



111 E. COMMERCIAL STREET  
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**WILLITS CITY COUNCIL  
AGENDA  
OCTOBER 12, 2016 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**  
*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
3. **PUBLIC MATTERS**
  - a. Presentation of Proclamation Recognizing “Support Your Local Chamber of Commerce Day” on October 19, 2016
  - b. **NOTICED PUBLIC HEARING** – Discussion and Possible Adoption of Resolution Amending Changes in Certain Fees and Charges, Retroactive to September 1, 2016
4. **CONSENT CALENDAR**  
*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*  
*The following items are recommended for approval, as follows:*
  - a. City Council Minutes:
    - September 14, 2016
    - September 26, 2016 – Special
  - b. Disbursements Journal(s):
    - Warrant Nos. 28753-29086, Totaling \$19,663.80
    - Warrant Nos. 29248-29329, Totaling \$480,967.66
  - c. Authorize City Manager to Finalize and Execute an Early Resignation/Retirement Waiver and Release Agreement for Tobey Dale
  - d. Approve Professional Services Contract with Bartle Wells Associates to Conduct Rate and Capacity Fee Studies for Water and Wastewater, in an Amount Not to Exceed \$45,300
  - e. Adopt Resolution to Obtain a Permit from Caltrans for the Willits Chamber of Commerce to hold the “Supper on the Bypass” Event on Saturday, October 29, 2016
5. **INFORMATIONAL REPORTS**  
*Matters that do not require action by the City Council but are of public interest.*
  - a. Building Inspection Activity Report(s) – September 2016
  - b. Business License Activity Report(s) – September 2016
  - c. Written Update from Caltrans Regarding the Willits Bypass Project – September 2016
6. **RIGHT TO APPEAL**  
*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

7. **COMMISSIONS, AGENCIES AND AUTHORITIES**  
*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*
8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Verbal Reports – No Action
9. **DEPARTMENT RECOMMENDATIONS**
  - a. Administration (*City Clerk, Finance, Human Resources, and Legal*)
  - b. Public Safety
  - c. Community Development (*including Planning, Building, and Code Enforcement*)
  - d. Public Works & Engineering (*including Engineering, Water and Wastewater Systems*)
10. **CITY COUNCIL AND COMMITTEE REPORTS**
  - a. Mendocino Council of Governments (MCOG)
  - b. Local Agency Formation Commission (LAFCO)
  - c. Mendocino Transit Authority (MTA)
  - d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
  - e. League of California Cities
  - f. Water & Wastewater Systems Committee
  - g. Revit-ED Committee
  - h. Finance Committee
  - i. Ad Hoc Committees
  - j. Other Committee Reports
    - Economic Development and Financing Corporation (EDFC)
    - North Coast Railroad Authority (NCRA)
11. **COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**
12. **ENACTMENT OF ORDINANCES**
  - a. Discussion and Possible Adoption of Ordinance Authorizing the Implementation of a Community Choice Aggregation Program by Participating with the Sonoma Clean Power Authority (*Introduced at the City Council special meeting of September 26, 2016*)
13. **GOOD & WELFARE**
14. **CLOSED SESSION NOTICE**
15. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 6<sup>th</sup> day of October, 2016.  
Cathy Moorhead, City Clerk*