16	FEWEL TRUST/EVA M	.09540 WATER OVERPAYMENT	0.61	525326	10202585004		P N W 503.0503.6600.000
				42.61	*CHECK TOTAL			

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27868	01/15/16	FRANCHISE TAX BOARD	695 EARNING WITHHOLDING O	400.77	525374	160115		P N W 690.233
27869	01/15/16	GARTON TRACTOR INC	4935 BLOWER ASSY	1,305.55	525329	CT59081		P N W 501.5013.2041.000
27869	01/15/16	GARTON TRACTOR INC	4935 EQUIP MAINT	289.87	525330	SU05040		P N W 501.5013.2041.000
				1,595.42	*CHECK TOTAL			
27870	01/15/16	GRAINGER	173 VALVE/PUSH BOTTON STA	494.89	525414	9927891078		P M W 501.5013.2041.000
27870	01/15/16	GRAINGER	173 RAIN GEAR	207.63	525415	9929221720		P M W 100.1041.2010.000
				702.52	*CHECK TOTAL			
27871	01/15/16	GROUNDWATER & ENVIRO	4939 WELL INSTALL/SOIL B	5,167.50	525327	731535		P N W 201.2011.2081.030
27871	01/15/16	GROUNDWATER & ENVIRO	4939 WELL INSTALL/SOIL B	3,146.50	525328	743488		P N W 201.2011.2081.030
				8,314.00	*CHECK TOTAL			
27872	01/15/16	HARRIS/KAREN	4674 ADV DISABILITY PENS	2,926.80	525331	160115		P N W 100.1022.1014.000
27873	01/15/16	HART/JOSHUA	.09541 PRE EMP TEST	11.00	525332	5008986-2-470		P N W 100.1005.2061.013
27874	01/15/16	HERTZ EQUIPMENT RENT	3979 STUMP GRINDER RENTAL	271.52	525334	28414229-001		P N W 100.1050.2096.000
27875	01/15/16	HOUSE DOCTOR PAINT S	281 PAINT SUPPLIES	94.79	525333	8703		P N W 100.1016.2025.000
27876	01/15/16	JD REDHOUSE	4223 K-9 SUPPLIES DEC 2015	123.98	525335	151231		P N W 661.6610.2199.000
27877	01/15/16	JIM-N-I RENTALS	4968 LIFTING RING	183.81	525336	47130C		P M W 503.5031.4003.001
27878	01/15/16	KILLION/FRED	4607 CITY HALL JANITORIAL	800.00	525337	160111		P M W 100.1016.2061.020
27879	01/15/16	LANCE/JAMES H.	4054 LEGAL SERVICES	2,535.00	525343	3143		P M W 100.1004.2081.030
27880	01/15/16	LEAGUE OF CALIFORNIA	374 MEMBERSHIP DUES	50.00	525340	1406		P N W 100.1002.2050.000
27881	01/15/16	LES SCHWAB TIRES INC	4015 LOADER TIRE REPAIR	98.00	525345	63700114893		P N W 501.5013.2041.000
27882	01/15/16	LEXIPOL LLC	4995 LE IMPLEMENTATION S	1,137.00	525344	15683		P N W 651.6510.2199.000
27883	01/15/16	LITTLE LAKE AUTO PAR	46 AUTO MAINT SUPPLIES	33.26	525341	151231		P N W 100.1022.2044.000
27883	01/15/16	LITTLE LAKE AUTO PAR	46 EQUIP MAINT SUPPLIES	42.15	525341	151231		P N W 201.2011.2041.000
27883	01/15/16	LITTLE LAKE AUTO PAR	46 AUTO MAINT SUPPLIES	126.09	525341	151231		P N W 201.2011.2044.000
27883	01/15/16	LITTLE LAKE AUTO PAR	46 AUTO MAINT SUPPLIES	15.72	525341	151231		P N W 501.5013.2041.000
				217.22	*CHECK TOTAL			
27884	01/15/16	LITTLE LAKE FIRE DIS	650 PLAN CHECK FEES	100.00	525342	160105		P N W 100.1015.2401.000
27884	01/15/16	LITTLE LAKE FIRE DIS	650 PLAN CHECK FEES	100.00	525342	160105		P N W 600.604
				200.00	*CHECK TOTAL			
27885	01/15/16	LSQ FUNDING GROUP LC	4991 MAINT WORKER	614.16	525338	214		P N W 100.1050.2081.030
27885	01/15/16	LSQ FUNDING GROUP LC	4991 MAINT WORKER	1,049.22	525339	227		P N W 100.1050.2081.030
				1,663.38	*CHECK TOTAL			

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27886	01/15/16	MASSMUTUAL RETIREMEN	4870 DEFERRED COMPENSATI	1,595.00	525350	160115		P N W 690.236
27887	01/15/16	MCC CONTROL SYSTEMS	4682 DRAWING & O&M MANUA	1,000.00	525351	2001918		P N W 503.5031.4003.038
27888	01/15/16	MCNELLEY/MARK	4579 PER DIEM 12/7/2015	32.00	525353	160113		P N W 661.6610.2199.000
27888	01/15/16	MCNELLEY/MARK	4579 PER DIEM 12/21/2015	32.00	525353	160113		P N W 651.6510.2199.000
				64.00	*CHECK TOTAL			
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	3.10	525352	151231		P N W 100.1002.2055.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	75.49	525352	151231		P N W 100.1015.2010.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	240.86	525352	151231		P N W 100.1016.2025.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	274.91	525352	151231		P N W 100.1016.2045.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	27.35	525352	151231		P N W 100.1041.2010.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	15.56	525352	151231		P N W 100.1041.2041.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	126.83	525352	151231		P N W 100.1050.2041.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	6.28	525352	151231		P N W 100.1050.2045.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	21.67	525352	151231		P N W 201.2011.2101.033
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	18.67	525352	151231		P N W 201.2012.2041.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	40.60	525352	151231		P N W 501.5011.2041.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	108.11	525352	151231		P N W 501.5013.2101.033
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	796.72	525352	151231		P N W 501.5013.2041.000
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	37.35	525352	151231		P N W 501.5013.4003.001
27889	01/15/16	MENDO MILL & LUMBER	101 MONTHLY STATEMENT	10.80	525352	151231		P N W 503.5033.2041.000
				1,804.30	*CHECK TOTAL			
27890	01/15/16	MENDO-LAKE CREDIT UN	104 DIRECT DEPOSIT	350.00	525349	150115		P N W 690.237
27891	01/15/16	MITCHAM/CORY	.09542 WATER DEPOSIT REFUND	42.00	525348	10100690002		P N W 503.111
27892	01/15/16	MOTION INDUSTRIES IN	705 SPECIAL MTO DRUM	287.04	525346	CA23-495821		P N W 501.5013.2041.000
27892	01/15/16	MOTION INDUSTRIES IN	705 BRG INSERT	71.26	525347	CA23-495655		P N W 501.5013.2041.000
				358.30	*CHECK TOTAL			
27893	01/15/16	NIETRZEBA/EMILY	.09543 WATER DEPOSIT REFUND	34.81	525354	10103940006		P N W 503.111
27894	01/15/16	NOR-CAL RECYCLED ROC	4067 CONCRETE	816.88	525355	11014		P N W 503.5031.4003.001
27894	01/15/16	NOR-CAL RECYCLED ROC	4067 SLURRY	925.12	525356	11009		P N W 503.5031.4003.001
				1,742.00	*CHECK TOTAL			
27895	01/15/16	NORTHERN AGGREGATES	326 COBBLES	401.25	525357	48554		P N W 201.2012.2101.045
27895	01/15/16	NORTHERN AGGREGATES	326 SAND	794.91	525358	48609		P N W 100.1041.2101.045
27895	01/15/16	NORTHERN AGGREGATES	326 LIGHT RSP	1,316.96	525359	48626		P N W 503.5031.2101.035
27895	01/15/16	NORTHERN AGGREGATES	326 SAND	781.02	525360	48694		P N W 202.2020.2101.035
				3,294.14	*CHECK TOTAL			
27896	01/15/16	OLIVIERI/RACHEL	.09544 WATER DEPOSIT REFUND	38.59	525361	10400905001		P N W 503.111
27897	01/15/16	P G & E COMPANY	114 CITY HALL	1,743.42	525363	151224		P N W 100.1016.2110.000
27897	01/15/16	P G & E COMPANY	114 PD RADIO	9.86	525363	151224		P N W 100.1020.2110.000
27897	01/15/16	P G & E COMPANY	114 PUBLIC WORKS	676.93	525363	151224		P N W 100.1040.2110.000

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WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27897	01/15/16	P G & E COMPANY	114 ENGINEERING	96.32	525363	151224		P N W 100.1042.2110.000
27897	01/15/16	P G & E COMPANY	114 PARKS	939.06	525363	151224		P N W 100.1050.2110.000
27897	01/15/16	P G & E COMPANY	114 STREET LIGHTS	5,491.84	525363	151224		P N W 201.2010.2110.000
27897	01/15/16	P G & E COMPANY	114 AIRPORT	494.41	525363	151224		P N W 500.5001.2110.000
27897	01/15/16	P G & E COMPANY	114 SP COLLECTION	49.28	525363	151224		P N W 501.5011.2110.000
27897	01/15/16	P G & E COMPANY	114 SEWER	11,827.36	525363	151224		P N W 501.5013.2110.000
27897	01/15/16	P G & E COMPANY	114 WATER	5,284.51	525363	151224		P N W 503.5033.2110.000
				16,043.97	*CHECK TOTAL			
27898	01/15/16	PACIFIC INTERNET INC	1442 EMAIL PROVIDER	131.46	525365	160106		P N W 100.1003.2041.000
27899	01/15/16	PACIFIC TELEMANAGEMENT	4767 AIRPORT PAY PHONE	50.00	525362	806175		P M W 500.5001.2110.000
27900	01/15/16	PERPETUAL ENERGY SYS	4254 WATER PLANT SOLAR	3,406.39	525364	WIL-1512		P N W 503.5033.2110.000
27901	01/15/16	PERS	256 EMPLOYER CONTRIBUT	10,423.98	525410	160115		P N W 690.229
27901	01/15/16	PERS	256 EMPLOYEE CONTRIBUTI	7,573.29	525410	160115		P N W 690.230
				17,997.27	*CHECK TOTAL			
27902	01/15/16	R E M I F	135 EAP INS PREMIUM	108.80	525368	160114		P N W 690.231
27902	01/15/16	R E M I F	135 LIFE INS PREMIUM	396.15	525368	160114		P N W 690.231
27902	01/15/16	R E M I F	135 WC 3RD QTR BILLING	40,550.00	525369	160105		P N W 690.228
				41,054.95	*CHECK TOTAL			
27903	01/15/16	R J RICCIARDI INC	4153 AUDIT SERVICE	1,687.50	525366	9427		P N W 100.1003.2081.030
27904	01/15/16	RAMMING/TIM	127 REMIT ENVELOPES	141.10	525370	4576		P M W 600.601
27904	01/15/16	RAMMING/TIM	127 POSTCARDS/POSTERS	65.96	525371	4525		P M W 600.601
				207.06	*CHECK TOTAL			
27905	01/15/16	RAMSEY/DAN	4773 AIRPORT MGMT SVCS	1,833.00	525367	151231		P M W 500.5001.2081.030
27906	01/15/16	SANTOS/CHRISTIAN	.09545 WATER DEPOSIT REFUND	22.21	525375	10400902011		P N W 503.111
27907	01/15/16	SCOTT'S TANKS	4275 BEEVALVE	8.11	525377	33948		P M W 503.5031.4003.038
27907	01/15/16	SCOTT'S TANKS	4275 GALVANIZED PLUG	13.00	525379	33981		P M W 501.5011.2041.000
27907	01/15/16	SCOTT'S TANKS	4275 GALV ELBOW/NIPPLE	62.39	525380	33983		P M W 501.5011.2041.000
27907	01/15/16	SCOTT'S TANKS	4275 WATER LINE SUPPLIES	34.81	525416	33967		P M W 503.5031.4003.038
				118.31	*CHECK TOTAL			
27908	01/15/16	SHERMAN/JOHN	4291 PRINTER CARTRIDGE	27.02	525383	522173		P N W 100.1011.2055.000
27909	01/15/16	SIERRA DISPLAY INC	4555 STEADY BURNING LAMPS	175.62	525417	20586		P N W 100.1050.2041.000
27910	01/15/16	SILVA SEPTIC INC	4577 PORTABLE RESTROOM REN	173.00	525384	62047		P N W 501.5013.2081.030
27911	01/15/16	SIRCHIE FINGER PRINT	762 EVIDENCE BAGS	79.10	525376	236374-IN		P N W 100.1022.2101.031

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27912	01/15/16	SOLID WASTE OF WILLI	330 BIN SERVICE	216.02	525381	96		P M W 501.5013.2199.000
27912	01/15/16	SOLID WASTE OF WILLI	330 REFUSE	22.50	525382	10		P M W 501.5013.2199.000
				238.52	*CHECK TOTAL			
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	12.00	525372	150115		P N W 100.1003.2055.000
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	16.00	525372	150115		P N W 100.1022.2101.033
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	19.00	525372	150115		P N W 100.1050.2045.000
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	516.00	525372	150115		P N W 501.5013.2041.000
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	3.00	525372	150115		P N W 500.5001.2041.000
27913	01/15/16	STATE BOARD OF EQUAL	4317 USE TAX 4TH QTR 2015	85.00	525372	150115		P N W 651.6510.2199.000
				651.00	*CHECK TOTAL			
27914	01/15/16	STATE DEPT OF CONSER	275 SMIP FEES	268.40	525373	160105		P N W 600.605
27915	01/15/16	STATE OF CALIFORNIA	534 CON CREW	2,484.72	525418	131685		P N W 503.5033.2045.000
27915	01/15/16	STATE OF CALIFORNIA	534 CON CREW	828.24	525418	131685		P N W 201.2012.2101.045
				3,312.96	*CHECK TOTAL			
27916	01/15/16	STATE WATER RES CONT	468 GRADE III EXAM APP NI	350.00	525386	160115		P N W 501.5013.2001.002
27916	01/15/16	STATE WATER RES CONT	468 GRADE T3 EXAM APP SEA	100.00	525387	160115		P N W 503.5030.2001.002
27916	01/15/16	STATE WATER RES CONT	468 GRADE I OIT APP SCOTT	170.00	525388	160115		P N W 501.5013.2001.002
				620.00	*CHECK TOTAL			
27917	01/15/16	SYAR INDUSTRIES INC	4964 ASPHALT	1,536.12	525385	589909		P N W 202.2020.2101.035
27918	01/15/16	TARVER/CLARENCE	4393 DISTRIBUTION RENEWAL	60.00	525390	27623		P N W 503.5030.2001.002
27919	01/15/16	THOMSON REUTERS - WE	4122 LEGAL UPDATES	445.87	525391	833224089		P N W 100.1004.2050.000
27920	01/15/16	TOSHIBA	4263 COPIER USE CITY HALL	581.08	525389	295602957		P N W 100.1002.2095.000
27920	01/15/16	TOSHIBA	4263 COPIER USE PLANNING	40.98	525389	295602957		P N W 100.1010.2055.000
27920	01/15/16	TOSHIBA	4263 COPIER USE CODE ENF	40.98	525389	295602957		P N W 100.1011.2055.000
27920	01/15/16	TOSHIBA	4263 COPIER USE BUILDING	40.98	525389	295602957		P N W 100.1015.2055.000
27920	01/15/16	TOSHIBA	4263 COPIER USE SA	40.98	525389	295602957		P N W 265.2650.2055.000
				745.00	*CHECK TOTAL			
27921	01/15/16	ULINE	4379 EVIDENCE SUPPLIES	166.55	525393	73394974		P N W 100.1022.2101.031
27922	01/15/16	UNIVAR USA INC	655 WATER PLANT CHEMICALS	907.35	525392	SJ723112		P N W 503.5033.2101.034
27923	01/15/16	UTILITY SUPPLY OF AM	3997 MANHOLE COVER LIFTER	352.90	525419	836837		P N W 201.2011.2041.000
27924	01/15/16	VALIN	4786 FUEL FILTER	150.61	525394	3104124		P N W 500.5001.2041.000
27925	01/15/16	WESTAMERICA BANK	4161 INTEREST	46.43	525407	526-00871		P N W 100.1098.3002.000
27925	01/15/16	WESTAMERICA BANK	4161 PRINCIPAL	3,111.43	525407	526-00871		P N W 100.1098.3001.000
27925	01/15/16	WESTAMERICA BANK	4161 INTEREST	137.06	525408	526-01054		P N W 501.5011.3002.000
27925	01/15/16	WESTAMERICA BANK	4161 PRINCIPAL	4,173.73	525408	526-01054		P N W 501.5011.3001.000
				7,468.65	*CHECK TOTAL			

Disbursements Journal

WARRANT	DATE	VENDOR	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT
GENERAL CHECK FORM								
27926	01/15/16	WILLITS KIDS CLUB	3981 PAYROLL DEDUCTION	20.00	525409	160115		P N W 690.248
27927	01/15/16	WILLITS NEWS	179 DISPATER CLASSIFIED A	441.76	525395	936140		P N W 100.1005.2061.013
27928	01/15/16	WILLITS ONLINE LLC	4108 WCAC INTERNET	52.03	525397	411825		P N W 600.601
27928	01/15/16	WILLITS ONLINE LLC	4108 SEWER PLANT INTERNET	189.00	525398	412123		P N W 501.5010.2199.000
				241.03	*CHECK TOTAL			
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	151.36	525399	343672		P M W 501.5013.2010.000
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	167.58	525400	343686		P M W 503.5031.2010.000
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	167.58	525400	343686		P M W 503.5033.2010.000
27929	01/15/16	WILLITS POWER	1245 BOOT ALLOWANCE SEAN	89.20	525400	343686		P M W 503.5031.2010.000
27929	01/15/16	WILLITS POWER	1245 BOOT ALLOWANCE SEAN	89.20	525400	343686		P M W 503.5033.2010.000
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	54.06	525401	344061		P M W 100.1011.2010.000
27929	01/15/16	WILLITS POWER	1245 BREAKER	45.40	525402	345071		P M W 100.1050.2041.000
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	518.97	525403	345815		P M W 501.5011.2010.000
27929	01/15/16	WILLITS POWER	1245 FLEX COUPLING	5.40	525404	346599		P M W 100.1050.2045.000
27929	01/15/16	WILLITS POWER	1245 BALL VALVE/COUPLING	18.01	525405	347286		P M W 501.5013.2041.000
27929	01/15/16	WILLITS POWER	1245 RAIN GEAR	183.80	525406	346652		P M W 100.1041.2101.033
				1,490.56	*CHECK TOTAL			
27930	01/15/16	WYANT/CLINT	.09546 WATER DEPOSIT REFUND	33.92	525396	10303001403		P N W 503.111
GENERAL CHECK FORM								
			TOTAL	226,499.02				

# **WILLITS BYPASS PROJECT 2016 CONSTRUCTION SEASON JANUARY 2016 UPDATE**

The following is a summary of the construction activities that have been completed up to January 20, 2016

- **Contractor has completed approximately 87% of work on the project. The contractor has suspended majority of operations until spring 2016 due to winter weather conditions.**

## **South Segment (Beginning of Project to Center Valley Road) – STA "A" 96+00 to 149+00 (3.3 miles):**

- Paving is completed to the Viaduct with the exception of the Open Grade Friction Course.
- Metal Beam Guard rail is expected to be installed this spring weather permitting.
- Majority of Asphalt Dike is completed. The remainder will be completed in 2016
- The Drainage systems are complete and functioning.
- Electrical conduit is being installed for street lighting and CCTV cameras.
- Right and left bridges for 101/20 Separation are complete, except for joint seals, deck grooving and bicycle railing. These items are expected to be completed by the end of March 2016 weather permitting.
- All Haehl Creek bridges are complete except for grinding, grooving, joint seals, and bicycle railing.
- Bridge deck grinding operations have begun on the southern interchange bridges. These items are expected to be complete by the end of March 2016 weather permitting.
- East Hill Road Undercrossing Bridge is complete except for joints, and deck grooving.
- North Haehl Creek Bridge is complete except for, joint seals, and deck grinding.
- Baechtel Creek Retaining Wall is complete.
- Permanent erosion control is installed on completed slopes.
- Temporary erosion control is installed in all areas that do not have permanent. Monitoring and maintenance will take place throughout the winter

## **Floodway Viaduct - STA "A" 149+00 to 167+50 (1.2 miles):**

- The Floodway Viaduct is essentially complete except for grinding, grooving and joint seal assemblies and installation of the bicycle railing.
- The Concrete finish work will be performed in the summer of 2016.

## **North Segment (Viaduct to End of Project – STA "A" 167+50 to 191+10 (1.5 miles):**

- Drainage systems are complete with the exception of some inlet grate assemblies which will be installed after paving in the summer of 2016.
- Imported fill from the Viaduct to the Northern tie-in is complete. Tie-in grading is expected to be complete by mid-June 2016
- Quail Meadows Overhead and Under Crossing bridges are complete except for deck grinding/grooving, joint seals and bicycle railing.
- Upp Creek Main Line, Upp Creek SB off Ramp, and Upp Creek NB on Ramp bridges are complete except for joints, grinding and joint seals, and bicycle railing.
- Utility relocation work is complete with the exception of relocation of one utility pole near Upp Creek. It is expected to be completed by April 2016 weather permitting.
- Erosion control is being installed, monitored and maintained at all locations.
- Aggregate Base is being partially installed north of the viaduct. Final completion will take place in the spring of 2016 when weather permits.
- Completion of final grading and paving will be performed in 2016, after fill settlement is complete.
- Electrical conduit is being installed for street lighting and CCTV cameras.
- The temporary Active Treatment System for stormwater sediment control is completed and functioning. The system has been operational during the recent storms and will be implemented as needed throughout winter and spring.