



111 E. COMMERCIAL STREET
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WILLITS CITY COUNCIL AGENDA

DECEMBER 14, 2016 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call

2. **PUBLIC COMMUNICATIONS**

Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.

3. **PUBLIC MATTERS**

- a. Adopt Resolution Declaring Results of General Municipal Election Held on November 8, 2016
- b. Special Presentations

– ***Brief Recess and Reception*** –

- c. Swearing-In of Newly Elected and Re-elected Councilmembers
- d. Nomination and Appointment of Mayor
- e. Nomination and Appointment of Vice Mayor

4. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.

The following items are recommended for approval, as follows:

- a. City Council Minutes:
 - November 9, 2016
 - December 6, 2016 Special Meeting
- b. Disbursements Journal(s):
 - Warrant Nos. 29535-29540, Totaling \$28,480.24
 - Warrant Nos. 29541-29604, Totaling \$128,844.29
- c. Resolution Authorizing Change of Authorized Signatures for the City of Willits Checking Account Held at Savings Bank of Mendocino County
- d. Resolution Authorizing Certain City Staff to Transfer Funds Between the Local Agency Investment Fund and Savings Bank of Mendocino County
- e. Agreement with Mendocino County Sheriff's Office for Animal Control Patrol Services
- f. Letter Supporting EDFC's Application for New Loan Funds from the Intermediary Relending

5. **INFORMATIONAL REPORTS**

Matters that do not require action by the City Council but are of public interest.

- a. Building Inspection Activity Report(s) – November 2016
- b. Business License Activity Report(s) – November 2016

6. **RIGHT TO APPEAL**

Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.

7. COMMISSIONS, AGENCIES AND AUTHORITIES

The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.

8. CITY MANAGER REPORTS AND RECOMMENDATIONS

- a. Discussion and Possible Action to Approve Travel Request for Mayor, New Council Members, and City Manager to Attend the New Mayors and Council Members Academy through the League of California Cities in Sacramento on January 18-20, 2017
- b. Verbal Reports – No Action

9. DEPARTMENT RECOMMENDATIONS

- a. Administration (*City Clerk, Finance, Human Resources, Legal*)
- b. Community Development (*Planning, Building, Code Enforcement*)
- c. Public Safety
- d. Public Works & Engineering (*including Water and Wastewater Systems*)

10. CITY COUNCIL AND COMMITTEE REPORTS

- a. Mendocino Council of Governments (MCOG)
- b. Local Agency Formation Commission (LAFCO)
- c. Mendocino Transit Authority (MTA)
- d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
- e. League of California Cities
- f. Water & Wastewater Systems Committee
- g. Revit-ED Committee
- h. Finance Committee
- i. Ad Hoc Committees
- j. Other Committee Reports
 - Economic Development and Financing Corporation (EDFC)
 - Museum Advisory Board

11. COUNCIL MEMBER REPORTS AND RECOMMENDATIONS

12. ENACTMENT OF ORDINANCES

13. GOOD & WELFARE

14. CLOSED SESSION NOTICE

15. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.

*Dated this 9th day of December, 2016.
Cathy Moorhead, City Clerk*