



111 E. COMMERCIAL STREET  
WILLITS, CALIFORNIA 95490  
(707) 459-4601 TEL  
(707) 459-1562 FAX

## WILLITS CITY COUNCIL AGENDA

NOVEMBER 9, 2016 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC COMMUNICATIONS**

*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*

3. **PUBLIC MATTERS**

4. **CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*

*The following items are recommended for approval, as follows:*

- a. City Council Minutes – October 26, 2016
- b. Disbursements Journal(s):
  - Warrant Nos. 28762-28766, Totaling \$22,303.65
  - Warrant Nos. 29401-29467, Totaling \$250,106.28
- c. Authorize Purchase of Two Motorola Mip5000 Dispatch Console Systems to Replace the Current Dispatch Consoles, Plus Associated Total Set-Up Costs Estimated at \$67,545.59
- d. Award Contract to LACO Associates, in an Amount Not to Exceed \$40,000, to Provide Engineering Services to the City of Willits for the remainder of Fiscal Year 2016-2017
- e. Adopt Resolution Authorizing Code Enforcement Officer to File Liens on Properties Located at 491, 495, and 497 East Valley Street (APNs 006-053-29, 006-053-30, 006-053-31) to Collect \$8,146 for Recovery of Code Enforcement Costs for Violation of Section 17.86 of the Willits Municipal Code
- f. Adopt Resolution Authorizing Code Enforcement Officer to File Liens on Properties Located at 491, 495, and 497 East Valley Street (APNs 006-053-29, 006-053-30, 006-053-31) to Collect \$51,000 in Administrative Fines for Violation of Section 17.86 of the Willits Municipal Code

5. **INFORMATIONAL REPORTS**

*Matters that do no require action by the City Council but are of public interest.*

- a. Building Inspection Activity Report(s) – October 2016
- b. Business License Activity Report(s) – October 2016
- c. Written Update from Caltrans Regarding the Willits Bypass Project – October 2016

6. **RIGHT TO APPEAL**

*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*

**7. COMMISSIONS, AGENCIES AND AUTHORITIES**

*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*

- a. *SITTING AS THE PLANNING COMMISSION* – Discussion and Possible Action on Conditional Use Permit Application #U-16-02 for Saprina Rodriguez

**8. CITY MANAGER REPORTS AND RECOMMENDATIONS**

- a. Discussion and Possible Approval of Budget Amendment to Reallocate a Water Operator III Position to a New Meter Reader/Maintenance Worker Position
- b. Verbal Reports – No Action

**9. DEPARTMENT RECOMMENDATIONS**

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Public Safety
- c. Community Development (*including Planning, Building, Code Enforcement*)
- d. Public Works & Engineering (*including Engineering, Water and Wastewater Systems*)

**10. CITY COUNCIL AND COMMITTEE REPORTS**

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- e. League of California Cities
- f. Water & Wastewater Systems Committee
- g. Revit-ED Committee
- h. Finance Committee
- i. Ad Hoc Committees
- j. Other Committee Reports
  - Economic Development and Financing Corporation (EDFC)
  - North Coast Railroad Authority (NCRA)
  - Commercial Cannabis Industry Policy Development Working Group

**11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**

**12. ENACTMENT OF ORDINANCES**

- a. Re-Introduction of Ordinance No. 2013-02 to Amend Willits Municipal Code Chapter 8.09, Entitled “Construction and Demolition Recycling”
- b. Re-Introduction of Ordinance No. 2013-03 to Amend Willits Municipal Code Chapter 2.08, Entitled “City Manager” Section 2.08.100, Entitled “Authority Limited”

**13. GOOD & WELFARE**

**14. CLOSED SESSION NOTICE**

- a. Conference with Real Property Negotiator Pursuant to Government Code §54956.8 – Parcel Nos. 11666 and 12329. Negotiating Parties: Adrienne Moore, City Manager; Under Negotiation: Compensation to Be Paid to City for Caltrans’ Proposed Acquisition of Above Identified Properties by Eminent Domain

**15. ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 4<sup>th</sup> day of November, 2016.  
Cathy Moorhead, City Clerk*