



111 E. COMMERCIAL STREET
WILLITS, CALIFORNIA 95490
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**WILLITS CITY COUNCIL
AGENDA
JULY 13, 2016 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. OPENING MATTERS – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. PUBLIC COMMUNICATIONS

Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.

3. PUBLIC MATTERS

a. Discussion and Possible Direction/Action Regarding Fiscal Year 2016/2017 Draft Budget

4. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval, as follows:

a. City Council Minutes:

- May 11, 2016
- May 25, 2016
- June 7, 2016 – Special Meeting
- June 29, 2016 – Special Meeting

b. Contract with Michael Baker International, Inc., to Complete 2014-2019 Housing Element Update and Required Zoning Ordinance

5. INFORMATIONAL REPORTS

Matters that do not require action by the City Council but are of public interest.

a. Disbursements Journal(s):

- Warrant Nos. 28558-28564, Totaling \$111,884.46, May 31, 2016 (*Check #26565 – Voided*)
- Warrant Nos. 28566-28605, Totaling \$153,536.31, May 31, 2016
- Warrant Nos. 28606-28613, Totaling \$22,291.68, June 15, 2016
- Warrant Nos. 28614-28705, Totaling \$163,532.41, June 15, 2016
- Warrant Nos. 28706-28721, Totaling \$379,742.10, June 30, 2016 (*Checks #28722 thru 28771 are being used for pre-issued checks at a later date*)
- Warrant Nos. 28772-28826, Totaling \$183,513.08, June 30, 2016

b. Building Inspection Activity Report(s) – May and June, 2016

c. Business License Activity Report(s) – May and June 2016

d. Alcohol License Application(s) to ABC:

- John's Place – 377 South Main Street
- Mendo Distro – 255 Humboldt Street, Apt. B

e. Water Consumption/Revenue Chart – May 2016

f. Written Update from Caltrans Regarding the Willits Bypass Project – June 2016

6. RIGHT TO APPEAL

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.

7. **COMMISSIONS, AGENCIES AND AUTHORITIES**
The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
 - a. Verbal Reports – No Action
9. **DEPARTMENT RECOMMENDATIONS**
 - a. Administration (*City Clerk, Finance, Human Resources, Legal*)
 - b. Public Safety
 - c. Community Development (*including Planning, Building, and Code Enforcement*)
 - d. Public Works & Engineering (*including Engineering, Water and Wastewater Systems*)
10. **CITY COUNCIL AND COMMITTEE REPORTS**
 - a. Mendocino Council of Governments (MCOG)
 - b. Local Agency Formation Commission (LAFCO)
 - c. Mendocino Transit Authority (MTA)
 - d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
 - e. League of California Cities
 - f. Water & Wastewater Systems Committee
 - g. Revit-ED Committee
 - h. Finance Committee
 - i. Ad Hoc Committees
 - j. Other Committee Reports:
 - Economic Development and Financing Corporation (EDFC)
 - North Coast Railroad Authority (NCRA)
 - k. Other Committee Reports
11. **COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**
12. **ENACTMENT OF ORDINANCES**
 - a. Review and Possible Action to Approve Introduction of an Amendment of Willits Municipal Code Chapter 1.12 Entitled “Code Enforcement”
13. **GOOD & WELFARE**
14. **CLOSED SESSION NOTICE**
15. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 8th day of July, 2016.
Cathy Moorhead, City Clerk*

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.

ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES

Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk’s office at 111 E. Commercial Street, Willits, during normal business hours.