



111 E. COMMERCIAL STREET  
WILLITS, CALIFORNIA 95490  
(707) 459-4601 TEL  
(707) 459-1562 FAX

**WILLITS CITY COUNCIL  
AGENDA  
JANUARY 11, 2017 ♦ 6:30 P.M. ♦ COUNCIL CHAMBERS**

1. **OPENING MATTERS** – a) Call to Order; b) Pledge to Flag; c) Roll Call
2. **PUBLIC COMMUNICATIONS**  
*Council welcomes participation in its meetings. Comments shall be limited to three (3) minutes per person so that everyone may be given an opportunity to be heard. To expedite matters and avoid repetition, whenever any group of persons wishes to address the Council on the same subject matter, the Mayor may request that a spokesperson be chosen by the group. This item is limited to matters under the jurisdiction of the City Council which are not on the posted agenda. Public criticism of the City Council, Commission, Boards and Agencies will not be prohibited. No action shall be taken.*
3. **PUBLIC MATTERS**
  - a. Discussion and Possible Direction Regarding the Establishment of a Regulatory Framework for Cannabis Activities
4. **CONSENT CALENDAR**  
*Matters listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember and acted upon separately by the City Council.*  
*The following items are recommended for approval, as follows:*
  - a. City Council Minutes:
    - ~~December 14, 2016~~ Pulled by City Clerk
  - b. Disbursements Journal(s):
    - Warrant Nos. 29605 – 29611, Totaling \$22,410.24
    - Warrant Nos. 29613 – 29694, Totaling \$374,743.86
    - Warrant Nos. 29695 – 29716, Totaling \$52,744.94
    - Warrant Nos. 29717 – 29754, Totaling \$54,150.35
  - c. Resolution Declaring Acceptance of Grant Offers from the Federal Aviation Administration (FAA) for Airport Projects for the Safety and Compliance of Willits Municipal Airport (Ells Field)
5. **INFORMATIONAL REPORTS**  
*Matters that do not require action by the City Council but are of public interest.*
  - a. Building Inspection Activity Report
  - b. Sales Tax Summary Report
  - c. Water Consumption & Revenue Chart
6. **RIGHT TO APPEAL**  
*Persons who are dissatisfied with the decisions of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the Code of Civil Procedure, which generally limits to 90 days the time within which the decisions of the City boards and agencies may be judicially challenged.*
7. **COMMISSIONS, AGENCIES AND AUTHORITIES**  
*The Willits City Council meets concurrently as the City of Willits Planning Commission and City of Willits Successor Agency.*
  - a. **SITTING AS THE SUCCESSOR AGENCY** – Resolution to Approve Recognized Obligation Payment Schedule 2017-18 and Administrative Budget for July 2017 Through June 2018

8. **CITY MANAGER REPORTS AND RECOMMENDATIONS**
  - a. Discussion and Possible Action to Approve a Memorandum of Understanding with Willits Unified School District for Lease, Management, Repairs, and Maintenance of Certain Facilities Owned by the City
  - b. Verbal Reports – No Action
  
9. **DEPARTMENT RECOMMENDATIONS**
  - a. Administration (*City Clerk, Finance, Human Resources, Legal*)
  - b. Public Safety
  - c. Community Development (*Planning, Building, and Code Enforcement*)
  - d. Public Works & Engineering (*including Water and Wastewater Systems*)
  
10. **CITY COUNCIL AND COMMITTEE REPORTS**
  - a. League of California Cities
  - b. Mendocino Council of Governments (MCOG)
  - c. Local Agency Formation Commission (LAFCO)
  - d. Mendocino Solid Waste Management Authority-Joint Powers Authority (MSWMA-JPA)
  - e. Mendocino Transit Authority (MTA)
  - f. Finance Committee
  - g. Revit-ED Committee
  - h. Water & Wastewater Systems Committee
  - i. Ad Hoc Committees
  - j. Other Committee Reports
  
11. **COUNCIL MEMBER REPORTS AND RECOMMENDATIONS**
  - a. Mayor’s Appointments to Boards, Commissions, and Committees for 2017
  - b. Resolution Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities’ Redwood Empire Division Business Meetings and Division Legislative Committee Meetings
  
12. **ENACTMENT OF ORDINANCES**
  
13. **GOOD & WELFARE**
  
14. **CLOSED SESSION NOTICE**
  
15. **ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Willits City Hall, located at 111 East Commercial Street, Willits, California, not less than 72 hours prior to the meeting set forth on this agenda.*

*Dated this 7<sup>th</sup> day of January, 2017.  
Delores Pedersen, Deputy City Clerk*

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and need disability-related modifications or accommodations to participate in this meeting, please contact Cathy Moorhead at (707) 459-7121 or Fax (707) 459-1562. Requests for such modifications or accommodations must be made at least two full business days prior to the meeting.*

**ADDITIONAL MEETING INFORMATION FOR INTERESTED PARTIES**

*Materials related to an item on this Agenda submitted to the Willits City Council, Planning Commission, or Community Development Agency after distribution of the agenda packet are available for public inspection at City Clerk’s office at 111 E. Commercial Street, Willits, during normal business hours.*